

**READING TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING  
JANUARY 20, 2014**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:00 pm by Paul Bart, Chairman. Supervisors Bob Zangueneh and Donald Kauffman were present with Chairman Bart presiding.

Others in attendance included Victor Neubaum, Solicitor; Eric Mains, Engineer; Marcia Weaver, Administrator/Treasurer; Bill Ceravola, Officer-In-Charge; Gary Bullock, EMC; Gerald Shank, Planning Commission; Nancy Stimer & Judy Shemon, Auditors; Troy Reeve, Lake Meade Fire & Rescue; Mike Thomas, East Berlin Fire Company; Clark Craumer, Jeffrey Seibert Subdivision Plan; Barbara Mitchell; Pauline Brodbeck and George Wolf.

The meeting opened with the Pledge of Allegiance.

Minutes of the December 16, 2013 regular meeting were approved on a motion by Mr. Zangueneh and seconded by Mr. Kauffman; motion carried unanimously. Minutes of the January 6, 2014 organization meeting were approved on a motion by Mr. Zangueneh and seconded by Mr. Kauffman; motion carried unanimously.

**PUBLIC COMMENTS**

Mr. Zangueneh wished everyone good health and happiness in the New Year.

Mr. Craumer stated he revised the planning module regarding the Jeffrey Seibert Subdivision Plan. Attorney Neubaum stated that he needs to bring the matter before the Planning Commission at their next meeting on February 3<sup>rd</sup> for their recommendations.

**TREASURER REPORT**

The Treasurer's Report was reviewed and approved as submitted on a motion by Mr. Zangueneh and seconded by Mr. Kauffman; motion carried unanimously.

**ADMINISTRATIVE REPORTS FOR THE MONTH OF DECEMBER**

Chairman Bart stated he was made aware by Chief Kittinger of an invitation dated December 28<sup>th</sup> that all the fire departments received to attend a planning session with the County Commissioners. The Commissioners do not have jurisdiction over emergency services and the townships who do have this responsibility did not receive this invitation. He also plans to attend the meeting.

Department Reports submitted from the Police, Public Works, Zoning & Code Enforcement, Building Inspector and Emergency Management were approved as submitted on a motion by Mr. Zangueneh and seconded by Mr. Kauffman; motion carried unanimously.

## **ENGINEER'S REPORT**

### **Construction Specifications Manual**

The Borough of East Berlin declined to participate in the cost sharing of updating the Construction Specifications Manual with Conewago and Reading Townships. However, Mr. Mains will still work to stay within the price range he quoted.

### **Brough Hill Road Phase II Project**

Approval was given for Mr. Mains to proceed with preparing bid specifications, contract documents and providing bid assistance after the bid opening for the Phase II section of the Brough Hill Road Project, at an estimated cost of \$4,300 on a motion by Mr. Kauffman and seconded by Mr. Zangueneh; motion carried unanimously.

## **SUBDIVISION & LAND DEVELOPMENT**

The Board acknowledged receiving the following documents provided by the Zoning & Code Enforcement Officer:

- Hampton Heights Phasing Schedule
- Lake Meade Property Owners Assn. DEP General Permit 11
- Adams County Agricultural Land Preservation Easement Acquisition of the Alwine Farm on Markle Run Road

Mr. Mains inquired if the Hampton Heights Phasing Schedule was provided to the school district. Attorney Neubaum recommended that copies of the Occupancy Permits should be provided to the school district.

## **RESOLUTION**

**Resolution 2014-10: Updating the Emergency Operations Plan** was adopted on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

## **MISCELLANEOUS**

### **Robin Heyser, East Berlin Area Community Center**

Ms. Heyser was not able to attend the meeting but still plans to attend at a later date.

### **Lake Meade Fire & Rescue Grant Letter of Support**

Approval was given to provide a grant letter of support on behalf of the Lake Meade Fire & Rescue to the DHS/FEMA/Grants Program Preparedness for 24 self-

contained breathing apparatuses on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

**Lake Meade Civic Involvement Club**

Mr. Wolf expressed concern regarding the donation. He was informed by Mrs. Mitchell that the volunteers serve Reading Township outside the lake also. A request for a one time donation in the amount of \$150 was approved on a motion by Mr. Zangueneh and seconded by Mr. Kauffman; motion carried unanimously.

**Membership of the Adams Council of Governments**

The matter of membership to the Adams Council of Governments was tabled for the next meeting.

**Membership of the Adams County Economic Development Corporation**

Correspondence dated December 13<sup>th</sup> from the Adams County Economic Development Corporation regarding various levels of membership fees was reviewed. No action was taken.

**Traffic Study Request at Peepytown Road & East Berlin Road**

Correspondence dated December 10<sup>th</sup> from PennDot listed several traffic improvements they intend to make in response to the Township's letter of concerns on behalf of Mr. Wolf. The Township will send another letter requesting why the guide rail problem was not addressed.

**Teamsters Local 776**

**Public Works Contract Re-Opener & Budget Submission Date Request**

The Board of Supervisors agreed to submit the date of May 19<sup>th</sup> at 9:00 am to begin the process of renewing the Public Works Agreement that expires on December 31, 2014.

**Supervisor Expense Statement**

A December 19, 2013 and January 8, 2014 expense statement submitted by Chairman Bart for the total amount of \$41.62 was approved for payment on a motion by Mr. Zangueneh and seconded by Mr. Kauffman; motion carried unanimously.

**SOLICITOR'S REPORT**

**Commercial Appraisers for Church Property**

Attorney Neubaum stated that finding people who are specialized in this area has been problematic. However he is still investigating the matter and intends to have a full report with names and prices at the next meeting.

**Wolf Road Emergency Access to Lake Meade**

Attorney Neubaum has filed the complaint for a preliminary injunction and arranged for the law suit to be served by the sheriff.

**Timeline for Enactment of Codification – Proposed Ordinance 2014-01**

Attorney Neubaum submitted a report outlining the timeline for enactment of the Codification Ordinance.

He has also been responding to inquires as they arise.

**PUBLIC COMMENTS**

Mrs. Shemon stated the township audit is underway and is going very well.

**ADJOURNMENT**

The meeting adjourned into executive session to discuss personnel matters at 7:10 pm on a motion by Mr. Zangueneh and seconded by Chairman Bart; motion carried unanimously.

Respectfully Submitted,

Marcia V. Weaver  
Administrator/Treasurer