

REGULAR MEETING
October 19, 2020

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:02 pm by Kevin Holtzinger, Chairman. Vice Chairman Greg Heefner and Jason Phillips were present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Susan Smith, Solicitor, Law Offices of Susan Smith; Gerald Shank, Planning Commission; Virginia Thornton, Gannett Fleming; Jason Grim, Public Works; Gary Bullock, EMC; Dan Burkholder, Rock Road Construction; Phil Garland, Lexington Land Developers; Tom Nolt, Louanne and Jeff McGonnell, and George Wolf.

Community Media was also present to broadcast the meeting.

Pledge of Allegiance

ANNOUNCEMENTS

The Board met with Brandon with Bermudian Little League October 5, 2020.

Chairman Holtzinger met with East Berlin Community Center to discuss the future of the building. There will be another joint meeting with the municipalities and boroughs on November 17, 2020.

Budget Workshop October 8, 2020.

The Board met on October 13, 2020 with Gene Zeyn, Weber Insurance, and the employees to discuss Insurance Options.

The Board met on October 19 with the employee's, Union Representatives and Gene Zeyn to discuss Insurance and Union negotiations. Chairman Holtzinger stated the Union and Supervisors agreed upon terms for a 3-year contract.

MINUTES

Minutes from September 21, 2020 Board of Supervisors Regular Meeting were approved with corrections by Mr. Heefner, second by Mr. Phillips; motion carried unanimously.

Minutes from September 24, 2020 Joint Meeting with the Board of Supervisors and Planning Commission were approved with corrections by Mr. Heefner, second by Mr. Phillips; motion carried unanimously.

Minutes from October 8, 2020 Budget Workshop were approved with corrections by Mr. Heefner, second by Mr. Phillips; motion carried unanimously.

PUBLIC COMMENTS

Gerald Shank stated the Hampton Circle is complete and seems to be working fine.

Louanne McGonnell stated she has her alleys back.

Jeff McGonnell stated the traffic still needs to be slowed down coming into Hampton.

Louanne McGonnell thanked Officer Ceravola for monitoring the alleys.

Engineers Report

Hampton Heights Phase IV

Phil Garland, Lexington Land Developers was present of behalf on Hampton Heights Phase IV. Also present was Dan Burkholder with Rock Road Construction which is also a contractor working with Mr. Garland on Hampton Heights Phase IV.

Ms. Virginia Thornton, Gannett Flemming, stated the discussion was to review various resolutions proposed by the contractor to resolve the unapproved backfill that has been installed as trench back fill under future roadways. There have been emails to developer and resolutions from Mr. Burkholder to resolve the situation. Ms. Thornton indicated that none of the proposed 'resolutions' would resolve the situation of unapproved backfill. Ms. Thornton was instructed by the Director of Public Works and the Road Foreman to provide inspections for all road work construction and stormwater facility installation. Gannett Flemming's role is to provide oversight on the construction and to observe whether the specifications are adhered to or not. It is their responsibility to bring it to the Township's attention. Ms. Thornton gave a timeline of emails and events that took place. Mr. Dissinger, Director of Public Works stated there were large rocks being used in back fill material. It was agreed that the specification detailed no rock larger than 6" were to be used. Mr. Burkholder stated he had no access to inspection reports. Mr. Garland also stated he was unaware of the situation until after the fact. He presented inspection reports of compaction testing. Ms. Thornton detailed the instances when the Contractors were notified by the resident project observer that material not in compliance with the specification was installed as well as the timeline regarding the notices to the Township, Contractor, and Landowner. Chairman Holtzinger asked who is responsible for the situation that occurred. Mr. Burkholder agreed to take partial responsibility. He stated again there were no inspection reports given to him. Mr. Burkholder wants to make it right. Chairman Holtzinger gave authority to Ms. Thornton to get the reports to landowner for future projects and to keep them well informed.

Chairman Holtzinger made a motion that the Engineer Firm moving forward, give notice to the Landowner/Developer if there is a problem on site the same business day as the problem is noticed, second by Mr. Heefner; motion carried unanimously.

Mr. Heefner made a motion, if the developer requests inspection reports, the Engineer Firm releases reports in 5 business days, second by Mr. Phillips; motion carried unanimously.

Mr. Burkholder and Mr. Garland agreed to begin to resolve the problem by digging 1-3 feet deep for the 450 feet length, Mr. Burkholder stated he will most likely dig 3 feet and remove

between 1-3 feet on what they decide and put back in whatever is agreed upon with the geotextile on surface. The maintenance bond will also be increased from 18 months to 24 months. The Board approved.

