

REGULAR MEETING
August 15, 2022

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:02 pm by Chairman Kevin Holtzinger. Vice Chairman Wes Thomason and Jason Phillips were also present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Susan Smith, Solicitor, Law Offices of Susan Smith. Kevin Fox, Gannett Fleming; Bill Ceravola, Officer in Charge; Jerry Shank, Planning Commission; Jason Grim, Public Works; Greg Heefner.

Pledge of Allegiance

ANNOUNCEMENTS

Litigation (OLDS citation) executive session on 7/18 from 8:55 pm – 9:00 pm

August 4th Budget Workshop was held

MINUTES

Minutes from the July 18th, Board of Supervisors Meeting were approved on a motion by Mr. Phillips, second by Mr. Thomason; motion carried unanimously.

ENGINEER'S REPORT

Hampton Heights-Phase IV

Mr. Fox updated the Board on Hampton Heights Development. He stated Phases I through IV have been constructed and Phases I through Phase III have been dedicated. Phase V will have twenty residential lots on Jessica Drive and Amber View. The amended soils in Phase V will be more in the front of the homes instead of the back which will make it easier for residents to put a pool or shed in the back yard. The intersection at Jessica Drive and Amber View will have a three way stop sign. Attorney Smith stated there will need to be an Ordinance when the township accepts the roads. Construction will begin within the next two weeks. To make sure protocol is being followed, Mr. Phillips made a motion for Gannett Fleming Inspector to be on sight for a half a day minimum without notice, no more than two inspectors at the discretion of the engineer, they must give notice if no work is being done that day or they cover the travel cost. All communications must be through email and should include Mr. Grim. Mr. Fox will send to Mr. Garland, project manager and the contractor, second by Mr. Thomason; motion carried unanimously. Chairman Holtzinger would also like to be included in the emails.

**Hampton Heights Phase V Final Plan
Consideration and action**

The Planning commission recommended approval with the following conditions being met.

1. Administrative Fees met.

2. All signatures, seals, and certifications on sheets.
3. In comments section; expiration of NPDES Permit
4. Bond received by developer.

Mr. Phillips made a motion to approve Hampton Heights Phase V Plan with the conditions listed above being met, second by Mr. Thomason; motion carried unanimously.

Hampton Heights Phase V Extension Letter extending deadline for Board action to -consideration and action

Mr. Phillips made a motion to accept the extension letter extending deadline for Board action, second by Mr. Thomason; motion carried unanimously.

Seibert Sub-division-Tree Removal

The Board and Mr. Seibert agreed to the following agreement. Mr. Seibert agreed in email.

Mr. Phillips made a motion to the following agreement:

1. Lot 1-5 trees have been cut to the ground. Five stumps are to be ground to one foot below road service, holes from stumps be back filled with dirt. Purchaser of lot one has arranged to have work done.
2. Lot 6- 1 tree still standing. Remaining portion to be removed and stump ground to one foot below road service, hole to be backfilled with dirt.
3. Lot 5-portion of four trees still standing. The remaining portion of trees to be removed and ground to one foot below road service and hole to be backfilled with dirt.
4. Lots 2,3, and 4-after location of driveways are confirmed, tree stumps in the right of way should be removed, ground to one foot below road service and holes backfilled with dirt.

Second by Mr. Thomason; motion carried unanimously.

BUSINESS MATTERS

On-Lot Septic Haulers-Inspection reports required by ordinance not getting submitted in a timely matter

Chairman Holtzinger made a motion to send a certified letter to the on-lot septic haulers notifying them to have the inspection reports returned to the township office within 30 days of the date of pumping or they will be removed from the approved haulers list, second by Mr. Phillips; motion carried unanimously.

8' x 4' Sign Request for Magistrates Office

Chairman Holtzinger made a motion to approve the purchase of an eight' x 4' sign request at the county's expense, not to exceed four' x 8' with a directional arrow and the township decides placement of the sign outside of the right of way and sight distance requirements, second by Mr. Thomason; motion carried unanimously.

Acknowledge letter from Adams County Historical Society request for donation from ARPA Funds

The Board acknowledged receiving the request letter from the Adams County Historical Society and it will be further discussed at the budget meeting.

Agricultural Security Area – Acknowledgement of Hollabaugh Property as part of prior-approved ASA addition and authorization to file appropriate record with the Recorder of Deeds

The Mummert property was in the ASA area when a piece of the property was carved out for Ms. Hollabaugh.

The Board acknowledges what is now the Hollabaugh property was part of the Mummert addition of the Agricultural Security Area. Attorney Smith will proceed with the necessary steps.

SALDO/Zoning Ordinance/Driveway Ordinance Amendments – referral of amendments relating to sight distance, sight clearance triangle, and cul-de-sac snow removal to public hearing.

The Board tabled until September 19th Board of Supervisors meeting.

Resolution to amend 2022 Budget for receipt of ARPA Redistribution Funds

Mr. Phillips made a motion to approve the Resolution to amend 2022 Budget for receipt of ARPA Redistribution Funds, second by Mr. Thomason; motion carried. This will be number 2022-15.

Line Painting on Township Roads-decision

Mr. Grim received a quote from Alpha Space for line painting and for vascar lines for the Police Department for speed traps in the amount of \$14,618.16. Mr. Thomason made a motion to accept the bid from Alpha Space for line painting, second by Mr. Phillips; motion carried unanimously.

TREASURER’S REPORT

The Treasurer’s Report for the month of July were approved pending audit on a motion by Mr. Phillips, second by Mr. Thomason; motion carried unanimously.

ADMINISTRATIVE REPORT

The Board acknowledged receiving reports from the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management, Northeast Adams Fire & EMS.

Mr. Phillips made a motion to accept the Administrative Reports as presented, second by Mr. Thomason; motion carried unanimously.

SOLICITOR REPORT

ARPA update

Attorney Smith will be monitoring the rules on spending the money.
The second installment of the ARPA Funds is due by the end of August.

Legislative and caselaw update

Attorney Smith reviewed the legislative and caselaw updates.

Shemon Variance Application-update

The Zoning Hearing Board denied the Variance Application. It must stay in the current zoning district, and they are not required to submit a preliminary plan.

PUBLIC COMMENT

None

ADJOURNMENT

There being no further business, the meeting adjourned into executive session at 8:37 pm on a motion by Mr. Phillips, seconded by Mr. Thomason; motion carried unanimously.

Respectfully Submitted,

Kimberly Beard
Secretary/Treasurer