

**REGULAR MEETING
MARCH 16, 2020**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:13 pm by Kevin Holtzinger, Chairman. Vice Chairman Greg Heefner and Jason Phillips were present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Susan Smith, Solicitor, Law Offices of Susan Smith; Eric Mains, Engineer, Gannett Fleming; Kim Dissinger, Public Works Department; Bill Ceravola, Officer in Charge; Gerald Shank, Planning Commission, Gary Bullock, EMC Coordinator.

Pledge of Allegiance led Mr. Phillips.

ANNOUNCEMENTS

February 24, 2020 the Chairman Holtzinger met with Brenda Peffley From PennDOT to sign land acquisition forms.

February 27, 2020 Mr. Phillips attended a Council of Government meeting.

MINUTES

February 17, 2020 Regular Board of Supervisors Meeting were approved on a motion by Mr. Heefner, second by Mr. Phillips; motion carried unanimously.

March 2, 2020 Joint Meeting of the Planning Commission and Board of Supervisors were approved with a correction on a motion by Mr. Heefner, second by Mr. Phillips; motion carried unanimously.

PUBLIC COMMENTS

Gary Bullock, Township EMC Coordinator, stated he met with Chairman Holtzinger earlier in the morning concerning the Board of Supervisors meeting and whether it should be held or cancelled because of the Coronavirus. Mr. Bullock stated the decision was left up to two non-medical professionals to make the decision. Mr. Bullock was concerned of the amount of people in the room which was over the limit of ten that was made by the Governor. Mr. Bullock also stated there was three people sitting in the room that were on the West Coast last week.

Gerald Shank, Planning Commission, stated Chairman John Biese with the Planning Commission sent an email out to the other members concerning the Joint meeting on March 26th with the Planning Commission and the Board of Supervisors. The decision was made to cancel the meeting on March 26th. Ms. Beard will advertise the meeting cancellation.

Mr. Heefner stated for the record, he is EMR certified and does have medical background. He also stated the Supervisors have been in communication concerning the coronavirus and the Township Business.

Mr. Phillips stated when he attended the COG meeting there was a discussion concerning Reading Township needing to appoint a representative to the Uniform Construction Code Board. Attorney Smith stated the person the Supervisors appoint to the Board to handle appeals must have some construction background and understand the Uniform Construction Code.

ENGINEER'S REPORT

Hampton Heights Phase 4 Modification Requests

Phil Garland, Lexington Land Developers, was present to discuss Hampton Heights Phase 4. A Modification Request was received from Hampton Heights Phase 4 for a request to modify §22-306. A.13; §22-403.B §22-502.A and §22-503. These modifications were previously approved as part of the preliminary plan and the current request is to have them reapproved for Phase 4. Mr. Heefner made a motion to accept Hampton Heights Phase four for the modifications, curbing, street widths, contour intervals and street construction standards as presented, second by Mr. Phillips; motion carried unanimously.

Hampton Heights Phase 4 SALD #2019-03

Mr. Heefner made a motion to approve the SALD #2019 plan with the conditions being met listed in the letter from Mr. Mains dated February 25, 2020, second Mr. Phillips; motion passed unanimously.

BID OPENING

2020 Church Road Reconstruction Project

Mr. Mains opened bid packages at 6:58 pm.

Bids Received:

Stewart and Tate- Base \$434,403.12 Alternate, widening \$474,871.62

CE Williams & Sons, Inc. – Base \$431,038.20 Alternate widening \$472,093.20

Chairman Holtzinger made a motion to award to the lowest bidder, CE Williams & Sons, Inc., for the Alternate (to widen the road), second by Mr. Heefner; motion carried unanimously.

Church Road Shoulder/Drainage Improvements

No bids were received for this project. The Board discussed and concurred that the project will go out for re-bidding to be opened at the April 20th, 2020 Board of Supervisors meeting. Mr. Mains will reach out to various contractors to make them aware of the bid.

BUSINESS MATTERS

Adopt RTK Policy and Request Form

Attorney Smith presented the Board with some options for the RTK Policy concerning minutes, draft ordinances, ordinances, property information and fees. Greg made a motion to approve the RTK Policy, Request Form and RTK Resolution with corrections given the next consecutive number, second by Mr. Phillips; motion carried unanimously.

Public Meeting for Comcast Discussion

The public meeting for public input on their comcast cable service will be held on the regular Board of Supervisors meeting on June 15, 2020. It will be advertised.

DEP District 2 Response Letter

Mr. Heefner made a motion to approve the DEP District 2 Response letter, second by Mr. Phillips; motion carried unanimously.

Approve advertising for 2020 Aggregate bids

Mr. Heefner made a motion to approve advertising for 2020 aggregate bids to be open at the April 20th Board of Supervisors meeting, second by Mr. Phillips; motion carried unanimously.

Township Recycling

There was discussion concerning the recycling trailer and options on how to make it safer for the public. Mr. Grim received some estimates on types of buildings to serve as a new recycling building. Chairman Holtzinger will research other recycling companies other than the rescue mission.

TREASURER'S REPORT

The Treasurer's Report for the month of February were approved pending audit on a motion by Mr. Heefner, seconded by Mr. Phillips; motion carried unanimously.

ADMINISTRATIVE REPORT

The Board acknowledged receiving reports from the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management and Northeast Adams Fire & EMS for the month of February. The Board also received the Planning Commission Annual Report, Municipal Waste Load Management Chapter 94 Annual Report and Auditors Report

Police Report

Officer in Charge, Bill Ceravola supplied the Board with a report of the Officer's time for the month of February. Officer Ceravola stated himself and Officer Morehead had driven 1496

miles. The Officers were in Lake Meade 24 times. There were 204 calls, 34 traffic stops, 33 traffic citations, and 4 warnings.

Mr. Heefner made a motion to accept the Administrative Reports as presented, Planning Commission Annual Report, Municipal Waste Load Management Chapter 94 Annual Report and Auditors Report, second by Mr. Phillips; motion carried unanimously.

SOLICITOR'S REPORT

Floodplain Management Ordinance

Attorney Smith is currently working on The Floodplain Management Ordinance. She is comparing the existing Ordinance to the Compliant Ordinance. She has submitted a draft copy to the entity that is reviewing the Ordinance for the State. Attorney Smith state she is still working on the Ordinance.

Comcast Negotiations

Tabled until April's Board of Supervisors Meeting.

Old Log House Road Deed of Dedication

Chairman Holtzinger made a motion to enter into agreement pending correct road name as to Lane or Road, second by Mr. Heefner; motion carried unanimously.

The office doors will remain closed to the office until further notice due to the coronavirus. The public will be able to access the office through email, phone and drop box. Mr. Heefner made a motion to make the draft minutes available to the public, second Mr. Phillips; motion carried unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:55 pm into executive session to discuss union-related litigation and personnel matters on a motion by Mr. Heefner, seconded by Mr. Phillips; motion carried unanimously. The executive session started at 9:00 pm and ended at 9:35 pm.

Respectfully Submitted,

Kimberly Beard
Secretary/Treasurer