

**READING TOWNSHIP  
ADAMSCOUNTY**

**RESOLUTION 2024-03**

**ESTABLISHING THE ADMINISTRATIVE FEES SCHEDULE**

WHEREAS, the Board of Supervisors is authorized and empowered to set reasonable and necessary administrative fees to reimburse the Township for the costs and the expenses of processing, issuing, and reviewing applications for permits and approvals, performing inspections, producing records, and providing copies of ordinances, and the Board of Supervisors has considered and reviewed experienced administrative costs associated with the foregoing;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby adopts the following administrative fees, which fees shall become effective immediately; all administrative fee schedules in conflict with this Resolution are no longer in effect.

---

**COPIES**

- 25 cents/page (standard size documents)
- Actual costs for reproduction of oversized documents, tapes, and other non-standard records

**POLICE ACCIDENT/INCIDENT**

- Report \$15.00
- Printed Photographs \$15.00 per page

**RETURN CHECK**

costs

\$50.00 plus Township

**ORDINANCES**

- Floodplain Ordinance \$20.00
- Grading Ordinance \$20.00
- Zoning Ordinance \$26.00
- Subdivision & Land Development \$26.00
- Construction Specifications Manual \$125.00

**DRIVEWAY PERMIT**

\$60.00

## SEWAGE FACILITIES

### ADMINISTRATION OF THE SEWAGE FACILITIES ACT

*Attachment A*

#### ON-LOT SEPTIC HAULER

- Approved Septic Hauler Initial Application \$35.00
- Approved Septic Hauler Renewal \$30.00

#### ON-LOT SEPTIC REPORTS

- On-lot Septic Inspection/Pump Report \$25.00

## ZONING

*\*In addition to the following base fees, the Township will charge any MPC-allowed actual incurred expense. All such expenses are to be paid within 30 days of presentation of an invoice.*

ZONING PERMIT \$60.00

CERTIFICATE OF NON-CONFORMANCE APPLICATION \$60.00

#### BOARD OF SUPERVISORS APPLICATION

- Conditional Use \$650.00
- Curative Amendment \$600.00
- Amendment to Zoning Ordinance or Zoning Map \$450.00
- Liquor License \$250.00

#### ZONING HEARING BOARD APPLICATION

- Variance \$650.00
- Special Exception \$650.00
- Substantive Validity Challenge \$650.00
- Appeal from Determination of Zoning Officer \$650.00
- Other Appeals - MPC 909.1(a)(7), (8), (9) \$650.00

## BUILDING (UCC) PERMITS

### ADMINISTRATION OF UCC

*Attachment B*

### CODE ENFORCEMENT

*Attachment C*

## STORMWATER MANAGEMENT

*\* In the course of processing applications, there may be circumstances that require a heightened level of engineering review and inspection by the Township than envisioned in the scope of the following fee schedules. In such case, the applicant is responsible for any review and inspection expenses incurred by the Township which exceed the scheduled administrative fees. All such expenses are to be paid within 30 days of presentation of an invoice.*

### ENGINEERING REVIEW/INSPECTION AND STORMWATER MANAGEMENT ORDINANCE ADMINISTRATION

*Attachment D*

#### STORMWATER MANAGEMENT PLAN REVIEW

The following tiers have been established to regulate the fees that will be collected by the Township to offset engineering review of the various degrees of submitted stormwater management plans (or exemptions thereof). Where the term "cumulative new impervious coverage" is used, it shall mean the area of impervious coverage created (cumulatively) after January 27, 2012, which is the date DEP approved the adopted Adams County Act 167 Stormwater Management Plan. Each project will be required to provide an accounting of both the total impervious coverage since that date and the project specific amount being proposed individually at the time of permit application.

**Tier 1** - Projects that are appropriately deemed "exempt" due to the project being less than 1,000 sq. ft. of cumulative new impervious area \$50.00

**Tier 2** - Projects that cannot show a cumulative new impervious coverage less than 1,000 square feet, but are able to adequately demonstrate that the area is properly "disconnected". \$175.00

**Tier 3** - Projects that cannot show a cumulative new impervious coverage less than 1,000 square feet and are unable to adequately demonstrate that the area is "disconnected". \$250.00

**Tier 4** - Projects that propose impervious coverage and require a Land Development Plan and/ or a Stormwater Management Plan to be prepared, reviewed and approved.

