

**READING TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
MARCH 18, 2019**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:05 pm by Kevin Holtzinger, Chairman. Marcia Weaver, Vice-Chairperson and Gary Sauble, Supervisor were present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Victor Neubaum, Solicitor, Malone & Neubaum; Eric Mains, Engineer, Gannett Fleming; Gary Bullock, Emergency Management Coordinator; Jason Grim, Kim Dissinger, Bob Anderson Public Works Department; Bill Ceravola Officer in Charge; Gerald Shank & John Biese, Planning Commission; Mike Thomas, Northeast Adams Fire & EMS; Jason Phillips, Hampton Fire Company; Adrienne Capps, Vulcan; Pauline Brodbeck and George Wolf.

Pledge of Allegiance led by Attorney Neubaum.

Minutes of February 18th, 2019 Regular Meeting were approved pending corrections, on a motion by Ms. Weaver, second by Mr. Sauble; motion carried unanimously.

Announcements

February 4th Chairman Holtzinger and Gary Sauble attended the Hampton Fire Company monthly meeting.

February 21st Chairman Holtzinger and Gary Sauble met with PennDOT to discuss the Stoney Point Bridge Replacement.

March 13th Ms. Weaver attended a Council of Governments Committee meeting at the Adams County EMS center regarding cable franchise negotiations.

March 15th Chairman Holtzinger and Mr. Sauble attended the Annual Lake Meade meeting.

Engineers Report

Noxious Weed Ordinance

Based on a request from County Conservation District to review the Township Noxious Weed Ordinance, ensuring that the township was not exempting any certain types of vegetation used in stormwater practices, Mr. Mains, has proposed editing §10-102.2 with the inclusion of the following wording:

Further, this Part shall not include vegetation that has been deliberately planted and is maintained and/or managed pursuant to an approved Operation and Maintenance Plan, intended for the useful purpose of inclusion as a stormwater control measure and/or best management practice.

Ms. Weaver made a motion to approve the amendment to the existing Ordinance, second by Mr. Sauble; motion carried unanimously. Attorney Neubaum will have the Ordinance at the April 15th Board of Supervisors meeting for approval to advertise.

**On-Lot Septic Ordinance
Penalty Citation Procedure**

Mr. Mains stated they have reached the conclusion of pumping in District 1 and still have some owners that have not yet pumped their system. He stated there is a section, §18-206, in the Ordinance which provides for three layers of penalties.

1. Any malfunctioning system not repaired within thirty days will subject the owner to a fine of \$300.
2. Any owner who fails to comply with the pumping and proof requirements shall be subject to a fine of \$50 per violation. Each thirty-day period where said requirements are not complied with shall constitute a separate section violation.
3. Any person who violates any provision of this Part shall, upon conviction thereof by summary proceedings, be subject to pay a fine of not less than \$100 nor more than \$300 and costs, and in and default of said fine and costs, to undergo imprisonment in the Adams County Prison for a period not to exceed 30 days.

Mr. Mains stated the third penalty is for someone who may have violated some other section other than not pumping or fixing a malfunction. Mr. Mains recommended that the penalties should be applied, and the thirty days should start from the day the owner should have had their system pumped, (12/31/2018), Attorney Neubaum indicated that the violation letter can come from anyone designated by the Township (such as SEO, Codes Officer, etc.).

Ms. Weaver made a motion for anyone who is in non-compliance will be subject to §18-206 and Mr. Wilt can proceed to draft the penalty letters to be signed by the Board Chairman, second by Mr. Sauble; motion carried unanimously.

Townships Response Letter to DEP

Mr. Mains stated once the Township has completed District 1 the Township was mandated to provide Department of Environmental Protection (DEP) an update to show the Township has carried through on their commitment to have everyone have their septic system pump and inspected and provide an indication of what the Townships next step will be. Mr. Mains and Mr. Fred Heerbrandt, William Hill and Associates, drafted a letter to be sent to DEP. Ms. Weaver made a motion to approve the letter as drafted by Eric Mains and Mr. Heerbrandt to Timothy Wagner at DEP, second by Mr. Sauble; motion carried unanimously.

