

**REGULAR MEETING**  
**September 21, 2020**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:02 pm by Kevin Holtzinger, Chairman. Vice Chairman Greg Heefner and Jason Phillips were present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Susan Smith, Solicitor, Law Offices of Susan Smith; Gerald Shank, Planning Commission; Virginia Thornton, Gannett Fleming; Jason Grim, Public Works; Louanne and Jeff McGonnell, Emmert Hartzell, George Wolf, Sharon Myers, Ted Pluta, Barclay Kemper, Steve Rabine, Ken Kuhn, Lee Byers, Robin Heyser, Karen Wire, Eric Derr, Gary Shearer, Dennis Posey and Robert Blandy.

Pledge of Allegiance

**ANNOUNCEMENTS**

Union's Bargaining Agreement Mediation September 10, 2020

Budget Workshop September 17, 2020

**MINUTES**

Minutes from August 17, 2020 Board of Supervisors Regular Meeting were approved on a motion by Mr. Heefner, second by Mr. Phillips; motion carried unanimously.

**Engineers Report**

**Phil Garland-Hampton Heights Phase III  
Road Dedication**

Phil Garland, Lexington Land Developers was present of behalf on Hampton Heights Phase II. Mr. Garland provided the Board with the Deed of Dedication and necessary paperwork to turn over roads to the township for Hampton Heights Phase III.

Mr. Heefner made a motion to approve Resolution 2020-19, accepting the deed of dedication for roads subject to the signed agreement in regard to winter maintenance for forbearance for Alexis Way until the code is applied, second by Mr. Phillips; motion carried unanimously.

Mr. Heefner made a motion to accept the deed of dedication for storm water management subject to the proper Resolution 2020-20 and submission of deed of dedication document, second by Mr. Phillips; motion carried unanimously.

Mr. Heefner authorized Ms. Thornton to review bond reduction, second by Mr. Phillips; motion carried unanimously.

Mr. Heefner made a motion to accept the maintenance bond in the amount of \$67,532.90, second by Mr. Phillips; motion carried unanimously.

**Kevin Holtzinger**  
**Final Plan #2020-06**

Chairman Holtzinger requested himself from voting and discussing Plan. Mr. Phillips made a motion to authorize vice chairperson, Mr. Heefner to sign plan approval and to authorize execution of planning module by DEP and the SEO and the plan will not be released until all administration fees are paid, and all seals, certifications, and signatures are provided on the Plan, second by Mr. Heefner; motion carried.

Mr. Phillips made a motion to waive the preliminary plan requirement and give plan approval once conditions are met, second by Mr. Heefner; motion carried.

**2017 Lemmon Trust FBO ELL**  
**Final Plan #2020-05**

Ted Pluta, Brehm-Lebo Engineering present to represent the plan. Mr. Heefner made a motion to approve the waiver request §22-306. A (30) of the SALDO regarding Hydric Soils report, second by Mr. Phillips; motion carried unanimously.

Mr. Heefner made a motion to approve exemption and to authorize chair to sign on behalf of the township subject to a signature and completion of the form by the planning commission chair.

Mr. Heefner made a motion to give conditional approval of the plan and to waive the preliminary plan once condition one of the Engineer's report dated September 3<sup>rd</sup> regarding the seals on the plan. Also, the merger agreement signed and notarized and all administrative fees being paid before plan is signed and released, second by Mr. Phillips; motion carried unanimously.

**Chesterfield Subdivision**  
**#2009-06**

**NPDES General Permit**

Mr. Heefner made a motion to authorize execution of the NPDES form and have the Chairperson handle execution, second Mr. Phillips; motion carried unanimously.

**Dollar General**  
**Violation Letter**

The Township received a notice of termination for Chesterfields NPDES Plan from Rust Ryan with Adams County Conservation District for grass not being established. The Board authorized Ms. Thornton to do a field study.

**Payment request for Church Road Reconstruction  
& Shoulder Drainage projects**

Mr. Heefner made a motion to approve payment request from CE Williams Sons Inc. in the amount of \$247,622.67, second by Mr. Phillips; motion carried unanimously.

Mr. Heefner made a motion to approve payment request from CE Williams Sons Inc. in the amount of \$51,320.25, second by Mr. Phillips; motion carried unanimously.