*Attachment D*

## **EROSION AND SEDIMENTATION CONTROL PLAN**

*\* In the course of processing applications, there may be circumstances that require a heightened level of engineering review and inspection by the Township than envisioned in the scope of the following fee schedules. In such case, the applicant is responsible for any review and inspection expenses incurred by the Township which exceed the scheduled administrative fees. All such expense are to be paid within 30 days of presentation of an invoice.*

**Tier 1** - Projects disturbing less than 5,000 square feet shall not be required to submit a fee for review by either the Township or the Adams County Conservation District, unless said review is an integral part of some other permitting process.  
\$50.00

**Tier 2** - Projects disturbing between 5,000 square feet, but less than 1.0 acre (43,560 square feet), which are also submitting a fee per the Tier 2 Stormwater Program.  
\$75.00

**Tier 3** - Projects disturbing between 5,000 square feet, but less than 1.0 acre (43,560 square feet), which are also submitting a fee per the Tier 3 Stormwater Program. This tier shall also include all projects within this range that are disturbing the existing ground, but not constructing new impervious coverage such general grading activities. Agricultural operations and/or gardening will be reviewed on a case-by-case basis.  
\$350.00

**Tier 4** - Projects that disturb 1.0 acre or more shall not be required to submit a fee to the Township due to the regulations requiring such a review to be conducted by the Adams County Conservation District using their current fee schedule as approved annually by the Conservation District Board of Directors and/or PADEP (per Chapter 102 of the Pennsylvania Code).

## **AS-BUILT PLAN**

*\* In the course of processing applications, there may be circumstances that require a heightened level of engineering review and inspection by the Township than envisioned in the scope of the following fee schedules. In such case, the applicant is responsible for any review and inspection expenses incurred by the Township which exceed the scheduled administrative fees. All such fees are to be paid within 30 days of presentation of an invoice.*

**COMBINED GRADING PLAN PERMIT AND AS-BUILT PLAN**

*\* In the course of processing applications, there may be circumstances that require a heightened level of engineering review and inspection by the Township than envisioned in the scope of the following fee schedules. In such case, the applicant is responsible for any review and inspection expenses incurred by the Township which exceed the scheduled administrative fees. All such expenses are to be paid within 30 days of presentation of an invoice.*

**ENGINEERING REVIEW AND INSPECTION**

*Attachment D*

**GRADING PLAN PERMIT AND As-BUILT PLAN APPROVAL**

- Non-residential construction \$375.00
- Residential construction in a previously approved development \$350.00
- Residential construction to be built "disconnected" as defined by the Stormwater Management Ordinance \$475.00
- residential construction to be built "connected" as defined by the Stormwater Management Ordinance \$625.00

**SUBDIVISION AND LAND DEVELOPMENT PLANS**

*\* In the course of processing applications, there may be circumstances that require a heightened level of engineering review and inspection by the Township than envisioned in the scope of the following fee schedules. In such case, the applicant is responsible for any review and inspection expenses incurred by the Township which exceed the scheduled administrative fees. All such expenses are to be paid within 30 days of presentation of an invoice.*

*\*As allowed by the MPC, the Township may engage professional consultants as it deems necessary to review plans and/or conduct inspections. The definition of "consultant" shall include the services of the Engineer, Solicitor, Building Code Official, Zoning Officer, Sewage Enforcement Officer, and other professionals. Applicant is responsible for consultant expenses incurred by the Township which exceed the scheduled administrative fees.*

*\*A minimum of \$1,000.00 must be maintained in the Township's escrow account until project completion is approved by the Township Engineer.*

*\* Any unused portions of an escrow shall be returned to the applicant 60-90 days following recoding of the final plan.*

**ENGINEERING REVIEW AND INSPECTION/SALDO ADMINISTRATION**

*Attachment D*

**LEGAL REVIEW**

\$400.00 /

\$150.00/hr.  
(attorney)  
\$95.00/hr.  
(paralegal)

**BASE FEE (all subdivision and land development plans)**

\$500.00

**PER LOT FEE**

**Residential Subdivision**

1-5 lots

\$25.00/lot  
\$1,000.00/  
escrow

6+ lots

\$30.00/lot  
\$1,200.00/  
escrow

**Non-Residential Subdivision  
(excluding Agricultural)**

1-5 lots

\$25.00/lot  
\$1,500.00/  
escrow

6 +lots

\$30.00 /lot  
\$1,800.00/  
escrow

**Agricultural Subdivision**

\$25.00/lot  
\$900.00/  
escrow

**Non-Residential Land Development  
(excluding Agriculture)**

\$25.00/lot  
\$1,500/  
escrow

**Agricultural Land Development**

\$25 /lot  
\$1,500/  
escrow

RECREATION FEE - RESIDENTIAL (in lieu of land dedication  
in accordance with Ordinance #2019-01)

