

## **REGULAR MEETING**

**November 15, 2021**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:05 pm by Kevin Holtzinger, Chairman. Vice Chairman Greg Heefner and Jason Phillips were present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Susan Smith, Solicitor, Law Offices of Susan Smith. Kevin Fox, Gannett Fleming; Gary Bullock, EMC; Bill Ceravola, Officer in Charge; Gerald Shank, Planning Commission; Josh Nelson, Life Team EMS; Wes Thomason.

Pledge of Allegiance

## **ANNOUNCEMENTS**

The Board met in executive session from 7:45 pm to 8:05 pm after October's BOS meeting to discuss: Litigation and Personnel

October 28<sup>th</sup> & November 4<sup>th</sup>-2022 Budget Meeting

The Board held executive session on possible litigation on November 1 from 7:50 pm – 7:53 pm

November 10<sup>th</sup> the Board met with Pa Municipal Code Alliance

There is a Vacancy on Planning Commission Board

## **MINUTES**

Minutes from the October 18, 2021, Board of Supervisors Regular Meeting were approved with corrections on a motion by Mr. Heefner, second by Mr. Phillips; motion carried unanimously.

Minutes from the November 4, 2021, budget meeting were approved with corrections on a motion by Mr. Heefner, second by Mr. Phillips; motion carried unanimously.

## **PUBLIC COMMENTS**

Gerald Shank questioned the Board as to when Church Road will reopen. Chairman Holtzinger spoke to New Enterprises, and they were hoping to blast soon and put stone to fill the hole and reopen the road until next Spring when they can pave.

## **ENGINEER'S REPORT**

### **Dollar General**

Mr. Fox met with Rusty Ryan with the Adams County Conservation District concerning the water in the basin. Mr. Ryan stated it was not constructed properly and he would support Mr. Fox writing a letter to Dollar General.

### **District 4**

#### **On-Lot Septic**

Mr. Fox presented a quote from White Deer to the Board for postage and mailings to the residents in District 4 who have not had their septic systems pumped. Ms. Beard and Ms. Mummert will send the letters to the residents. Mr. Fox will notify White Deer their services are not needed.

### **Rain Gardens**

Mr. Fox stated after speaking to Attorney Smith they think it would be a good idea to have preconstruction meetings to discuss how the rain gardens are going to be constructed and inspected. Mr. Fox will have a draft to review for the Board at the December 20<sup>th</sup> meeting.

## **BUSINESS MATTERS**

### **United Hook & Ladder**

#### **Box Cards-consideration & action**

Mr. Heefner made a motion to approve the added categories to the box cards, second by Mr. Phillips; motion carried unanimously.

### **Fire Service Area Mapping and**

#### **Analysis Initiative Approval**

Mr. Heefner approves the request to Adams County Planning and Development the use of the fire service area GIS data for analysis, second by Mr. Phillips motion carried.

### **Church Road Project-2022**

#### **Discussion**

Gannett Fleming, Township Engineer, furnished pricing to do the Church Road Project and broke the proposal down into three phases. There was also a quote given if Church Road is completed all at once. The cost being Approximately \$1,500,000.00. Public works reached out to Mr. Joshua Kopp, Reading Townships former contact for PennDOT. Mr. Kopp is

not employed with PennDOT any longer but still does bidding proposals in his free time. His estimate for the whole Church Road Project would be approximately \$750,000.00. At a previous Budget Meeting the Church Road Project was approved in its entirety with a cap of \$750,000.00. If the bids are higher than that amount the bids can be voided and put back out with the project being done in phases.

**Approve Hybrid or Gas purchase of police car  
In 2022 budget**

In a previous Budget meeting \$50,000.00 was set aside for the purchase of a new police car. Officer Ceravola obtained pricing for a hybrid or gas police car. Mr. Heefner made a motion to approve the purchase of a hybrid police car in 2022, second by Mr. Phillips; motion carried.

**Approve advertising the 2022  
Budget for public inspection**

Mr. Heefner made a motion to approve the advertising of the 2022 budget for public inspection to take action on at the December Board of Supervisors meeting, second by Mr. Phillips; motion carried.

**Changing Code Enforcement and Permit Firms**

Mr. Heefner made a motion to change Code Enforcement and Permitting Companies from Land and Sea to PA Municipal Code Alliance, second by Mr. Phillips; motion carried unanimously. Attorney Smith stated she submitted some forms for permitting and zoning to be used by the township instead of what is currently being used, she would recommend using those forms instead of the new companies forms. Mr. Heefner withdrew his motion until the new forms are discussed with Pa Municipal Code Alliance, second by Mr. Phillips; motion carried unanimously.

**TREASURER'S REPORT**

The Treasurer's Report for the month of October was approved pending audit on a motion by Mr. Heefner, second by Mr. Phillips; motion carried unanimously.

**ADMINISTRATIVE REPORT**

The Board acknowledged receiving reports from the Police; Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management, Northeast Adams Fire & EMS, United Hook and Ladder and Rabbit Transit Annual Report.

Josh Nelson, Life Team EMS stated he is working on a platform to send reports to the Municipality's monthly. East Berlin had 171 requests for services for October and 44 of those were within Reading Township.

Mr. Heefner made a motion to accept the Administrative Reports as presented, second by Mr. Phillips; motion carried unanimously.

## **SOLICITOR'S REPORT**

### **American Rescue Plan Funds**

Attorney Smith received an updated Compliance and Reporting Guidance booklet from the Department of the Treasury. Attorney Smith highlighted some of the information from the booklet to the Board. There has not been a final ruling as to what the funds can be used for.

### **Union Contracts**

Attorney Smith stated the contracts have been signed and distributed.

### **Legislation**

Attorney Smith reviewed some legislation updates with the Board.

### **Draft Amendments to Zoning Ordinance relating to signs-consideration & referral to public hearing**

Attorney Smith presented the Board with an Ordinance amending the current sign Ordinance. The Board will review and discuss at the December 20<sup>th</sup> Board meeting.

## **PUBLIC COMMENT**

Chairman Holtzinger expressed his concern with the state giving themselves a 5.6% pay increase.

## **ADJOURNMENT**

There being no further business, the meeting adjourned into an executive session at 7:54 pm on a motion by Mr. Heefner, seconded by Mr. Phillips; motion carried unanimously,

Respectfully Submitted,

Kimberly Beard  
Secretary/Treasurer