**Hampton Alleyways**

Ms. Thornton stated a traffic engineer with Gannet Fleming to evaluate the traffic situation due to the detours incurred from the Hampton Round a bout. He will re-evaluate once the circle is completed.

**BUSINESS MATTERS**

**Robin Heyser-East Berlin Community Center**

Ms. Heyser was present to seek advice on how to proceed with the Community Center. She stated East Berlin Borough was suppose the sign the building over to them if the Center paid the mortgage. The Center did pay the mortgage, but the Borough never signed the building over to them. Ms. Heyser stated over the years they have completed repairs to improve the building. Mr. Rabine offered Ms. Heyser the use of Hampton Fire Company building. She stated the Center is going to have a meeting and would like a representative from each municipality that the Center services to attend to discuss the future of the Community Center.

**Deed for portion of Hampton Fire House property**

Mr. Heefner made a motion to join into a joint parking agreement, second by Mr. Phillips; motion carried unanimously.

Mr. Heefner made a motion to accept the deed to Hampton Ball fields from United Hook and Ladder Fire Company, second by Mr. Phillips; motion carried unanimously.

Mr. Hartzell thanked everyone and hopes that the fields will be used for generations to come.

**Recycling Trailer-Tabled from August Meeting**

Mr. Phillips made a motion to table the recycling trailer indefinitely until the 2021 budget is decided, second by Mr. Heefner; motion carried.

**Social Security tax (employee Payment) deferment**

Mr. Heefner made a motion to not defer social security tax, second by Mr. Phillips; motion carried unanimously.

**Trick or Treat Event**

Mr. Phillips made a motion to approve Trick or Treat Night to be held October 28th, 2020 for Hampton and Reading Township from 6-8 pm and to approve the use of Non-Emergency Fire Police to serve that night. Second by Mr. Heefner, motion passed unanimously.

**Steve Rabine-United Hook and Ladder**

**Approval of Box Cards**

Mr. Heefner made a motion to accept the Box Cards as presented, second by Mr. Phillips; motion carried unanimously.

**Acts 67 and 68-completion of DEP forms**

Mr. Phillips made a motion to approve Kimberly Beard to sign DEP Forms on behalf of the township and to make note Ms. Beard consulted with township zoning officer, engineer, and solicitor, second by Mr. Heefner; motion carried unanimously.

**Recreation Fees Administration**

The Board decided the Rec Fees will be collected before the plan is recorded.

**Eric and Amanda Serrano-Requesting refund  
on Special Exception Hearing filed in February  
which never occurred due to Covid 19**

Mr. Heefner made a motion to refund the Special Exception Hearing Fee to Eric and Amanda Serrano, second by Mr. Phillips; motion carried unanimously.

**TREASURER'S REPORT**

The Treasurer's Report for the month of August were approved pending audit on a motion by Mr. Heefner, second by Mr. Phillips; motion carried unanimously.

**ADMINISTRATIVE REPORT**

The Board acknowledged receiving reports from the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management, and Northeast Adams Fire & EMS for the month of August.

Mr. Heefner made a motion to accept the Administrative Reports as presented, second by Mr. Phillips; motion carried unanimously.

**SOLICITOR'S REPORT**

Attorney Smith discussed a letter she received from the County concerning an action plan which is a tool for administering the Chesapeake Bay Phase 3 plan approved by DEP last year. She stated the township will be administering the county action plan and will be working with the State. It will be focused on mostly the agricultural community.

**Joint Meeting with BOS and Planning Commission**

Attorney Smith stated there will be a joint meeting held on Thursday September 24, 2020. She stated there may not be a quorum of the planning commission.

### **PUBLIC COMMENTS**

Gerry Shank stated they are working on the Church again.

Lou Anne McGonnell stated there is school buses and vans using the alleys now.

Jeff McGonnell questioned the Board as to how many lots are going to be on the Shemon Property. The Board replied 180 lots.

### **ADJOURNMENT**

There being no further business, the meeting adjourned on a motion by Mr. Heefner, seconded by Mr. Phillips; motion carried unanimously.

Respectfully Submitted,

Kimberly Beard  
Secretary/Treasurer