

**READING TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
SEPTEMBER 21, 2015**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:00 pm by Paul Bart, Chairman. Supervisors Bob Zangueneh and Donald Kauffman were present with Chairman Bart presiding.

Others in attendance included Victor Neubaum, Solicitor; Eric Mains, Engineer; Gerald Shank, Planning Commission; Gary Bullock, EMC; P.J. Trimmer, Hampton Fire Company; Mike Thomas, East Berlin Fire Company; Bill Ceravola, Reading Township Police Department; Marcia Weaver, Administrator/Treasurer; Robin Heyser, East Berlin Area Community Center; Clark Craumer, Nancy & Jacob Stimer, Dave & Linda Murphy, George Wolf, Pauline Brodbeck, Emmert and Pat Hartzell, Evelyn Howe, Sue Myers and Barbara Mitchell.

The meeting opened with the Pledge of Allegiance.

Having received no additions or corrections, the Minutes of the August 17th regular meeting were approved on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

Chairman Bart announced that the budget workshop meeting scheduled for September 14th was postponed to allow the Police and Public Works Department time to submit their budget proposals.

PUBLIC COMMENTS

Robin Heyser, a member of the Board of Directors of the East Berlin Area Community Center, thanked the Board of Supervisors for their continued support throughout the years. She provided a list of various activities and events the center provides to the community. The center is also in need of replacing the roof over the lower part of the building at an estimated cost of \$125,000.

Mr. Thomas reported that no citizens showed up to the public meeting they had advertised two months in advance. He stressed the need for volunteers and funding. Chairman Bart stated that he wants an explanation as to why there is no movement from our legislatures on such issues as the per capita tax that could really help our fire companies and emergency services. There is a bill in place that could provide some tax relief to volunteers. Mr. Trimmer said that if the fire companies didn't have so many fund raisers, the volunteers wouldn't mind the time investment for the training; but the fund raisers along with the training take up a great deal of everyone's time. The length of time for a volunteer is now only about five years. The fire companies are constantly trying to fill the void. Chairman Bart offered to take any questions the fire companies have to the legislative forum meeting on October 22nd.

ENGINEER'S REPORT

Zeigler Feed Mill

Mr. Mains stated that there is an expansion project in East Berlin involving the Zeigler Feed Mill. He is actively reviewing the plan now and said there will be no impact what-so-ever in Reading Township. Reading Township will forgo any formal review of the plan because there are no

Improvements proposed within Reading Township on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

Plum Run Road Liquid Fuels Project

Mr. Mains spoke with Mr. Dissinger regarding the progress the department is making in preparing Plum Run Road for the upcoming resurfacing project. Mr. Mains will be issuing the "Notice to Proceed" on October 1st. He also plans to petition PennDot for an extension regarding the application of the wearing course.

SUBDIVISION & LAND DEVELOPMENT

**Jeffrey & Deborah Seibert, Nell Road
Preliminary Subdivision Plan #2010-06**

The Preliminary Plan was approved as submitted, to enable the DEP review process, on a motion by Mr. Zangueneh and seconded by Chairman Bart; motion carried unanimously.

**Lisa Calhoun, 755 Church Road
Final Subdivision Plan #2015-06**

The Lot Merger Agreement was approved and the Chairman was directed to sign the agreement on behalf of the township on a motion by Mr. Zangueneh and seconded by Chairman Bart; motion carried unanimously. The Board concurred with the building waiver and non-building declaration and directed the Chairman to sign the document on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

**Harvey W. Stimer, 3490 Hunterstown-Hampton Road
Final Subdivision Plan #2015-04**

The final subdivision plan was approved pending DEP approval (SALDO §22-306.B.10), on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

TREASURER'S REPORT

The Treasurer's Report was approved as presented on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously. A tentative date of Monday, October 5th was planned for the next budget workshop meeting. Chairman Bart will check with Mr. Dissinger to determine if this date is feasible.

ADMINISTRATIVE REPORTS FOR THE MONTH OF AUGUST

Police Department

Officer Ceravola stated that the police department solved several ongoing investigations.

Fire Police

The non-emergency use of the fire police to serve during the Hampton Fire Company Cash Raffle on October 18th was approved on a motion by Chairman Bart and seconded by Mr. Kauffman; motion carried unanimously.

Reports submitted by the Police Department, Public Works Department and Building, Zoning & Code Enforcement were approved as submitted on a motion by Chairman Bart and seconded by Mr. Zangueneh, motion carried unanimously. Reports were also submitted by the Hampton and East Berlin Fire Companies.

RESOLUTION

Resolution 2015-16: Pension Funding for the Year 2016

The Resolution regarding Pension Funding for the year 2016 was adopted on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

MISCELLANEOUS

Advertisement for Part-Time Seasonal Help

A job description was approved and an advertisement for part-time seasonal help in the Public Works Department was also approved to be placed in the Merchandiser on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

Worker's Compensation Costs for the East Berlin Fire Company

East Berlin Borough requested payment for Liberty Fire Company #1 Worker's Compensation Cost in the amount of \$6,249.18. The amount represents the percentage of calls in Reading Township for the fire company and ambulance service. Chairman Bart made a motion to approve the Worker's Compensation payment to East Berlin Borough, seconded by Mr. Zangueneh; motion carried unanimously.

Distribution of Contributions

Due to last year's budgeting concerns, the contributions originally budgeted for 2015 were reduced from the previous year's contributions. Current financial data indicates there has been significant improvement to reconsider the distribution amounts. Approval was given to release the same contribution amounts that were released in 2014 on a motion by Chairman Bart and seconded by Mr. Kauffman; motion carried unanimously.

SOLICITOR'S REPORT

Policy Updates

Attorney Neubaum completed his review of the policies and submitted a report containing his comments. He will prepare the resolutions to update the policies. He also will draft a resolution regarding health qualifications for personnel who are required to have a certified driver's license.

Wolf Road Access to Lake Meade

Attorney Neubaum put forth an agreement and sent it out for the Board's review. Mr. Zangueneh made some good suggestions. Adams Electric Cooperative will continue to be allowed access.

Request for Proposals for a Zoning Hearing Board Solicitor

Proposals are coming in for a Zoning Hearing Board Solicitor due to the retirement of Attorney David Keiter at the end of this year. Proposals are being received from both the York and Adams County Bar Associations. The deadline date is October 15, 2015.

PUBLIC COMMENTS

Mr. Shank inquired if the minutes of both the planning commission and board of supervisors are on-line. Mrs. Weaver replied that they are both placed on-line after they are approved.

Mrs. Mitchell inquired that when someone breaks an ordinance what action is taken by the township. Attorney Neubaum explained the process beginning with the code enforcement officer. Mrs. Mitchell also inquired when the township plans to adopt an ordinance regulating drones. There have been no complaints or concerns regarding the use of drones in the township to date.

Mrs. Howe inquired if the township received the mower yet. Chairman Bart stated that he would like to discuss the matter with the public work department. Mrs. Howe stated that no mowing has occurred back Kuhn Fording Road and that the grass along the road is excessively high.

ADJOURNMENT

There being no further business to come before the Board of Supervisors, the meeting adjourned at 7:35 pm on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

Respectfully Submitted,

Marcia V. Weaver
Administrator/Treasurer