

READING TOWNSHIP BOARD OF SUPERVISORS
SPECIAL MEETING
August 14, 2017

A special meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 1:05 pm by Kevin Holtzinger, Chairman. Marcia Weaver, Vice-Chairperson, and Donald Kauffman, Supervisor, were present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Gary Bullock, Emergency Management Coordinator; Emmert Hartzell, Finance Committee, Hampton Fire Company; Kim Dissinger, Director of Public Works and Jason Grim, Road Foreman; Chris Young, President of Bermudian Springs Little League.

The purpose of the workshop meeting was to review department requests for preparations of the 2018 budget.

Public Comments

There were no public comments.

Old Business

There was no old business.

2018 Budget

The State Fund Register was presented showing checks being written out for the 2017 Ford F350 truck for Public Works in the amount of \$52,620.22, and \$664.99 for a laser level. There is now a balance in the State Fund of \$296,569.30. There will also be a check for New Enterprises for repaving the Hampton Alley Ways issued out for \$192,557.47.

Public Works

Mr. Grim presented a Public Works Budget Proposal totaling approximately \$938,355.00. One of the items listed was Church Road Repaving Project Phase 1. Mr. Grim stated he realizes it cannot be done in 2018 but he wanted to let the Board know the price difference from last year and that it would only be half of Church Road being done. Mr. Dissinger stated that last year the estimate was approximately \$350,000.00 and this year the estimate was approximately \$429,975.00.

Mr. Grim also requested to seal coat tar and chip Iris Lane, Browns Dam Road., which includes Shemon Dr., N. Browns Dam Dr., Turkey Pit and the Township parking lot. Approximate cost for the tar and chip is \$56,717.00. Mr. Dissinger stated that the Township will need to furnish 600 ton of #8 stone. It would be more cost effective to purchase the stone this year at the cost of \$7980.00. If they wait till 2018 the price will be \$8700.00. Germany Court was also listed on the proposal. Mr. Grim stated that the cal-de-sac is in shambles and there are water drainage issues. Estimated cost for Germany Court is \$150,000.00. Chairman Holtzinger would like to see something done on Log house Rd. He would like to have Mr. Mains, Engineer with Gannet Flemming, involved to design a solution to rectify the problem of people using private driveways for turn around.

Public Works is also requesting a Track Skid Loader, approximately \$45,000.00 and a Walk behind Saw at \$1900.00. Mr. Dissinger stated that they have an old Jumping Jack, and steel saw that would cost too much to repair, along with a line painting machine and a Line Laser Tripper that he would like to put on consignment. Chairman Holtzinger and Ms. Weaver said they do not have a problem with that but they

would like pictures and item name for documentation. Chairman Holtzinger made a motion to approve consignment of a Wacker Jumping Jack, Demo Saw, Line Painter and a Line Laser pending approval by Attorney Neubaum, Ms. Weaver seconded, motion carried unanimously.

Mr. Dissinger questioned the Board why the Township only has two auditors instead of three. Ms. Weaver stated that they cannot get anybody to take the position and that it is legal to only have two.

Mr. Emmert Hartzell, Finance Committee, Hampton Fire Company, commented that the road crew does a great job.

General Fund

Ms. Beard presented the Board with a Budget vs. Actual report, Profit and Loss Previous Year Report and a 2018 Budget Worksheet Packet.

Public Works

Mr. Grim requested additional hours and rate increase of \$2.00 for the part time employee's who did not receive a raise last year. Mr. Grim is also requesting approximately \$33,500.00 for pipes, bands, catch basins, line painting and signs.

Police Department

Officer Ceravola would like the Board to consider hiring a part time officer. Also, the police association is looking for donations to help build the police shooting range. They have started construction and are \$30,000.00 short. Officer Ceravola would like the Board to donate \$500.00. Request pending further consideration.

Emergency Management

Mr. Bullock had no requests other than he would appreciate any help that the Township could provide.

Administration

Ms. Beard requested to attend the 2018 PSATS Convention in Hershey, Pa. Ms. Weaver would like an amount for mileage and what topics will be provided.

Jennifer Miller, Tax Collector

Ms. Miller requested half of the cost of stamps, one pack of white paper, one ink cartridge, Tax Collector Convention, possibly hotel for Convention and Pa State Tax Collectors Association membership. These items total approximately \$786.00.

Chris Young, President of Bermudian Springs Little League

Mr. Young requested a donation to refurbish the Upper and Lower Ball Fields at the Hampton Fire Company. He stated his first priorities would be the backstops and dugouts. The cost for repairs would range between \$4500.00 to \$7500.00.

Hampton Fire Company

Mr. Hartzell stated that the current funding from the Township is \$26,500.00. He is requesting additional funding of \$33,500.00 annually to cover operating expenses of \$60,000.00. Mr. Hartzell provided roof and siding quotes. He stated that the additional funding would allow volunteer fundraising proceeds to be used for vehicle purchases and motivate volunteer firefighters to participate in fundraising and reduce the tax burden on township residents for new vehicle purchases. Mr. Hartzell also stated that he will apply for a grant to pay off the service truck that was previously purchased. Ms. Weaver would like Mr. Hartzell and Mr. Bullock to review a copy of Act 172, 2017 tax credit for volunteers which was provided.

Lease Agreements

The Church Lease Agreement is on a month to month basis at \$400.00 a month. Adams County currently pays \$1400.00 per month for the Magistrate’s Office. The Board is considering a raise in rent for the Magistrate’s Office.

Capital Reserve CD Accounts

Current Balances

Reserve CD Account Balances:

Office Equipment:	6030
Building Maintenance:	8,854
Police Vehicle:	10,251
Public Works Equip:	15,262
Emergency Management	<u>3,089</u>
	\$43,486

2018 Contributions

Contributions are pending further consideration at this time.

Non-Union Wages

The wages are pending further consideration at this time.

Public Comments

There were no public comments.

Adjournment

The meeting was adjourned at 3:05 pm on a motion by Chairman Holtzinger and seconded by Ms. Weaver, motion carried unanimously.

Respectfully Submitted

Kimberly Beard
Secretary/Treasurer