

**REGULAR MEETING**  
**September 19, 2022**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:00 pm by Chairman Kevin Holtzinger. Vice Chairman Wes Thomason and Jason Phillips were also present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Susan Smith, Solicitor, Law Offices of Susan Smith. Kevin Fox, Gannett Fleming; Bill Ceravola, Officer in Charge; Jerry Shank, Planning Commission; Jason Grim, Public Works; Ken Scott, Beyond all Boundaries; Robin Heyser, East Berlin Community Center; Phil Garland, Jeff and Louanne Megonnell, George Wolf, Sarah Gebhart and Rodney Hollabaugh.

Pledge of Allegiance

**ANNOUNCEMENTS**

September 13-Budget Meeting

September 14-Meeting with United Hook and Ladder to discuss Reading Township taking over Hampton Fire Station. Chairman Holtzinger would like feed back on from the residents of Reading Township on the taking over of the building.

**MINUTES**

Minutes from the August 15th, Board of Supervisors Meeting were approved on a motion by Mr. Phillips, second by Mr. Thomason; motion carried unanimously.

**PUBLIC COMMENTS**

Rodney Hollabaugh suggested using the Hampton Fire Station for home schooling. He suggested contacting the school district.

Sarah Gebhart has concerns about the smoke from the hay fire on Round Hill Road. She stated the smoke is too bad to go outside or have windows open. She wondered if there was anything the township could do. Mr. Phillips stated he would look into the matter.

Phil Garland, Lexington Land Development was present to discuss issues with Hampton Heights Phase V. He stated he has three points he would like to present to the Board concerning the inspections and cost associated with them and Gannett Fleming.

1. Mr. Garland stated in the MPC it uses language such as costs being reasonable and necessary. Gannett Fleming charges \$100.00 an hour and most companies he works with charge between \$73.00 to \$76.00 an hour.

2. Mr. Garland has concerns about double inspections. Mr. Garland stated Mr. Bill Hill does the sanitary sewer inspection and Gannett Fleming does the Storm Water items, road construction before paving begins and curbing. Mr. Hill is with a separate firm.
3. Mr. Garland would like to see reasonable inspections.

Mr. Garland stated so far with Phase V there has not been any issues. Chairman Holtzinger stated there needs to be good communication between Mr. Garland and Mr. Fox.

## **ENGINEER'S REPORT**

**Miller Subdivision Final Plan  
1000 Round Hill Rd.  
East Berlin, PA 17316  
SALD# 2022-03**

Ken Scott, Beyond All Boundaries was present to discuss the Final Plan for a lot addition of .45 acres to an existing 10-acre lot within the Agricultural Conservation Zoning District. Mr. Phillips made a motion to approve the Miller Subdivision Final Plan SALD #2022-03 with the following conditions being met from Gannett Fleming's August 18<sup>th</sup> letter.

1. Sections §22-306.A(27) & (28) requires that all seals, certifications, and signatures shall be provided on the Plan Set to facilitate recordation of the Final Plan(s).
2. All administrative fees being paid.

Second by Mr. Thomason; motion carried unanimously.

### **Dollar General Update**

Mr. Fox stated there were some pipes installed and some plants to soak up the water. It is dry now but there still needs to be some progress made. Mr. Fox stated the conditions are not satisfactory. He said there is weeds in the parking lot and trash. Whoever owns the store is responsible for the upkeep of the property. Chairman Holtzinger would like Mr. Fox to contact James Graham with PMCA, our code enforcement officer, to pursue this matter.

## **BUSINESS MATTERS**

### **Employee's Insurance Package consideration and decision**

Mr. Phillips made a motion to approve the insurance package, ALT 80, with the pending the union approval and to be paid the full deductible in quarterly payments, second by Mr. Thomason; motion carried unanimously.

### **SALDO/Zoning Ordinance/Driveway Ordinance Amendments – referral of amendments relating to sight distance, sight clearance triangle, and cul-de-sac snow removal to public hearing.**

Mr. Phillips approved the SALDO/Zoning/Driveway ordinance Amendments for public hearing to be held on October 4<sup>th</sup> at Board of Supervisors meeting at 6:02 pm and to advertised twice, second by Mr. Thomason; motion carried unanimously.

**Acknowledge and sign lease for Magistrates Office**

Mr. Phillips made a motion to approve the lease with the following corrections being made, change to two-year lease and omitting the line “automatic renewal,” second by Mr. Thomason; motion carried unanimously.

**Consider and action on a proposal for grinding services from EB Mulch & Soils**

Mr. Phillips made a motion to approve EB Mulch & Soils for grinding services in the amount of \$3600.00 and leaving the mulch with the township, second by Mr. Thomason; motion carried unanimously.

**Resolution to amend 2022 Budget for receipt of ARPA Funds Tranche 2**

Attorney Smith stated there needs to be a resolution to amend the budget based on changes due to the ARPA. Mr. Phillips made a motion to accept the amended budget resolution for the ARPA amount of \$309,225.44, second by Mr. Thomason; motion carried unanimously.

**Animal Control Ordinance amendment-referral to public Hearing**

Mr. Phillips approved the Animal Control ordinance amendment for public hearing to be held on October 4th Board of Supervisors meeting at 6:03 pm and to be advertised twice, second by Vice-Chairman Thomason; motion carried.

**TREASURER’S REPORT**

The Treasurer’s Report for the month of August were approved pending audit on a motion by Mr. Phillips, second by Mr. Thomason; motion carried unanimously.

**ADMINISTRATIVE REPORT**

The Board acknowledged receiving reports from the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management, Northeast Adams Fire & EMS and United Hook and Ladder Donation report.

Mr. Phillips made a motion to accept the Administrative Reports as presented, second by Mr. Thomason; motion carried unanimously.

**SOLICITOR REPORT**

Attorney Smith would like the Board to revisit the business matter concerning the Ordinances. The Planning Commission and County Planning will need 30 days to review the SALDO portion of the Zoning Ordinance. Mr. Phillips made a motion to move the Animal Control Ordinance to October 4<sup>th</sup> Board of Supervisors meeting at 6:02 pm and the Driveway ordinance Amendments for public hearing to be held on October 4<sup>th</sup> regular Board of Supervisors meeting at 6:03 pm, The SALDO will be approved for the October 17<sup>th</sup> meeting at 6:03 pm, second by Mr. Thomason; motion carried unanimously.

**American Rescue Plan Funds-Update**

The second tranche of ARPA funds was deposited into the township account.

### **Discussion on Zoning Hearing Application Fees**

The township has concerns that they are not recovering enough of the expenses from the applicant for the Zoning applications. Attorney Smith stated the township can recover the cost dollar for dollar. The Zoning Hearing Applications you can not recover Zoning Hearing Board member fees for attending the meeting or solicitor fees. You can recover administrative fees, cost of publication fees, expenses, and half of the stenographer fees. It should be written on the applications any administrative fees associated with the zoning application the applicant will be responsible for those costs and have the applicant sign to that.

### **PUBLIC COMMENT**

#### **Robin Heyser-East Berlin Community Center**

Ms. Heyser was present to give an update on the future of the Community Center. The 22-acre Adams County Fairground was purchased to build the new center. Representative Torren Ecker donated \$750,000.00 towards the center and projects but the Community Center must match that amount. The hope for the new center is to have a childcare, before and after school, an Olympic size pool.

### **ADJOURNMENT**

There being no further business, the meeting adjourned into executive session at 8:00 pm on a motion by Mr. Phillips, seconded by Mr. Thomason; motion carried unanimously.

Respectfully Submitted,

Kimberly Beard  
Secretary/Treasurer