

**READING TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
AUGUST 21, 2017**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:05 pm by Kevin Holtzinger, Chairman. Marcia Weaver, Vice-Chairperson and Donald Kauffman were present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Victor Neubaum, Solicitor, Malone & Neubaum; Eric Mains, Engineer, Gannett Fleming; Gary Bullock, Emergency Management Coordinator; George Wolf, Jason Grim, and Kim Dissinger, Public Works Department; Officer in Charge, Bill Ceravola; John Beise and Gerald Shank, Planning Commission; Clark Craumer of Clark P. Craumer, LLC; Richard Jones; Terri Delo, EIT of BL Companies and PJ Melecheck of Miller Brothers Construction representing Dollar General; Mike Thomas and Pauline Brodbeck.

Mr. Kauffman led in the Pledge of Allegiance.

The minutes of the July 17th, 2017 regular meeting were approved on a motion by Ms. Weaver and second by Mr. Kauffman; motion carried unanimously.

ANNOUNCEMENTS

The Board of Supervisors met on July 20th, 2017 with Publics Works and Police for Union negotiations.

The Board of Supervisors met on July 31st, 2017 with Hampton Fire Company to discuss roof repairs.

The Board of Supervisors met on August 3rd, 2017 with Gary Bullock, EMC regarding Federal Emergency Management Agency relocation funding.

The Board of Supervisors met on August 17th, 2017 with Josh Kopp with PennDot and New Enterprises regarding invoice for Hampton Alleyways.

PUBLIC COMMENTS

No Public Comments

ENGINEER'S REPORT

Hampton Alley Weight Limit Posting

Mr. Mains, Engineer with Gannet Flemming stated that the TE-109 form has been completed. The next step in the process would be to decide the location of the weight limit signs and to draft an ordinance. The regular users of this alley would also have to be notified.

**Bridge Replacement-Box Culvert
Markel Run Bridge Replacement**

The Board had questioned Mr. Mains if there could be a box culvert used for the bridge replacement that would lower the cost of the repair. The township currently is responsible for 5% of the replacement cost which is approximately \$100,000.00. Mr. Mains stated to design, purchase a box culvert and put it in the ground, the cost would exceed the townships 5% cost that they are paying

now. Mr. Mains will contact the County Bridge Engineer and raise that question. If the end structure amount is lower, than the townships 5% amount would also be lower.

SUBDIVISION & LAND DEVELOPMENT

Richard Jones III

SALD #2017-03

Final Land Development Plan

Clark Claumer representing this plan to build a 60' X 80' storage shed behind existing barn. A Modification Request Waiver has been presented to the Board to allow plan to move directly to final plan. Ms. Weaver made a motion to allow Richard Jones III land development plan to go directly to a final plan, seconded by Mr. Kauffman and motion carried unanimously. Ms. Weaver also made a motion to approve the Richard Jones, III land development plan #2017-03 provided all conditions are finalized. Mr. Kauffman seconded and motion carried unanimously. The five conditions are as follows:

1. §22-306.A(27) & (28) The plan must be signed prior to approval by the Township. All plans must have original signatures, seals and notarization and include a separate signature block for the Board of Supervisors to sign on each page to facilitate recordation of the final plan with the Adams County Recorder of Deeds Office.
2. §22-304.B(2) & §22-306.B(24) The Erosion and Sediment Control Plan must be reviewed and approved by the Adams County Conservation District Office prior to approval by the Township.
3. §23-502 An Operation and Maintenance Agreement shall be provided for all permanent (Post Construction) stormwater management systems. The Township should ensure that it has the executed Operation and Maintenance Agreement after being recorded at the Adams County Recorder of Deeds Office.
4. §22-306.A(28) The applicant must provide documentation from Washington Township that they have waived its review capacity for this project.
5. §22-203 The Board of Supervisors must accept the Modification Request Waiver to waive §22-303 and allow plan to move directly to a final plan and Board of Supervisors must sign the document prior to final plan approval.

Dollar General

SALD #2017-02

5736 Carlisle Pike

Final Land Development Plan

Terri Delo of BL Companies is representing this sub-division and land development plan for Dollar General. Ms. Delo is asking approval of 3 waivers.

1. §22-303 to allow the land development plan to move directly to a final plan, recommended by the Planning Commission. Ms. Weaver made a motion to approve Waiver modification request §22-303, seconded by Mr. Kauffman, and unanimously passed.

