

**READING TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
MAY 18, 2015**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:05 pm by Paul Bart, Chairman. Supervisors Bob Zangueneh and Donald Kauffman were present with Chairman Bart presiding.

Others in attendance included Victor Neubaum, Solicitor; P. Eric Mains, Engineer; Gary Bullock, EMC; P.J. Trimmer, Hampton Fire Company; Tim Black, KPI; Garry Wilt, Administrative Assistant; Gerald A. Shank, Planning Commission; Nancy Stimer, Auditor; Troy Reeve, Lake Meade Fire & Rescue; Robert Hamm; C.N. McMaster; and Neil Clifford. Marcia Weaver, Administrator/Treasurer was absent from the meeting.

The meeting opened with the Pledge of Allegiance.

Minutes of the April 20th regular meeting were approved on a motion by Mr. Zangueneh and seconded by Mr. Kauffman; motion carried unanimously. Chairman Bart announced that the board met on April 28th with Jeff Seifert, Realtor and the Church Congregation.

PUBLIC COMMENTS

Chairman Bart opened the floor for public comments, but there were no comments at this time.

ENGINEER'S REPORT

P. Eric Mains, Engineer, Buchart Horn, Inc. presented the following updates:

Plum Run Road - Liquid Fuels Project

Discussion was held relative to whether the Township proceeds with geotechnical testing (needed to finalize mix design for roads) before bidding, or after bidding. If it is done before bidding, then there is little room for a change order due to more or less cement being required. If it is done after (as a contractor required item) then there may be a change needed in the overall contract pricing and we will see a potential mark up from the contractor for the geotechnical work. The Board decided to discuss further and will advise the Township Engineer of their decision before he completes the documents.

Posting & Bonding of Laughman's Bottom Roads

Discussion was held regarding the potential posting and bonding of the roads in this area. The Engineer had been requested to provide some indication of the process and what warrants a "posted and bonded" street. The Board will take the Engineers information into advisement

RESOLUTION

Resolution 2015-14 Regarding the Establishing Fees for Erosion and Sediment Pollution Control Plans was adopted on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously. Mr. Mains provided some additional background comments concerning the tier structure for clarity to those in attendance.

SUBDIVISION AND LAND DEVELOPMENT

Robert & Mandi Hamm
Final Plan #2015-01
160-170 S. Hickory Lane

Mr. Black, KPI, presented the final plans to combine the two tracts into one. Mr. Mains stated he has reviewed the plans and addressed any issues in a memorandum dated April 13, 2015. Mr. Black asked if the Board of Supervisors would waive the requirement for the waiver agreement. Mr. Mains expressed some concerns based on issues that could resolve by such a waiver. The Board of Supervisors stated that to be consistent with past decisions, the requirement for the merger agreement would stand as recommended. The Board of Supervisors has granted conditional approval contingent on the following requirements:

1. §22-306.A (27): The certification of ownership and dedicatory statement is provided but is not signed or notarized. The Township should ensure that this block is signed prior to any final approval of the plan.
2. §22.306.B (10): The Township will need to review and separately consider the submitted Sewage Facilities Planning Module (Non-Building Waiver).
3. §27-305.E: The existing building (as a dwelling unit) must be removed prior to Final Plan approval. This will need to be verified by Land and Sea Services prior to final approval.
4. §22-304.A (16): All appropriate signatures, seals and certifications should be provided on the Plan.
5. §22-308.D: A Merger or Lot Consolidation Agreement will be required.

Conditional approval was made on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

TREASURER REPORT

The Treasurer's Report was reviewed and the public was updated on the Random Audit of Liquid Fuels. Attorney Neubaum noticed that the monthly cash flow indicated income exceeded expenses for the month. There was some preliminary discussion concerning the fees charged by J.P. Harris as compared to the York Adams Tax Bureau on delinquent tax accounts. This topic is tabled for future discussion. The Treasurer's Report and supporting documents were approved as submitted on a motion by Chairman Bart and seconded by Mr. Kauffman, motion carried unanimously.

ADMINISTRATIVE REPORTS FOR THE MONTH OF APRIL

All reports were reviewed, with the exception of the police department as no report was received by the time of the monthly meeting. The Board of Supervisors appreciates the detailed reports provided by the Public Works department. Troy Weaver presented Participating Department Recognition Program Organization Member Roster for the Lake Meade Fire and Rescue that was approved and signed by all three Board members. All administrative reports were approved as submitted on a motion by Chairman Bart and seconded by Mr. Zangueneh, motion carried unanimously.

MISCELLANEOUS

Hiring of Garry R. Wilt as Administrative Assistant

On a motion by Chairman Bart and seconded by Mr. Zangueneh the Board of Supervisors approved the hiring of Garry R. Wilt as an administrative assistant effective May 4, 2015 at the rate of \$16.00 per hour with no benefits. Motion carried unanimously.

