

REGULAR MEETING

April 20, 2020

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:04 pm by Kevin Holtzinger, Chairman. Vice Chairman Greg Heefner and Jason Phillips were present with Chairman Holtzinger presiding over the meeting. The meeting was broadcasted on Community Media Channel, on their website and on Community Media Channel Facebook Page,

Others in attendance included Susan Smith, Solicitor, Law Offices of Susan Smith; Greg Morehead, Police Officer; and Gary Bullock, EMC Coordinator.

Pledge of Allegiance

ANNOUNCEMENTS

April 4th -Emergency meeting held with Attorney Smith, Chairman Holtzinger and Greg Heefner to discuss the Tax Relief Ordinance and Declaration of Emergency.

The Board met on April 13, 2020 to discuss the Emergency Declaration.

During Public Comments, Chairman Holtzinger stated anyone can call in on the Township phone line at extension 103.

Spring Clean-up was postponed until further notice.

PUBLIC HEARING

**Ordinance Providing for Certain Tax Filing,
Tax Payment and Interest and Penalties Relief for
Real Estate and Per Capita Taxes in Response to the Covid-19 Pandemic**

Chairman Holtzinger opened the hearing for public comments.

There were no public comments.

Chairman Holtzinger closed the public hearing.

MINUTES

March 16, 2020 Regular Board of Supervisors Meeting were approved on a motion by Mr. Heefner, second by Mr. Phillips; motion carried unanimously.

PUBLIC COMMENTS

Gary Bullock, Township EMC Coordinator, questioned as to why masks are not being worn. Attorney Smith stated Municipal Governments are not subject to the Governor's order. It is up to the Board to take appropriate action.

ENGINEER'S REPORT

See attached report

BUSINESS MATTERS

Declaration of Disaster Emergency

Attorney Smith stated under the statutory authority it was determined to declare a state of disaster or emergency in the Township. The Board acted on the declaration which would have to be renewed every seven days. The declaration was rewritten so it would have a continuing effect. This was acted on at an Emergency Meeting held on April 13, 2020. This would allow the Township to receive funds if there was an emergency declared. Mr. Heefner stated he met with Mr. Bullock to discuss the current emergency. The Board thanked Mr. Bullock and Mr. Shank for all their work.

Extension Letter for The Final Subdivision Plan Hampton Fire Company

A letter was provided from Beyond All Boundaries on behalf on United Hook and Ladder, owner of Hampton Fire Company concerning a final subdivision plan. The owner/developer grants an extension from April 20, 2020 to October 19, 2020. Chairman Holtzinger read a public comment email from Emmert Hartzell. Mr. Hartzell asked if there is any way the plans could be reviewed by the Board of Supervisors and Planning Commission while adhering to the current social distancing requirements. Attorney Smith stated Adams County must have thirty days to review the plan and to give their comments. Attorney Smith advised the Board to contact the Planning Commission and see how they would like to handle the Plan.

Church Rent

Reading Township currently rents the Church Property to a Church group for \$400.00 a month. They are asking for the rent to be waived until they can hold their services again which have stopped due to the Covid 19 virus. Mr. Heefner made a motion to waive April's Church rent and to evaluate on a month to month basis, second by Mr. Phillips; motion carried unanimously.

ORDINANCES

Ordinance Providing for Certain Tax Filing, Tax Payment and Interest and Penalties Relief for Real Estate and Per Capita Taxes in Response to the Covid-19 Pandemic

Mr. Heefner made a motion to approve Ordinance 2020-06, providing for certain tax filing, tax payment and interest and penalties, second by Mr. Phillips; motion carried unanimously.

TREASURER'S REPORT

The Treasurer's Report for the month of March were approved pending audit on a motion by Mr. Phillips, seconded by Mr. Heefner; motion carried unanimously.

ADMINISTRATIVE REPORT

The Board acknowledged receiving reports from the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management, and Northeast Adams Fire & EMS for the month of March. The Board also received the Township Audit Report, and the Liquid Fuels Audit.

Mr. Heefner thanked the Police Department and Public Works Department for the work they are doing during this time.

Attorney Smith stated the Township provided Mr. Slouthour, Land and Sea Services, a right to travel letter allowing him to do township business. The staff was also provided with the letter. Attorney Smith also discussed the zoning and UCC permitting process during the Covid 19 emergency and Mr. Slouthour's concerns.

Attorney also stated Reading Township entered into an agreement with other Municipalities to form a joint Board of Appeals for the administration of the UCC program. There is currently a need for an administrator, and they are having issues retaining members. The executive Committee for this Board is the Building Code Inspectors for the Municipalities. A meeting will be held to discuss these issues with this committee.

Mr. Bullock stated he provided a list of protective gear needed for the Police and Municipal Authority. He has not heard from the County yet.

Mr. Heefner made a motion to accept the Administrative Reports as presented, second by Mr. Phillips; motion carried unanimously.

SOLICITOR'S REPORT

Floodplain Management Ordinance

Attorney Smith is currently working on The Floodplain Management Ordinance. She stated the Township has a compliant Ordinance with all the expectations. She is currently working on who the Flood Plain Administrator can be.

Weaver ROW Agreement

Attorney Smith stated Ms. Weaver is questioning the correct name of the Road as to whether it is Log House Road or Lane. Ms. Beard will call the Post Office to see which name they use.

The office doors will remain closed to the office until further notice due to the coronavirus. The public will be able to access the office through email, phone and drop box.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:09 pm into executive session to discuss personnel matters on a motion by Mr. Phillips, seconded by Mr. Heefner; motion carried unanimously.

Respectfully Submitted,

Kimberly Beard
Secretary/Treasurer