\$778.08/lot

**HIGHWAY CAPITAL IMPROVEMENTS**

Where allowed by the Board of Supervisors, in lieu of construction  
of road improvements for development of property with frontage on  
Township Road

Construction  
costs as  
determined by  
Township  
Engineer

ADOPTED this the 2<sup>nd</sup> day of January . 2024. Attest:

Reading Township Board of Supervisor

Attest:

\_\_\_\_\_  
Secretary

Wes Tomman  
Chairman

SEAL

I, Kim Beard, Secretary for Reading Township, do hereby attest that the foregoing Resolution No.  
\_\_\_\_\_ was voted upon and approved by \_\_\_\_\_ vote of the Board of the Board of  
Supervisors on \_\_\_\_\_, 2024.

A RESOLUTION ADOPTING THE FEE SCHEDULE OF FOR ADMINISTRATION OF THE SEWAGE FACILITIES ACT AND THE APPOINTMENT OF SEWAGE OFFICERS TO ISSUE SEWAGE PERMITS IN Reading Township

Be it resolved by the Board of Supervisors of Reading Township that in a stated meeting on the 20<sup>th</sup> day of January 2020, do hereby appoint Gilbert J. Picarelli (#02291), as Sewage Enforcement Officer and Dominic Picarelli (#03305), and Leah Heine (#03069), as Alternate Sewage Enforcement Officers.

And further be it resolved that the fee schedule for the administration of the Pennsylvania Sewage Facilities Act be adopted as follows:

- I. Application Fee for all new systems: \$250.00
- A. This fee entitles the applicant to a site visit investigation, test pit analysis (maximum 4 per lot) and the preparation of the forms associated with the examination of the test pit(s)
- B. Any evaluation requiring additional field investigation beyond the initial visits to the site stipulated above will require the following fees:
  - 1. For each additional visit to the site: \$125.00
  - 2. For each test pit over four: \$25.00
- C. If the test pit is not dug or the backhoe with operator is not at the site when the Sewage Enforcement Officer visits the site, will require fees commensurate with time spent as determined by the municipality.

NOTE: All cost and liability associated with the excavation and backfill of the test pit(s) shall be the responsibility of the Applicant.



II. Percolation Test:

\$350.00

A. The fee associated with this portion of the application covers the cost of performing the percolation test which shall be limited to one complete test on six (6) holes and completing the appropriate test report forms stipulated by PA DEP. If additional percolation tests shall be required, this fee shall be repeated for each additional test.

1. The applicant will be responsible for digging the percolation test holes to the depth and size required by the Sewage Enforcement Officer and presoaking of the percolation holes to conduct the test.
2. The applicant will be responsible for supplying sufficient water at the site for the conduction of the tests.
3. If the percolation test holes are not properly prepared by the applicant and tests can not be conducted, the applicant will be charged a fee commensurate for time spent as determined by the municipality.

III. Permit Fee for all single family residents. This includes one (1) design review and final inspection of the system (two trips):

\$325.00

NOTE: If additional design reviews and trips to the site are required for inspection the fee will be commensurate with work performed as determined by the municipality.

IV. Permit Fee for all multy-family, commercial, Institutional or other applications will be based on the size of the disposal system.

- |                                   |          |
|-----------------------------------|----------|
| a. 150 sq. ft. to 1000 sq. ft.    | \$325.00 |
| b. 1001 sq. ft. to 2500 sq. ft.   | \$375.00 |
| c. 2501 sq. ft. to 5000 sq. ft.   | \$500.00 |
| d. 5001 sq. ft. to 10,000 sq. ft. | \$600.00 |

V. Inspection Fees – The cost of final inspection is included in the permit fee. If the system is not ready for inspection when notified, or corrections must be made, will require fees commensurate with the work performed as determined by the municipality.