Ms. Thornton requested for full time inspections of the following:

1. Installation of backfill over any electrical conduits in the highway and backfill.
2. Removal of organic material from the roadway sub-grade for 2 feet of Heather Lane.
3. Backfilling around stormwater inlets and open water line trench.
4. Fine grading and rolling prior to sub-base placement.
5. Grout and mortar inside most stormwater inlets.
6. The installation of pavement base drains.
7. The installation of sub-base pavement placing.
8. The installation of geotextile.

Mr. Garland stated he never had full time inspections for Phase 1,2 or 3. There were only spot inspections.

The Board agreed to Ms. Thornton's inspection list.

Hampton Height Phase III Bond Reduction Request

Mr. Phillips made a motion to approve the bond reduction from \$156,990.40 to \$20,860.00, second by Mr. Heefner; motion carried unanimously.

The Board agreed with the Solicitors recommendation to allow the Township Engineer to consider a bond reduction request.

Payment request for Church Road Reconstruction & Shoulder Drainage projects

Mr. Heefner made a motion to approve final payment of estimate 3 & 4 request upon completion from CE Williams Sons Inc. in the amount of \$60,591.46, second by Mr. Phillips; motion carried unanimously.

Mr. Heefner made a motion to approve final payment of estimate 4&5 request from CE Williams Sons Inc. in the amount of \$22,181.25, second by Mr. Phillips; motion carried unanimously.

Mylar copies of plans-Proposal to eliminate mylars

Mr. Heefner made a motion to amend the SALDO to eliminate the requirement for mylars and to add the requirement for submission of electronic copies of the plans, and to add a public hearing date on December 21, second by Mr. Phillips; motion carried unanimously.

Dollar General Violation Letter

The Township received a notice of termination for Chesterfields NPDES Plan from Rust Ryan with Adams County Conservation District for grass not being established. The Board

asked for an update from Ms. Thornton. Ms. Thornton stated she visited the site 48-72 hours after a rain event and there was still standing water. She will report her findings to the conservation district.

Hampton Alleyways

Chairman Holtzinger stated he would like the traffic study on the Hampton Alleyways to be placed on hold until we see how everything progresses.

BUSINESS MATTERS

Proposed Rezoning (recommended by Planning Commission and private request) – consideration for setting date for public hearing

Chairman Holtzinger turned the meeting over to Vice Chairman Heefner and any action that Chairman Holtzinger is taking is not on any of his matters. Mr. Heefner made a motion to have a special meeting for the public hearing for the proposed rezoning on January 11, 2020 at 6:30 pm, seconded by Mr. Phillips; motion carried. It will be broad casted and public comments will be heard or received. Letters will be sent to the property owners with an explanation as to why the rezoning is occurring.

Trick or Treat Event

Trick or Treat will be held on October 28, 2020 from 6:00 pm to 8:00 pm.

Selection of Health Insurance Plan

Employee health insurance plan will be changing from Highmark to UPMC, HSA plan or PPO HRA plan with a significant savings to the township. Mr. Heefner appreciated the employees working with them.

TREASURER'S REPORT

The Treasurer's Report for the month of September were approved pending audit on a motion by Mr. Heefner, second by Mr. Phillips; motion carried unanimously.

ADMINISTRATIVE REPORT

The Board acknowledged receiving reports from the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management, United Hook and Ladder and Northeast Adams Fire & EMS for the month of September. The Board also received a report for the Liquid Fuels audit.

Gary Bullock announced himself and Dean Shank will be attending four EMA meetings.

Mr. Heefner made a motion to accept the Administrative Reports as presented, second by Mr. Phillips; motion carried unanimously.

SOLICITOR'S REPORT

Governor's COVID-19 Order on assembly limits

The Governor issued another order concerning assembly limits. Prior to this order we were allowed max 25 people in an assembly. This order focused on definition of assembly. The Governor did not express if it applied to Municipalities but PSATS has taken the position that Municipalities are covered by this order. The new order is 20% of allowed capacity of a room. If a space was regulated by the construction code it is 20% of what that number is. If not, it is 67 spaces per 1000 square feet.

Hampton Heights Phase III SWM Facilities Dedication

Attorney Smith stated a revised developer's agreement was submitted. The first one dealt only with roads and the second one added in the stormwater management facility, so we do not need a second for dedication of those stormwater management facilities. They have been recognized as part of the overall dedication documents. The Board of Supervisors acknowledged this at the September Board of Supervisors meeting.

PUBLIC COMMENTS

Mr. Phillips questioned Mr. Dissinger as to whether he was aware of the concern of the placement of mailboxes in Firehouse Alley. Mr. Dissinger stated he spoke to the Postmaster and it will be taken care of.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:10 pm on a motion by Mr. Heefner, seconded by Mr. Phillips; motion carried unanimously.

Respectfully Submitted,

Kimberly Beard
Secretary/Treasurer