2. §22-412 to waive water resource impact study be conducted with condition that a complete water usage data be presented by the applicant with this Modification Request Waiver application indicating minimal water usage is required and the developer will abide by all requirements in the Well Ordinance, Chapter 26 of the Township Ordinance. Ms. Weaver made a motion to approve Waiver Modification §22-412, seconded by Mr. Kauffman and passed unanimously.
3. §22-503 to waive curbs and gutters with the condition that the PA Department of Transportation does not require curbs or gutters during its review of the plan. Ms. Weaver made a motion to approve Waiver Modification §22-503, seconded by Mr. Kauffman, motion carried unanimously.

Economic Development Plan

Township Church

The Adams County Office of Planning and Development is offering funding to refurbish blighted properties. Mr. Biese, Reading Township Planning Commission, suggested two properties within the Township which were the Church on the Township Property and the previous feed mill property. No dollar amount was discussed on the amount of funding that would be provided. Chairman Holtzinger made a motion to pursue discussion with the County on the feed mill property and the Church, seconded by Ms. Weaver and motion carried unanimously.

MISCELLANEOUS

Road Abandonments

Chairman Holtzinger stated that the Township would like to abandon a section of Old Log House Road. Chairman Holtzinger made a motion to move forward with investigating the abandonment and construction of the cul-de-sac and consult with an engineer to design locations and descriptions, Mr. Kauffman seconded, motion carried unanimously. The Board also discussed abandoning sections of Bakers School Road, the gravel part of Big Rock Road and Pence Road. The Board will discuss further with Mr. Mains, Engineer. Attorney Neubaum will also look into this matter.

Budget Workshop Meeting

There is a Budget Workshop scheduled for August 28th, 2017 at 1:00 pm at the Township Building. It will be advertised and posted on the entrance door.

Lake Meade Municipal Authority

The Board of Supervisors acknowledged receiving Lake Meade Municipal Authority Financial Statement and Annual Report.

Purchasing Stone

Ms. Weaver made a motion to approve the purchase of 600 tons of #8 stones for the 2018 tar and chip project due to a savings if purchased this year, Mr. Kauffman seconded, motion carried unanimously.

Payment to New Enterprises

Chairman Hotzinger stated that the cost went more than 10% over the bid amount to complete Hampton Alley Ways because of incorrect measurements. There was more paving fabric required, 9.5 mm wearing and hydro seeding. Ms. Pauline Brodbeck stated that she was not happy with the job that was done. They put a curb at her barn and she cannot get her mower in and out and will

have problems with snow removal. The Public Works department is going to meet with Ms. Brodbeck and discuss the options to fix the curb. Chairman Holtzinger approved and signed the check.

TREASURER REPORT

The Treasurer's Report for the month of July was approved pending audit, on a motion by Ms. Weaver, second by Mr. Kauffman, motion carried unanimously.

ADMINISTRATIVE REPORTS

The Board acknowledged receiving reports from the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management, Hampton Fire Company and East Berlin Fire Company for the month of July. Officer in Charge Ceravola stated that the State noticed that the Townships crash data has increased. The state would like to give the township funding to participate in the PA Aggressive Enforcement Program and reimburse the township for overtime to address aggressive driving. Officer Ceravola is going to get more information on the program for the Board. Mr. Thomas, East Berlin Fire Company, stated that November 1st the Fire Companies will have final vote on the merger. Chairman Holtzinger made a motion to authorize sale of the 2006 Ford 250 which will go out for sealed bids. All bids must be received by noon on September 18th and will be opened that evening at the Board of Supervisors Meeting and awarded to the highest bidder, seconded by Ms. Weaver, motion carried unanimously. Mr. Kauffman made a motion to acknowledge the administrative reports, seconded by Ms. Weaver, motion carried unanimously

SOLICITOR'S REPORT

Rutters Farm Store Liquor License

Chairman Holtzinger questioned Attorney Neubaum as to where the Township is with Rutters and the liquor license. Attorney Neubaum stated that it is in the Adams County Court presently and the Township is awaiting a decision.

PUBLIC COMMENTS

No Public Comments.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:36 pm on a motion by Mr. Kauffman, seconded by Ms. Weaver, motion carried unanimously.

Respectfully Submitted,

Kimberly Beard
Secretary/Treasurer