

REGULAR MEETING
November 16, 2020

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:00 pm by Kevin Holtzinger, Chairman. Vice Chairman Greg Heefner and Jason Phillips were present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Susan Smith, Solicitor, Law Offices of Susan Smith; Gerald Shank, Planning Commission; Virginia Thornton, Gannett Fleming; Jason Grim and Kim Dissinger, Public Works; Gary Bullock, EMC; George Wolf, Matthew McKain and Gary Shearer.

Pledge of Allegiance

ANNOUNCEMENTS

Budget Workshop November 5, 2020

Chairman Holtzinger read a Letter of appreciation that was written acknowledging the exceptional work that was done by Mr. Grim and Mr. Dissinger on the Church Road Project.

Chairman Holtzinger read a Thank You Card from the Family of Fred Ensor who died recently. Mr. Ensor served on the Board of Supervisors. The Township donated to Hospice in memory of Mr. Ensor.

MINUTES

Minutes from the October 19, 2020 Board of Supervisors Regular Meeting were approved on a motion by Mr. Heefner, second by Mr. Phillips; motion carried unanimously.

Minutes from the November 5, 2020 Budget Workshop were approved on a motion by Mr. Heefner, second by Mr. Phillips; motion carried unanimously.

Engineers Report

Dollar General Update

Ms. Thornton stated she made a site visit to Dollar General. The basin still does not appear to be draining properly. Ms. Thornton also stated the landscaping should be cleaned up and the site placed back to the approved landscaping plan.

Update on Hampton Heights Phase IV inspection list

Ms. Thornton gave an update of the following:

1. Installation of backfill over any electrical conduits in the highway and backfill. **Completed**
2. Removal of organic material from the roadway sub-grade for 2 feet of Heather Lane. **Not Completed**
3. Backfilling around stormwater inlets and open water line trench. **Completed**
4. Fine grading and rolling prior to sub-base placement. **Not Completed**
5. Grout and mortar inside most stormwater inlets. **Not Completed**
6. The installation of pavement base drains. **Not Completed**
7. The installation of sub-base pavement placing. **Not Completed**
8. The installation of geotextile has been substituted with the removal and replacement of unsuitable backfill material with suitable backfill material as required by RTMA. **Completed**

Ms. Thornton stated the items that are not completed are items that will be next in the process. She would like to add the following items to the inspection list.

1. Paving
2. Installation of curbing

The Board of Supervisors agreed.

Matt McKain-Hampton Heights Homeowners Association Executive Committee

Mr. McKain would like the Board to consider the following:

1. No Parking signs moved to the odd side of the street on Jessica Drive
 - a. Noted reasons for the change: uniformity in the development as all other No Parking is on the odd side, parking uphill on the odd side versus down hill on the even side, common area entrance in the way of parked cars, etc.
2. Crosswalk painting
 - a. Safety and help limit speeds
 - b. Can this be combined with painting the curbs for no parking near intersections and fire hydrants? (planned for this Fall)
3. Kids at Play signs
 - a. Amber View and Jessica Drive

Attorney Smith stated there will need to be an Ordinance established to install the signs that are being requested. She will have it ready for review at the December Board of Supervisors. The other items will be discussed further.

Hampton Heights Phase IV Administration Fees

Reading Township received a letter from Phil Garland, Lexington Land Developers. Mr. Garland is disputing the invoice that he received from the Township for his engineering inspections and solicitor fees. Attorney Smith stated the charges on her invoice were correctly billed and she sent a separate invoice with just the charges for Hampton Heights Phase IV. Ms. Thornton also stated her firm is also going through their invoices to confirm everything was billed correctly.

BUSINESS MATTERS

Appoint Steve Wolf to the RTMA (Marty Coleman resigned)

Mr. Heefner made a motion to appoint Steve Wolf to the RTMA to fill the remainder of Ms. Coleman's term, second by Mr. Phillips; motion carried unanimously.

Two Vacancies on Adams County Planning Board

Chairman Holtzinger stated there are currently two vacancies on the Adams County Planning Board. He stated to the public to spread the word to anyone that interested in the vacancy.

Church Lease Renewal

Ms. Beard presented the Board with a Church Lease to be renewed. Attorney Smith stated since it is a month-to-month contract it does not need to be renewed.

Approve advertising the 2021 Budget for public inspection

Mr. Heefner made a motion to approve the advertising of the 2021 Budget for public inspection, second by Mr. Phillips; motion carried unanimously.

125 Plan for Pre-tax HSA Accounts Resolution for 125 Plan

Mr. Heefner made a motion to approve Resolution 2020-20, 125 Plan for pre-tax HSA Accounts, second by Mr. Phillips; motion carried.

TREASURER'S REPORT

The Treasurer's Report for the month of October were approved pending audit on a motion by Mr. Heefner, second by Mr. Phillips; motion carried unanimously.

ADMINISTRATIVE REPORT

The Board acknowledged receiving reports from the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management, United Hook and Ladder and Northeast Adams Fire & EMS for the month of October. The Board also received a financial report from the East Berlin Community Library.

Mr. Heefner made a motion to accept the Administrative Reports as presented, second by Mr. Phillips; motion carried unanimously.

SOLICITOR'S REPORT

Attorney Smith provided an update on the Union Contract for 2021 to 2023. She stated she converted the PDF version to word so changes can be made to the contract when necessary. The Union Representative Informed Attorney Smith himself and the solicitor must review the contract word for word before they sign it.

PUBLIC COMMENT

Mr. Grim stated Ms. Thornton texted him after she left the meeting and stated she passed by Dollar General and the landscaping has been cleaned up.

Matt McKain questioned the Board as to what the issues were with the East Berlin Community Center. Chairman Holtzinger stated East Berlin Borough stated if the Library would pay the mortgage of \$125,000.00, they would sign the building over to the Library. The Library paid the mortgage however the building has not been signed over.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:55 pm on a motion by Mr. Heefner, seconded by Mr. Phillips; motion carried unanimously.

Respectfully Submitted,

Kimberly Beard
Secretary/Treasurer