Bid Opening

**BIDDERS FOR TAR & CHIP ROAD PROJECT
HAMMACKER**

ITEM

61,648 SY Single application oil and chip
61,648 SY Grip Tight-Fog Seal

101,719.20

Bid was accepted as presented. Bid was awarded to the only bidder, Hammacker East, on a motion by Mr. Sauble and seconded by Ms. Weaver; motion carried unanimously.

BIDDERS FOR OLD LOG HOUSE ROAD PROJECT

ITEM	NEW ENTERPRISES
Roadwork for Old Log House Road	81,040.00

Bid was accepted as presented. Bid was awarded to the only bidder, New Enterprises, on a motion by Chairman Holtzinger and seconded by Mr. Sauble; motion carried.
 Ms. Weaver abstained.

BIDDERS FOR AGGREGATE DELIVERED AT SITE:

	VULCAN	YORK BUILDING	KINSLEY	NEW ENTERPRISES	PENNSY
ITEM					
AASHTO #1	13.30	12.95	14.75	17.70	
AASHTO #3	13.30	12.95	14.75	17.70	
AASHTO #57	13.30	12.95	15.75	17.10	
PA 2A SUB-BASE	9.10	9.25	10.50	13.95	
ANTI-SKID	14.30	14.95	0	0	21.29
R4's	19.75	18.45	17.00	20.70	

All bids were accepted as presented. The following were awarded. Vulcan for the PA-2A Sub-Base and Type 2 Anti-Skid, R-4's to Kinsley and the bid for AASHTO #1, #3 and #57 was awarded to York Building Products, on a motion by Ms. Weaver and seconded by Mr. Sauble; motion carried unanimously.

SUBDIVISION AND LAND DEVELOPMENT

**Delores N. Nolt #2018-05
 Lake Meade Drive
 Final Subdivision Plan**

The Planning Commission received a letter from Ms. Nolt dated February 26, 2019 that Lake Meade Homeowners Association will not give their approval to move the property line as requested on the subdivision plan #2018-05. Her design is to leave the property line as it is now and build a home on 558 Lake Meade Drive. The Delores Nolt Plan, based upon her request in the letter, is to leave the property line as it is now in accordance with Township Ordinance §27-903. Chairman Holtzinger made a motion to deny plan #2018-05 for failing to comply with §27-903, second by Ms. Weaver; motion carried unanimously.

**Shemon Property #2007-08
 Browns Dam Road**

Township records indicate the requirement of submitting annual phasing schedules were not met and no improvements or infrastructure on the parcel were attempted. Attorney Neubaum stated over the past five years they have not made any efforts to further the plan and as a result they lose all protections from any changes in the applicable Ordinances. They are now subject to Ordinance 2019-01, dedication of recreation land, or payment of fee in

lieu of land dedication. Mr. Wilt will draft a letter to be sent to the Shemon Property developers and have Chairman Holtzinger sign.

MISCELLANEOUS

Adams County Land Preservation Township Participation

The Planning Commission received a request from the Adams County Office of Planning and Development to consider financial participation in Round 13 of the Adams County Agricultural Land Preservation Program for three potential farm properties in Reading Township. Chairman Holtzinger has no objections to discussing this further in 2020 budget. It may be earmarked for the Township or may go into an account for the whole county. It would be up to the Township on how they would like to distribute the funds. Ms. Beard will keep information for 2020 Budget discussion.

Precision Paving Request approval for Authorized Hauler

Ms. Weaver made a motion to approve Precision Paving to be added to the On-Lot Authorized Hauler list pending updated Certificate of Workers Comp Insurance, second by Mr. Sauble; motion carried unanimously.

Apple Valley Creamery Review Request for 5K Charity Event

Apple Valley Creamery would like to have their annual 5K run August 17th. Ms. Weaver made a motion to approve the request for the 5K Charity Event pending all necessary paperwork being provided and also to approve fire police coverage for the event, second by Mr. Sauble; motion carried unanimously.

Approval of a new cleaning service for The Township Offices

The following quotes were provided:

White Rose \$300.00/month \$680.00 for Spring Cleaning

K&J Cleaning Service \$500.00 month. Cannot do Spring Cleaning.

Ms. Weaver made a motion to approve White Rose Cleaning Service to provide cleaning for the Township Offices, second by Mr. Sauble; motion carried unanimously.