Mowing of Vegetation

Kim Dissinger, Director of Public Works was not in attendance to present the concerns, but has requested to defer this discussion until a future meeting when more information will be available.

Church Rental Agreement

The lease agreement for the church was discussed and an overview of the financial analysis provided by Mrs. Marcia Weaver on a memorandum dated 5/15/2015 was reviewed. It was noted that the new proposal would provide the township with a positive cash flow that could be used for building maintenance and repairs. There was some concern of the impact if the church would not heat the structure in the event the fuel tank ran empty.

Use of Non-Emergency Fire Police for Friday May 22, 2105

On a motion by Chairman Bart and seconded by Mr. Zangueneh the Board of Supervisors approved the Officer-in-Charge to supervisor the road closure and traffic issues with regards to the Hampton Memorial Observance on Friday May 22nd. Motion carried unanimously.

Penn Dot Response Letter Regarding Glen Gruver's Concerns

The Board updated the public in attendance concerning the sight distance studies along with the letter that was received from Mr. Michael Keiser, P.E. District Executive for the Pennsylvania Department of Transportation with regards to this study and the proposed recommendations concerning passing zones. A work order has been sent to PennDOT Adams County Maintenance and the issues are to be corrected by mid-June.

Emily Ensor Letter & Petition for a Recreation Park

A letter has been received from Emily Ensor, a student at Bermudian Springs School district and signed by several students with a petition for a park in Reading Township. The response letter drafted and sent by the Planning Commission was discussed which explained the fact that the township has no land available at the present time. Attorney Neubaum mentioned there is the possibility that the township could impose a "recreational fee" to establish and maintain a park should land be donated; however, there are various issues that would need to be addressed prior to moving forward. (I.E. parking, insurance, etc.) Public comment included pursuing a grant or petitioning large corporations for sponsorship. Mr. Zangueneh stated he will research the land that currently joins the ballpark. Additional discussion was tabled until future input can be obtained.

Digital Radio Scanners

Mr. Trimmer explained the email sent to the township dated May 12, 2015 that gave details on the bulk purchase of both handheld and desk top scanners should various individuals and townships desire to purchase the new digital scanners. Adams County will begin phasing in this new system in October or November using the 19 towers in place. Details concerning purchasing these scanners and how the funds are to be handled are listed in the email. Presently Mr. Trimmer is attempting to get people who may desire to oversee this type of purchase within each jurisdiction in order to determine if there is enough interest.

Reading Township Yard Sale

On a motion by Chairman Bart and seconded by Mr. Zangueneh the Board of Supervisors approved the Reading Township Yard Sale to be held on Friday June 26th and Saturday June 27th and to advertise the yard sale in the Northern Adams/York Area Merchandiser. Motion carried unanimously.

Supervisors Expense Report

A motion was made by Mr. Zangueneh and seconded by Mr. Kauffman to approve the submitted expenses in the amount of \$403.02 for payment to supervisor Paul Bart who attended the PSTATS Conference in Hershey PA in April. Motion carried.

Apple Valley Creamery/Abogar International Ministries 5-K Charity Run

After reviewing the preliminary information concerning this event, a motion was made by Chairman Bart and seconded by Mr. Zangueneh and the Board of Supervisors granted conditional approval for this event provided the Board of Supervisors receive the following documents: A state issued permit from the PA Department of Transportation, a signed hold harmless agreement and an insurance rider stating Apple Valley Creamery will have insurance to cover the event. Motion carried unanimously.

SOLICITOR'S REPORT

Proposed Ordinance 2015-01 Regarding Floodplain Amendment

Attorney Neubaum presented Ordinance 2015-01 which would update Chapter 8 of the Code of Ordinances for Reading Township. Attorney Neubaum stated all updates have been reviewed by the engineer. Approval was made on a motion by Chairman Bart and seconded by Mr. Kauffman; motion carried unanimously for Attorney Neubaum to finalize the document for approval and presentation at the next meeting.

Wolf Road Access

Attorney Neubaum stated an old township map has been obtained and he will represent the township as legal counsel at the May 29th Conference scheduled by Order of the Court before Judge Michael A. George at the Adams County Courthouse.

PUBLIC COMMENTS

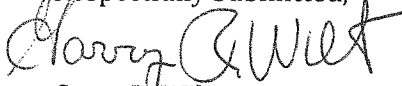
Chairman Bart shared there is an upcoming Council of Government meeting taking place this week concerning modifications of the second class township codes.

Several in attendance raised concern about the new background check procedure implemented by PA and the cost impact on the fire companies and how the interpretation of this new law will impact volunteers. Chairman Bart recommended that all concerns be emailed to him and he will bring them before the legislative committee of the Council of Government to address.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:45 pm on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

Respectfully Submitted,



Garry R. Wilt
Administrative Assistant