

**READING TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
NOVEMBER 20, 2017**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:04 pm by Kevin Holtzinger, Chairman. Marcia Weaver, Vice-Chairperson was present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Victor Neubaum, Solicitor, Malone & Neubaum; Eric Mains, Engineer, Gannett Fleming; Gary Bullock, Emergency Management Coordinator; Officer in Charge Bill Ceravola; Jason Grim and Kim Dissinger, Public Works Department; John Beise and Gerald Shank, Planning Commission; Jason Phillips, Anthony Phillips, P.J. Trimmer and Emmert Hartzell Hampton Fire Company; Nancy Stimer and Dan Helman, Township Auditors; Terri Delo, BL Companies, representing Dollar General; George Wolf, Amy Grim, Harold Ruppert and Becky Ruppert.

Chairman Holtzinger led in the Pledge of Allegiance.

The minutes of the October 16th regular meeting were approved with a correction on a motion by Ms. Weaver, second by Chairman Holtzinger, motion carried.

ANNOUNCEMENTS

Chairman Holtzinger acknowledged receiving a letter written by Mr. Kauffman resigning from his supervisor position as of October 31st, 2017 due to his failing health. The Board has 30 days to fill the vacant position. On a motion by Chairman Holtzinger and seconded by Ms. Weaver Gary Sauble was appointed to full fill Mr. Kauffman's remaining term, motion carried.

Chairman Holtzinger and Ms. Weaver met on October 17th, 26th and November 2nd and 16th for Collective Bargaining.

The Board also met on November 16th, 2017 to discuss personnel matters.

PUBLIC COMMENTS

Mr. Gerald Shank commented that he informed Dollar General that their lot needs to be mowed. They have since mowed the lot.

ENGINEER'S REPORT

**Bridge Replacement
Over Mud Run Road**

Mr. Mains stated PENNDOT has placed information boards in the back of the meeting room detailing plans and detours for a bridge replacement on Stoney Point Road over Mud Run. This is not the bridge that the Board has been discussing on Stoney Point over Markle Run Road. PENNDOT would like any public comment concerning this project. The boards must be posted for 30 days. Mr. Grim has concerns with the detour PENNDOT has posted. He stated that it is not feasible to make a right turn onto Lake Meade Road off of Germany Road. He would recommend taking SR 94 or SR 194. Chairman Holtzinger requested Ms. Beard write a letter to PENNDOT expressing the Townships concerns and suggestions.

On-Lot Septic Fee Schedule

Mr. Wilt met with and contacted various agencies and conducted additional research on implementing the On-Lot Septic Ordinance. It has been determined the first step before notification letters can be sent to residents is to create a list of “authorized inspector/pumper/haulers” approved by the Board of Supervisors. He is requesting the Board of Supervisors consider and officially approve the following:

1. Allow Township employee to send notification to known haulers/pumpers asking if their company desires to be included in the approved list for Reading Township. An advertisement would also be placed in the Merchandiser and the Township website. Chairman Holtzinger made a motion to approve item one, Ms. Weaver seconded, motion carried.
2. Require haulers/pumpers to submit their initial request (sample letter attached) and return with a \$35.00 application fee for processing and review no later than December 30, 2017. Board of Supervisors would review/approve initial list at January meeting. Chairman Holtzinger made a motion to approve item two, seconded by Ms. Weaver, motion carried.
3. Require haulers/pumpers to submit individual residential inspection reports on an approved format (to be developed and approved at future BOS meeting) and to pay \$25.00 per residential inspection report submitted to cover administrative costs. Ms. Weaver made a motion to approve the third item, Chairman Holtzinger seconded, motion carried.

Bridge Replacement

Stoney Point over Markle Run Road

Mr. Mains contacted the County Engineer to let him know the Township is still going to participate in the 80/15/5 cost share relationship with the County as part of a State/Federal funded project. However, the Township would like the County to look at a precast box culvert option opposed to a “stick built” structure (constructed in the field). It would be more cost effective. The County acknowledged the request and is going to research.

Joshua Laughman

5360 Carlisle Pike

Probable Construction Cost: Alley Resurfacing

Mr. Mains was asked by the Board of Supervisors to calculate a cost estimate to replace the surfacing on the Hampton Alley if Mr. Laughman would park a bus on his property. Mr. Grim provided Mr. Mains with some measurements for the length of alley that would be impacted. The estimated cost is \$8800.00. Mr. Laughman is required to submit a letter of credit to repair the alley should there be any damage. The bus company would be the better option to submit the letter. The Board requested Ms. Beard write a letter to Mr. Laughman providing this information.

SUBDIVISION & LAND DEVELOPMENT

Dollar General

5736 Carlisle Pike

Final Land Development Plan #2017-02

Ms. Weaver made a motion to give conditional approval to the Dollar General Final Land Development plan #2017-02 based on the following conditions being met, second by Chairman Holtzinger and motion carried:

1. §22-306.A(27) & (28) The plan must be signed prior to approval by the Township. All plans must have original signatures, seals and notarization and include a separate signature block for the Board of Supervisors to sign on each page to facilitate recordation of the final plan with the Adams County Recorder of Deeds Office.
2. §22-304.A(35) & §22-306.B(4) A Highway Occupancy Permit from the PA Department of Transportation must be received at the Township office for both the proposed driveway entrance onto Carlisle Pike (SR0094) and the sanitary sewer utility crossing under Carlisle Pike.
3. §22-304.B(2) & §22-306.B(4) An NPDES permit (for "Discharge of Stormwater from Construction activities) must be approved by the Adams County Conservation District Office and received by the Township.
4. §22-306.B(4) The Reading Township Municipal Authority must provide the Township a Sanitary Sewer Capacity Letter acknowledging sufficient capacity and willingness to provide sanitary sewer for the project.
5. §23-502 An Operation and Maintenance Agreement shall be provided for all permanent (Post Construction) stormwater management systems. The Township must receive the executed Operation and Maintenance Agreement after being recorded at the Adams County Recorder of Deeds Office.
6. §22-306.B(10) & §22-304.B(21) A Sewage Facilities Planning Module must be approved by the Department of Environmental Protection. Planning Module shall originate with the Township SEO and follow normal review procedure.
7. §27-404 The Agricultural Impact statement must be included on the General Notes page of the plan prior to final approval.
8. §22-309 The public improvements security cost estimate provided for the proposed water connection and service, sanitary sewer connection, landscaping, erosion control and stormwater management totaling \$115,169.00 pending confirmation of dollar amounts by Reading Township Municipal Authority. To satisfy the completion of improvements and before approval of the final plan a letter of credit, bond or financial security acceptable to the Board of Supervisors must be provided.
9. §22-301.15 Either a "blanket" easement or a "metes and bounds" described area must be included in order to delineate the limits of the easement to facilitate access within the appropriate areas and approved by the Township Solicitor or Engineer.
10. Regarding (CO2), the plan depicts two separate locations. This needs to be clarified/corrected on the intended use of each and reviewed by the Township Engineer.
11. Details on the "grassy walkway area" need to be updated/clarified to depict how someone can traverse from the walkway area to the main store. Township Engineer shall approve details prior to final plan approval.

MISCELLANEOUS

Resignation of Mr. Kauffman

Chairman Holtzinger stated that due to the resignation of a Supervisor, the Township will be required to perform another audit. Nancy Stimer and Dan Helman will complete this audit.

Draft Resolution 2017-18 Prohibiting Category 4 Casino's

A Category 4 casino is a "mini casino" with not less than 300 or more than 750 slot machines and table games. This resolution would prohibit casino's in Reading Township. Chairman Holtzinger made a motion to table this matter until he can obtain more information, Ms. Weaver seconded, motion carried.

Approve Advertising 2018 Budget for public inspection

Ms. Weaver made a motion to approve the advertisement of the 2018 budget for public inspection, Chairman Holtzinger seconded, motion carried.

TREASURER'S REPORT

The Treasurer's Report for the month of October was approved pending audit, on a motion by Ms. Weaver, second by Chairman Holtzinger, motion carried.

ADMINISTRATIVE REPORTS

The Board acknowledged receiving reports from the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management, Hampton Fire Company and East Berlin Fire Company for the month of October.

Officer Ceravola stated that he and Officer Morehead have vacation they must use before the end of the year and there will be reduced Township police presence.

The Board of Supervisors received a letter dated November 15th from Eric Durham UPMC, Medic 46. The letter was to inform the Township that Hanover Hospital is now changing to Pinnacle Health.

Tom Kittinger, Lake Meade Fire and Rescue requested documentation from the Township on Township Letterhead that they do not have any issues with the box card change. There is believed to be a name change. Ms. Weaver made a motion for Ms. Beard to write a letter to Mr. Kittinger approving the changes requested in correspondence dated November 11, 2017. There were no concerns expressed.

Anthony Phillips from Hampton Fire Company addressed the Board of Supervisors concerning the merger between Hampton, Lake Meade and East Berlin. He has been a member of Hampton Fire Company for 25 years and a past chief. He stated at the November meeting the three companies voted on the merger proposal. Hampton voted not to merge to become Company 32 however, Lake Meade and East Berlin will be merging. Hampton Fire Company would like to explore the option of merging with United Hook and Ladder from New Oxford. There will be a closed door meeting with Hampton and New Oxford on December 17th and Mr. Phillips would like the Board to attend. He hopes for a final vote attentively on January 21, 2018. There will be a presentation to the members of the Hampton Fire Company before the final vote.

SOLICITOR'S REPORT

Attorney Neubaum stated that he will have a proposed Weight Limit Ordinance for Hampton Alleys prepared for the next Planning Meeting to review.

Attorney Neubaum also informed the Board that the Eric Klinedinst Zoning Appeal is presently in Court. He stated he did intervene on behalf of the Township although it is ultimately between the Appellant and Land Owner.

Attorney Neubaum stated he attended the 100 Year Anniversary Adams County Association of Township Officials Convention on November 8th, 2017.

PUBLIC COMMENTS

Jane Fox, 410 Hoovers School Road-Ms. Fox complimented the Public Works Department for their friendliness and not "talking down to them" when they asked a question. She stated that this Public Works Department has completed more road work then others in the past and she would like to keep the same crew the Township has now.

Winnie Flynn, Rife Rd.-Ms. Flynn wants to thank the Fire Department. She had a terrible fire on her property three weeks ago and the Fire Department was there before she even knew there was a fire. She also wanted to thank the road maintenance crew. They had some left over gravel from a job and they used it to fill in the end of her driveway. She stated she was very thankful for the Fire Department and Road Crew.

ADJOURNMENT

There being no further business, the meeting adjourned on a motion by Chairman Holtzinger seconded by Ms. Weaver, motion carried unanimously.

Respectfully Submitted,

Kimberly Beard
Secretary/Treasurer