VI. Transfer of application and/or permit

\$150.00

VII. Fee for investigating any on-site sewerage system malfunction (repairs) will require fees commensurate with the work performed as determined by the municipality. If, upon the investigation of the malfunction, the SEO determines that a new on-site sewerage system be installed, soils testing and percolation testing will be performed. Fees for the soils and percolation testing will follow the appropriate fee schedule.

VIII. Fee for review of Act 537 planning modules, for all residential, industrial, commercial, institutional and other facilities will required fees commensurate with work performed as determined by the municipality.

IX. Permit Fee for Holding Tanks: \$250.00

X. Permit Fee for repair of on-site sewerage system so long as such application does not involve any of the investigation and design review expenses associated with and implied by Steps I through IV: \$200.00

A. For any repair permit that includes a site visitation prior to issuance of a repair permit, an additional \$125.00 will be added to the above Permit Fee.

XI. Yearly Inspection Fee to inspect any On-site Sewerage System, which requires an inspection: \$150.00

NOTE: All Ordinances or parts of Ordinances, Resolutions or parts of Resolutions inconsistent herewith are expressly repealed.

APPROVED THIS 20<sup>th</sup> DAY OF January, 2020

Reading Township TOWNSHIP

Rubini Beard  
Secretary-Treasurer



**Chambersburg Office:** 380 Wayne Ave. Chambersburg, PA 17201 **Phone:** 717 496-4996  
**Bedford Office:** 125 S. Richard Street, Suite 102, Bedford, PA 15522 **Phone:** 814 310-2326  
**Somerset Office:** 510 Georgian Place, Somerset, PA 15501 **Phone:** 814 444-6112  
**Adams Office:** 1895B York Road, Gettysburg, PA 17325 **Phone:** 717 321-9046  
**Email:** pmca@pacodealliance.com **Website:** https://pacodealliance.com/

# ATTACHMENT B

## 2024 PMCA Residential Fee Schedule

Including but not limited to:

Single Family Homes, Swimming Pools, Decks, Small Projects, Day Care, C.O., & Foster Home Inspection Prices

### Residential (New Home or individual inspection pricing depending on the project)

Residential inspection prices per trip are for dwellings 0 to 3500 square feet. Dwellings over 3500 square feet will be charged an additional ten dollars per 100 square feet, which will be added to the total basic inspection fee.

Footings.....	\$60	Sprinkler Rough in.....	\$70
Under slab inspection.....	\$60	Electrical Service (\$80) & Rough in (\$75).....	\$155
Foundations.....	\$60	Energy.....	\$60
Framing.....	\$85	Wallboard.....	\$60
Plumbing Rough in.....	\$55	Final.....	\$75
Mechanical Rough in.....	\$55		

**Total Inspection fees:** .....\$665 w/o Sprinkler or Under slab

- Final must be ready within 1 year or an additional Processing Fee will apply.
- Additional inspection fees may be assessed at not less than \$60? per visit as required due to the complexity or execution of the work being done.

### Application Fees :

- Application Fee.....\$50 for Residential / \$80 for Commercial
- Plan Review Fee per hour for residential.....\$50 (one-hour minimum per plan review)
- Temporary and Provisional Certificates of Use and Occupancy.....\$125
- Extension / Withdrawal.....\$50 for Residential / \$80 for Commercial (additional fees may apply)
- Commercial fees appear elsewhere.

### Residential Small-scale projects will be priced depending on the complexity of the project. Some examples are:

- Mobile Homes on Piers (3 trips only).....\$215 (footer, electric service, final)
- Decks.....\$195 (footer, framing, final - \$65. ea.)
- Fences and retaining walls (2 trips).....\$135
- Sheds (1 trip).....\$75 (small prefabricated utility structure under 500 sq. ft.)
- Residential Demolition (1 trip).....\$75 Commercial ..... \$150 minimum (only if all the structure is demolished)
- Swimming Pools
  - Above Ground (with bonding requires two trips).....\$135 Above Ground (rubber siding).....\$75
  - In Ground (footer, bonding, underground plumbing, final).....\$255

### Miscellaneous Project Inspection Fees:

- Daycares (up to 6 kids).....\$85 (1<sup>st</sup> trip), \$80 (each return trip)
- Daycares (over 6 kids up to 24 total).....\$140 (1<sup>st</sup> trip), \$80 (each return trip)
- Foster Homes.....\$140 (1<sup>st</sup> trip), \$80 (each return trip)

