

**READING TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
MARCH 19, 2018**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:02 pm by Kevin Holtzinger, Chairman. Marcia Weaver, Vice-Chairperson and Gary Sauble, Supervisor were present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Victor Neubaum, Solicitor, Malone & Neubaum; Eric Mains, Engineer, Gannett Fleming; Gary Bullock, Emergency Management Coordinator; Officer in Charge Bill Ceravola; Jason Grim, Public Works Department; John Biese and Gerald Shank, Planning Commission; Jason Phillips, PJ Trimmer and Emmert Hartzell Hampton Fire Company; Mike Thomas East Berlin Fire Company; Troy Reeve Lake Meade Fire and Rescue; John Phillips solicitor for York Springs Borough; Randy Hoover and Jebb Crane.

John Beise led in the Pledge of Allegiance.

The minutes of the February 19, 2018 regular meeting were approved on a motion by Ms. Weaver, seconded by Mr. Sauble, motion carried unanimously.

ANNOUNCEMENTS

The Board met:

February 23rd with Lake Meade Fire and Rescue and East Berlin to discuss Fire Company Merger.

March 15th with United Hook and Ladder at Hampton Fire Company regarding Fire Company Merger.

March 16th Ms. Weaver attended the Board of Directors meeting at Lake Meade.

March 17th Ms. Weaver and Mr. Sauble attended an awards banquet with Lake Meade Fire and Rescue at East Berlin VFW.

PUBLIC COMMENTS

Troy Reeve stated the Bermudian Springs Robotics team qualified for the world tournament. This is their second year in a row. They placed 76th last year.

Randy Hoover expressed concerns on what Reading Townships stance is on Chesterfield Development. Mr. Biese stated the Planning Commission gave the developers conditional approval if they hooked up to York Water. If they were going to go with their own water system they were told they would need to start over and submit a new preliminary plan.

ENGINEER'S REPORT

No Engineers Report

SUBDIVISION & LAND DEVELOPMENT

Jebb Crane 1102 Stoney Point Road 2nd Driveway request

Ms. Weaver made a motion to approve the Jebb Crane request for a second driveway as per Township Ordinance §21-217.F and the driveway be constructed in accordance with current Township Ordinance regulations, Mr. Sauble second, motion carried unanimously.

Shirley Starner Trust-DEP Planning Module 3220 Hunterstown- Hampton Road

Ms. Weaver made a motion to submit the sewage facilities planning module for the Shirley Starner Trust to DEP, Mr. Sauble second, motion carried unanimously.

MISCELLANEOUS

Approve Estimate for Spring Office Cleaning

Mr. Sauble made a motion to approve the estimate submitted from All Clean Building Maintenance in the amount of \$464.00, Ms. Weaver second, motion carried unanimously.

Approve Spring Clean Up Advertisement

Ms. Weaver made a motion to approve the advertisement to be put in the Merchandiser for the Reading Township Spring Clean Up which will be held on April 28th from 10:00 am until 3:00 pm, Mr. Sauble second, motion carried unanimously.

Lake Meade Fire & Rescue Donation Request for EMT Service

Mr. Troy Reever requested a donation to support the EMT Service of Lake Meade at the February 19th Board of Supervisors meeting which was tabled pending more information. Mr. Reever gathered some numbers on how many calls they responded to last year in Reading Township versus Latimore Township. Ms. Weaver made a motion to table until the April Board of Supervisors meeting so the Board can review the budget and the statistics which were submitted, Mr. Sauble second, motion carried unanimously.

TREASURER'S REPORT

The Treasurer's Report for the month of February was approved pending audit, on a motion by Ms. Weaver, second by Mr. Sauble, motion carried unanimously.

ADMINISTRATIVE REPORTS

The Board acknowledged receiving reports from the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management, Hampton Fire Company and East Berlin Fire Company for the month of February. Mr. Sauble made a motion to accept the administrative reports as submitted, second by Ms. Weaver, motion carried unanimously.

SOLICITOR'S REPORT

PUBLIC ORDINANCE HEARING Ordinance #2018-04

Attorney Neubaum presented Ordinance #2018-04 to amend §18-208(F) of the Township Ordinance Governing On-Lot and Community Systems to add an additional sentence and have the On-Lot Sewage Pumping District Map be included as Exhibit A of this Ordinance. Chairman Holtzinger opened the floor for public comments.

There being no comments, Chairman Holtzinger closed the hearing and re-opened the meeting. Ms. Weaver made a motion to accept Ordinance #2018-04, Mr. Sauble seconded, motion carried unanimously.

Joint Tax Collection District Agreement

York Springs currently does not have a tax collector. This agreement would allow Reading Township to enter into a Joint Tax Collection District with York Springs Borough and in turn would allow Jennifer Miller, tax collector for Reading Township, to also collect taxes for the Borough of York Springs. Mr. John Phillips, Solicitor for York Springs stated there would be two separate entities with two separate set of books. Reading Township and York Springs would each have to carry their own bond. Ms. Weaver made a motion to approve the Joint Tax Collection District Agreement, Mr. Sauble second, motion carried unanimously.

PUBLIC ORDINANCE HEARING Ordinance #2018-05

Attorney Neubaum presented Ordinance #2018-05 that provides an Intergovernmental Cooperation Agreement for the purpose of accepting the delegation to the tax collector of Reading Township the Authority to Collect the Taxes of York Springs Borough pursuant to the local tax collection law. Chairman Holtzinger opened the floor for public comments.

There being no comments, Chairman Holtzinger closed the hearing and re-opened the meeting. Ms. Weaver made a motion to accept Ordinance #2018-05, Mr. Sauble seconded, motion carried unanimously.

Existing RTMA Line of Credit Loan

This item is regarding a Disclosure for Confession of Judgment Form which is requiring a notarized signature. Reading Township guaranteed a loan that the Reading Township Municipal Authority took out from then Susquehanna Bank for \$250,000.00. BB&T succeeded to Susquehanna. This form was signed in 2011 when the loan was received but since Susquehanna is now BB&T, they require the form to be signed every year. Chairman Holtzinger made a motion to sign the BB&T Confession of Judgment Form, Mr. Sauble second, motion carried unanimously.

PUBLIC COMMENTS

There were no public comments

ADJOURNMENT

There being no further business, the meeting adjourned at 7:19 pm into executive session to discuss personnel matters, on a motion by Mr. Sauble, seconded by Ms. Weaver, motion carried unanimously.

Respectfully Submitted,

Kimberly Beard
Secretary/Treasurer