TREASURER'S REPORT

Mr. Wilt researched the Parks and Rehabilitation and Development Grant that is being offered by the Department of Conservation and Natural Resources per Ms. Weaver's request at February Board of Supervisors meeting. Reading Township does not qualify for the grant due to the population requirement. The population must be 5,000 or less and according to the 2010 census Reading Townships population was 5,780.

The Treasurer's Report for the month of February was approved pending audit on a motion by Ms. Weaver, second by Mr. Sauble; motion carried unanimously.

ADMINISTRATIVE REPORT

The Board acknowledged receiving reports from the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management, Northeast Adams Fire & EMS and United Hook and Ladder for the month of February.

Police Report

Officer in Charge Bill Ceravola supplied the Board with a detailed report of the Officer's time for the month of February. Officer Ceravola stated himself and Officer Morehead had drove 1709 miles, they were in Lake Meade 37 times, there were 97 incidents, issued 21 traffic stops, 20 traffic violations and 6 warnings. Officer Ceravola stated he is still trying to find someone to certify himself and Officer Morehead on the new tasers.

Public Works

Chairman Holtzinger stated a resident of Reading Township approached him and said the Public Works Department did a nice job keeping the roads cleared after the snow storms.

Ms. Weaver also thanked the public works department for their work in the recent snow storms.

EMC Reports

Mr. Bullock stated Dean Shank, Deputy Emergency Management Coordinator, is attending training this evening.

Ms. Weaver made a motion to accept the administrative reports as submitted, second by Mr. Sauble; motion carried unanimously.

PUBLIC ORDINANCE HEARING **Ordinance #2019-01**

Attorney Neubaum presented Ordinance #2019-01, Dedication of Recreation Land, or Payment of Fee in Lieu of Land Dedication. Chairman Holtzinger opened the floor for public comments.

There being no comments, Chairman Holtzinger closed the hearing and re-opened the meeting. Ms. Weaver made a motion to adopt Ordinance #2019-01, Mr. Sauble seconded; motion carried unanimously.

SOLICITOR'S REPORT

Update on Selling Tasers

At the February Board of Supervisors Meeting the Board instructed Attorney Neubaum to research the sale of the Reading Township Police Departments used Taser's to see if they can be sold to the Constable's Association. Attorney Neubaum stated under the second-class Township Code, they can sell or dispose of them with approval from the

Board. If the value is under \$2000, there is no need for advertisement, and they can be sold to the highest bid. Officer Ceravola stated he is not ready to sell them because he is still in the process of finding someone to train them on the new tasers and will let the Board know when training has taken place.

Update on Deed for Hampton Fire Company

Attorney Neubaum stated he does have the deed for Hampton Fire Company to sign over to the Township with him, but he is waiting on the signed Corporate Resolution from Hampton Fire Company. Chairman Holtzinger stated he spoke to two members of Company 10, Hampton Fire Company, and one from Company 33, United Hook and Ladder. It was their wishes not sign the resolution until the merger was complete. Chairman Holtzinger questioned Jason Phillips as to whether he would like to explain the reason to Attorney Neubaum. Mr. Phillips stated he was instructed by United Hook and Ladder, of the conversation between United and the supervisors. All the paperwork was going to be signed at one time. Attorney Neubaum stated according to the Memorandum of Understanding, the transfer will occur before the merger. Attorney Neubaum stated once the resolution and deed are signed, he can hold the deed in escrow and not record the deed until the merger is complete. Mr. Phillips will take the information from tonight's meeting back to United Hook and Ladder to review. Chairman Holtzinger would like Hampton Fire Company to hold a special meeting and have the resolution signed. Chairman Holtzinger stated there is a Planning Commission meeting on April 1st and Attorney Neubaum will be at the meeting and the signing of the deed can take place before the Planning meeting. Mr. Phillips will let the Township know if that can happen. Mr. Phillips questioned the Board as to whether the Easter Egg Hunt can still take place on April 20th at Hampton Fire Company if the deed is signed over to Reading Township. Ms. Weaver stated it can take place as long as all the insurances are in place.

PUBLIC COMMENTS

Jason Grim stated as a resident and not a Township employee, he would like to Thank Kimberly for the good job she does.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:45 pm on a motion by Mr. Sauble, seconded by Ms. Weaver; motion carried unanimously.

Respectfully Submitted,

Kimberly Beard
Secretary/Treasurer