### Change of Occupancies

Under 8000 sq. ft.....\$170 Over 8000 sq. ft.....\$200

### Residential Electrical Service Upgrade

Not Over 200 Amp.....\$85 Over 200 Amp - 400 Amp.....\$95 Transfer Switch.....\$25 per  
 Over 400 Amp Commercial Fee Schedule Applies - All commercial fees appear elsewhere

- Return Trips due to failed or incomplete inspections or field corrections.....\$75 minimum
- Duplicate Permit and Occupancy Certificate Issuance.....\$50
- Field investigations & complaints initiated by the municipality are invoiced to the municipality directly at \$50 per hour (or as contracted)
- Investigation/Stop Work Order/Notice of Violation, etc.....\$75 per Postage (per/Certified/1st Class).....\$25
- Activities of the Chief Code Official will be invoiced at the rate of.....\$125 per hour
- Administrative Support will be invoiced at the rate of.....\$50 per hour
- Copies – Black & White Standard .30/sheet Legal .55/sheet Ledger .85/sheet  
 Color Standard .60/sheet Legal .85/sheet Ledger \$1.10/sheet
- Extensive copying and larger documents will be billed for time and materials.
- Items not described above or otherwise priced on the commercial, supplemental, or special fee schedules will be invoiced at the standard rate per hour plus expenses. Expenses may include items such as copies, constable fees, supplies, etc.
- Late fee of 1.5% assessed on all accounts over 30 days (partial payments apply to oldest invoice first)
- Return check charge \$50

**Please be advised ALL fees set above and on all the fee schedules are for inspections only and do not include:**

- Plan Review Fee
- Possible Municipal Fee
- State (DCED) Fee
- Application Fee
- Added Fee(s) due to failed inspections

## 2024 PMCA Residential Fee Schedule





**Chambersburg Office:** 380 Wayne Ave. Chambersburg, PA 17201 **Phone:** 717 496-4996  
**Bedford Office:** 125 S. Richard Street, Suite 102, Bedford, PA 15522 **Phone:** 814 310-2326  
**Somerset Office:** 510 Georgian Place, Somerset, PA 15501 **Phone:** 814 444-6112  
**Adams Office:** 1895B York Road, Gettysburg, PA 17325 **Phone:** 717 321-9046  
**Email:** pmca@pacodealliance.com **Website:** <https://pacodealliance.com/>

## 2024 COMMERCIAL FEE SCHEDULE

Our standard fee schedule for inspections is derived from the latest building valuation data report of square foot construction costs published by the International Code Council, with a regional modifier applied. Actual cost submitted to, and accepted by, the Building Code Official may also be used. There is an \$80 Application/Processing charge applied to all projects submitted on this fee schedule.

### Refer to the PMCA Supplemental Fee Schedule as needed.

Large projects that require long term multiple inspections (progressive inspections) are calculated as follows:

#### 1.) Standard Building Inspection Fee Schedule:

**A.) Projects with a total construction cost of \$0.00 to \$499,999.99\***

$$\begin{aligned} & \text{Total construction cost} \times .002 = \text{insurance cost} \\ + & \text{Estimated length of project in weeks} \times \$55. = \text{labor \& travel cost} \\ + & \underline{0.25 \text{ per additional trades, (i.e. mechanical, electric, plumbing)}} \\ = & \text{Total OR no less than \$100 per Inspection based on scope and complexity of the project.} \end{aligned}$$

**B.) Projects with a total construction cost of \$500,000.00 to \$2,000,000.00\***

$$\begin{aligned} & \text{Total construction cost} \times .002 = \text{insurance cost} \\ + & \text{Estimated length of project in weeks} \times \$55. = \text{labor \& travel cost} \\ + & \underline{0.25 \text{ per additional trades, (i.e. mechanical, electric, plumbing)}} \\ = & \text{Total OR no less than \$100 per Inspection based on scope and complexity of the project.} \end{aligned}$$

**C.) Projects with a total construction cost of > \$2,000,000.00 to \$6,000,000.00\***

$$\begin{aligned} & \$4000.00 + [(\text{Total construction cost} - \$2,000,000) \times .0009] = \text{insurance cost} \\ + & \text{Estimated length of project in weeks} \times \$55. = \text{labor \& travel cost} \\ + & \underline{0.25 \text{ per additional trades, (i.e. mechanical, electric, plumbing)}} \\ = & \text{Total} \end{aligned}$$

**D.) Projects with a total construction cost of > \$6,000,000.00 to \$10,000,000.00\***

$$\begin{aligned} & \$7600.00 + [(\text{Total construction cost} - \$6,000,000) \times .0008] = \text{insurance cost} \\ + & \text{Estimated length of project in weeks} \times \$50. = \text{labor \& travel cost} \\ + & \underline{0.25 \text{ per additional trades, (i.e. mechanical, electric, plumbing)}} \\ = & \text{Total} \end{aligned}$$

**E.) Projects with a total construction cost of > \$10,000,000.00 to \$30,000,000.00\***

$$\begin{aligned} & \$10800.00 + [(\text{Total construction cost} - \$10,000,000) \times .00075] = \text{insurance cost} \\ + & \text{Estimated length of project in weeks} \times \$50. = \text{labor \& travel cost} \\ + & \underline{0.25 \text{ per additional trades, (i.e. mechanical, electric, plumbing)}} \\ = & \text{Total} \end{aligned}$$

**F.) Projects with a total construction cost of > \$30,000,000.00 to \$50,000,000.00\***

$$\begin{aligned} & \$25800.00 + [(\text{Total construction cost} - \$30,000,000) \times .0007] = \text{insurance cost} \\ + & \text{Estimated length of project in weeks} \times \$50. = \text{labor \& travel cost} \\ + & \underline{0.25 \text{ per additional trades, (i.e. mechanical, electric, plumbing)}} \\ = & \text{Total} \end{aligned}$$

**G.) Projects with a total construction cost of > \$50,000,000.00 to \$100,000,000.00\***

$$\begin{aligned} & \$39800.00 + [(\text{Total construction cost} - \$50,000,000) \times .00065] = \text{insurance cost} \\ + & \text{Estimated length of project in weeks} \times \$50. = \text{labor \& travel cost} \\ + & \underline{0.25 \text{ per additional trades, (i.e. mechanical, electric, plumbing)}} \\ = & \text{Total} \end{aligned}$$

**H.) Projects with a total construction cost of > \$100,000,000.00 to \$200,000,000.00\***

$$\begin{aligned} & \$72300.00 + [(\text{Total construction cost} - \$100,000,000) \times .0006] = \text{insurance cost} \\ + & \text{Estimated length of project in weeks} \times \$50. = \text{labor \& travel cost} \\ + & \underline{0.25 \text{ per additional trades, (i.e. mechanical, electric, plumbing)}} \\ = & \text{Total} \end{aligned}$$

**Building Inspection Fee, cont.**

- I.) **Projects with a total construction cost of >\$200,000,000.00 to \$350,000,000.00\***
  - \$132000.00 + [(Total construction cost - \$200,000,000) X .0005] = insurance cost
  - + Estimated length of project in weeks X \$50. = labor & travel cost
  - + 0.25 per additional trades, (i.e. mechanical, electric, plumbing)
  - = Total
  
- J.) **Projects with a total construction cost of >\$350,000,000.00 to \$500,000,000.00\***
  - \$214500.00 + [(Total construction cost - \$350,000,000) X .0005] = insurance cost
  - + Estimated length of project in weeks X \$50. = labor & travel cost
  - + 0.25 per additional trades, (i.e. mechanical, electric, plumbing)
  - = Total

▶ Please contact PMCA should you have specific questions relating to this Fee Schedule or should you require assistance in calculating the overall permit cost. ◀

**2.) Standard Trades Inspection Fee:**

The inspection fees for Mechanical, Plumbing, Electrical, Energy, Accessibility and Fire Protection are computed at 25 percent of the Building inspection fee for each discipline. Multiple prime contracts will be computed the same as a building inspection fee and combined prime contract fees shall be no less than a single contract fee, distributed on a percentage of total basis.

\* Pricing schedules assume that the project will not cause an increase in our insurance costs.

\*\* Discounts may be given for warehouses, building shells, or repetitive work at the discretion of the plan review and inspection departments

▶ An \$80 Application/Processing fee is applied for projects on this fee schedule. ◀

**▶ Plan Reviews – Commercial - Plan Reviews ◀**

Our Commercial Plan review fees are calculated according to the Standard Building Valuation Data (as periodically published by the ICC) or actual cost of construction as follows:

**1.) Standard Commercial Building Plan Review Fee:**

- A.) **Estimated Construction Value \$ 0. to \$ 1,250,000. = Construction value X .0015 (\$175 Minimum)**
- B.) **Estimated Construction Value \$ 1,250,000. to \$ 5,000,000. = \$1,875. + (.0005 X construction value over \$1,250,000.)**
- C.) **Estimated Construction Value over \$5,000,000. = \$3,750. + (.0004 X construction value over \$5,000,000.)**

▶ Please contact PMCA should you have specific questions relating to this Fee Schedule or should you require assistance in calculating the overall permit cost. ◀

**2.) Standard Trades Plan Review Fee:**

Plan review for mechanical, plumbing, electrical, energy, accessibility and fire protection is computed at 25% of the building plan review fee for each discipline. (\$175 minimum) unless otherwise determined.

Special pricing may be given to buildings such as warehouses due to their relative simplicity or structures with repetitive features such as high rise buildings

Plan reviews only covering the requirements of mechanical, plumbing and other disciplines are available, each for a fee of 25% of the applicable building code review fee. **Plan reviews for electrical code compliance shall be provided at a fee of 35% of the applicable building code review fee**, excluding reviews for any use included in the Institutional or "I" Use Group classification. Reviews done for the excluded use classification shall be based upon the degree of complexity

We offer preliminary plan review services for a fee of 50% of the full plan review fee cost. Preliminary plan reviews typically address such code requirements as: use and occupancy classification, type of construction, height and area calculations, means of egress, fire restrictive construction requirements and so forth.

Any preliminary plan review fee payment will be credited towards the final cost of a complete plan review process.

▶ An \$80 Application/Processing fee is applied for projects on this fee schedule. ◀



**Chambersburg Office:** 380 Wayne Ave. Chambersburg, PA 17201 **Phone:** 717 496-4996  
**Bedford Office:** 125 S. Richard Street, Suite 102, Bedford, PA 15522 **Phone:** 814 310-2326  
**Somerset Office:** 510 Georgian Place, Somerset, PA 15501 **Phone:** 814 444-6112  
**Adams Office:** 1895B York Road, Gettysburg, PA 17325 **Phone:** 717 321-9046  
**Email:** pmca@pacodealliance.com **Website:** https://pacodealliance.com/

**▶ 2024 PMCA ELECTRICAL FEE SCHEDULE ◀**

**ROUGH WIRING INSPECTION**

All switches, lighting, & receptacles to be counted as outlets  
 1-25 outlets ..... \$50  
 Each additional 10 outlets or fraction thereof ..... \$20

**FINISH INSPECTION**

All switches, lighting, & receptacles to be counted as outlets  
 1-25 outlets ..... \$50  
 Each additional 10 outlets or fraction thereof ..... \$20

**EQUIPMENT & APPLIANCES**

Outlet for single unit 15 kW or less ..... \$40  
 For each additional outlet 15 kW or less ..... \$20  
 Mini Split / HVAC ..... \$40 per, minimum \$75

**MOTORS, GENERATORS, TRANSFORMERS, CENTRAL HEATING, DUCT HEATERS, AIR COND., ELEC. FURNACES, AND WELDERS**

Less than 1/4 HP, kW, or kVA first unit ..... \$35  
 1/4 HP, kW, or kVA to 30 HP, kW, or kVA each ..... \$40  
 30 HP, kW, or kVA to 50 HP, kW, or kVA each ..... \$65  
 Over 50 HP, kW, or kVA each ..... \$75

**FEEDERS, SUB PANELS, SWITCHES, DISCONNECTS**

Up to 225 Amp. .... \$25  
 Over 225 Amp. to 400 Amp. .... \$30  
 Over 400 Amp. to 1200 Amp. .... \$50  
 Over 1200 Amp. .... \$115

**PUBLIC POOLS AND SPAS**

State required Inspection (Dept. of Health) – Apply for pricing

**SERVICE – METERING EQUIPMENT UP TO 600 VOLTS**

Not Over 200 Amp ..... \$85  
 Over 200 Amp - 400 Amp ..... \$95  
 Over 400 Amp to 800 Amp ..... \$125  
 Over 800 Amp to 1000 Amp ..... \$180  
 Over 1000 Amp including one control center ..... \$280  
 Each Additional Control Center ..... \$150  
 Over 600 Volts - Add \$50 per category

**PRIMARY TRANSFORMERS, VAULTS, ENCLOSURE, SUB-STATIONS**

Not over 200 kVA ..... \$95  
 Over 200 to 500 kVA ..... \$125  
 Over 500 to 1000 kVA ..... \$175  
 Over 1000 kVA (minimum plus consultation fee) ..... \$195  
 NOTE: Above applies to each bank of transformers

**GENERATOR TRANSFER SWITCH (per) ..... \$25**

- This is in addition to the Electric Service

**SIGNALING SYSTEMS**

For the first 15 devices ..... \$65  
 For each additional 5 devices ..... \$20

**MODULAR HOMES, MINOR ALTERATIONS & ADDITIONS**

Service and 1 to 25 outlets (single visit only) ..... \$85

**MOBILE HOMES**

Service Including Feeder or Receptacle  
 Electric Service Only ..... \$85  
 Service Additional Meter ..... \$30

Special Service and/or conditions not provided for in this schedule apply for fee ..... \$65 (Minimum Charge)

This fee schedule is effective 01-01-2024

**▶ Electrical and Fire Inspection-Enforcing and Consulting Service ◀**

**2024 PMCA Electrical Fee Schedule**



**Chambersburg Office:** 380 Wayne Ave. Chambersburg, PA 17201 **Phone:** 717 496-4996  
**Bedford Office:** 125 S. Richard Street, Suite 102, Bedford, PA 15522 **Phone:** 814 310-2326  
**Somerset Office:** 510 Georgian Place, Somerset, PA 15501 **Phone:** 814 444-6112  
**Adams Office:** 1895B York Road, Gettysburg, PA 17325 **Phone:** 717 321-9046  
**Email:** pmca@pacodealliance.com **Website:** https://pacodealliance.com/

## ATTACHMENT C

### 2024 Hourly Zoning and/or Code Enforcement Fee Schedule

- 1) Ordinance and Inspection responsibilities charged at \$50.00 per hour standard rate (or per contract).
- 2) Weekends, emergency calls, and evening meetings there is a minimum 3-hour charge.

#### Code Enforcement Fees

Court Appearance.....	\$75 per hour
Filing Fees.....	Actual Cost to file
Additional Service not covered in this fee schedule.....	\$50 per hour or per contract
Activities of the Chief Code Official will be invoiced at.....	\$125 per hour
Administrative Support will be invoiced at.....	\$50 per hour

#### Nuisance Abatements Performed by the Municipality

Abatement Charges.....	Cost to remove nuisance
Civil Penalty.....	As per Ordinance
Administrative Charges.....	\$50 per hour for jobs not otherwise accounted for in this fee schedule

#### Disabled Vehicle Fees and Penalties

Removal of Vehicle.....	Cost to remove vehicle
Civil Penalty.....	As Per Ordinance
Administrative Charges.....	\$50 per hour for jobs not otherwise accounted for in this fee schedule

**Postage:** (per/Certified and 1<sup>st</sup> Class mailing).....\$25

- Other fees may be included from time to time by agreement and adoption with the Municipality and PMCA
- 3) PMCA will provide cell phone number and email address to the Municipality at their request. We will respond to inquiries within 24 hours, when possible, 48 hours by contract.
  - 4) PMCA can work on an as needed basis, set number of hours per week or month, or set office hours and times. Whatever your needs are, we will try to provide for you.



# ATTACHMENT D

## 2024 GLB&A BILLING RATES

Principal	\$150.00
Chief-of-Surveys	\$138.00
Survey Party Chief	\$102.00
Court Appearance	\$200.00
Surveyor in Training (SIT)	\$87.00
Survey Crew	\$190.00 (per 2-man crew)
Planner	\$140.00
Senior Engineer	\$118.00
Project Engineer (EIT)	\$83.00
Landscape Architect	\$93.00
CADD Operator	\$78.00
Senior CADD Operator	\$93.00
SEO	\$82.00
Total Station	\$250.00/day ; 125.00/ half day
GPS	\$250.00/day ; 125.00/ half day

### EXPENSES

Mileage	\$0.80	Prints (24"x36")	\$5.00
Survey Stakes*	\$3.00	Color Prints (24"x36")	\$6.00
Iron Pins*	\$7.00	Hubs *	\$3.00
Iron Posts*	\$13.00	Color Copies	\$1.25
Concrete Monuments*	\$25.00	Black and White Copies	\$1.00
Request for Electronic file (PDF)	\$25.00	Spike Nails *	\$1.30
Postage *	Postage amount + 10%		

\*Prices will fluctuate