

**READING TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING  
SEPTEMBER 18, 2017**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:06 pm by Kevin Holtzinger, Chairman. Marcia Weaver, Vice-Chairperson and Donald Kauffman were present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Victor Neubaum, Solicitor, Malone & Neubaum; Eric Mains, Engineer, Gannett Fleming; George Wolf, Jason Grim, and Kim Dissinger, Public Works Department; Officer in Charge, Bill Ceravola; John Beise and Gerald Shank, Planning Commission; Emmert Hartzell, Hampton Fire Company; Clark Craumer of Clark P. Craumer, LLC; Becky Ruppert, Harold Ruppert; Morrell Myers, Joshua Laughman, Pauline Brodbeck, Eric Klinedinst, Jacqueline King, and Donald Everett.

Chairman Holtzinger led in the Pledge of Allegiance.

The minutes of the August 14th, 2017 Budget Workshop meeting were approved on a motion by Mr. Kauffman and seconded by Ms. Weaver; motion carried unanimously.

The minutes of the August 21st, 2017 Regular Board of Supervisors meeting were approved on a motion by Ms. Weaver and seconded by Mr. Kauffman; motion carried unanimously.

The minutes of the August 28th, 2017 Budget Workshop meeting were approved on a motion by Ms. Weaver and seconded by Mr. Kauffman; motion carried unanimously.

**ANNOUNCEMENTS**

There were no announcements

**PUBLIC COMMENTS**

**Emmert Hartzell**-Mr. Hartzell stated that he was pleased with the job that was done on the Hampton Alley Ways. He would also would like the Board to consider making the sign in back of his house on 5347 Carlisle Pike that currently says "Stop Except Right Turn" to be just a Stop Sign. Mr. Mains, Engineer, stated there is work already taking place on the placement of weight limit signs and stop signs in the Alley Ways and this will also be added to the list for consideration.

**Eric Klinedinst, 6363 Carlisle Pike**-Mr. Klinedinst has concerns about the Randy Black Zoning Hearing Board Decision to allow a Duplex to be built in an Ag Conservation Zone when it is only allowed in an R1 or R2 Zone. He also feels they should have applied for a Variance not a Special Exception. Mr. Klinedinst would like Attorney Neubaum to review the application and determine if it was incorrect and defend the integrity of the townships ordinances.

**ENGINEER'S REPORT**

**Bridge Placement**

Mr. Mains, Engineer with Gannet Fleming stated he has spoken to Adams County Planning and the Bridge Engineer concerning using a different structure for the Markle Run Bridge Replacement. The township currently is responsible for 5% of the replacement cost which is approximately

\$100,000.00. Total amount of the bridge is approximately one million dollars. There is another structure that can be used which the cost would be approximately \$200,000.00 just for the structure. With the prep work involved it could possibly add up to \$500,000.00. Mr. Mains has concerns that until the design and permitting is completed the township may have more than their 5% into the bridge replacement. The Board instructed Mr. Mains to continue a cost analysis to determine which option is less costly.

### **Vacating Roads**

Attorney Neubaum requested Mr. Mains determine the level of effort needed to provide information for the vacation of four separate segments of Township roadway. Mr. Mains met with the Public Works department to discuss this matter. Mr. Mains feels it would be more cost effective to coordinate with an outside survey firm. That firm has furnished pricing for the four different roadways for just the surveying cost. The Board questioned Attorney Neubaum as to what additional cost would be added. He stated that there would be advertising fee's, ordinance to be written and letters to notify the residents. The cost will be considered in the next 2018 budget workshop.

### **Engineering and Traffic Study**

Chairman Holtzinger questioned Mr. Mains as to where the Township stands with the weight studies for the Hampton Alley Ways. Mr. Mains stated that they are complete. Once the sign locations are decided it will proceed to Attorney Neubaum to write the two Ordinances and advertise.

### **BID OPENING**

Bid opening for the 2006 Ford F-250

- Joseph Lemmon \$5752.00
- Rudolph Farms \$6100.00
- Waggoner Construction \$7865.00
- Kevin Holtzinger \$5761.00
- Larry Pequignot \$6002.00
- Cody Ingram \$6801.26
- Scott Cramer \$5001.00
- Rebecca Ruppert \$8780.00

Ms. Weaver made a motion to award the 2006 F-250 to the highest bidder, Rebecca Ruppert, with a bid of \$8780.00, with payment to be received by the Township by October 2, 2017, Mr. Kauffman seconded and motion carried unanimously.

### **SUBDIVISION & LAND DEVELOPMENT**

**Janet M. Howe**

**SALD #2017-04**

**Final Subdivision Plan**

Clark Claumer representing Ms. Howe, presented this plan to subdivide an existing 1.295 acre parcel (lot #27) into a 0.272 acre lot for the purpose of addition to the adjoining parcel with 1.023 acre remaining. The adjoining parcel (lot #26) would become a 0.739 acre parcel. Vehicular access will remain unchanged and no new construction is proposed. Ms. Weaver made a motion to approve Janet M. Howe Final Land Development Plan #2017-04 with all conditions

being met as per Attorney Neubaum, Mr. Kauffman seconded motion carried unanimously.

The Board received and reviewed the Planning Waiver & Non Building Declaration completed by Mr. Picarelli, Township Sewage Enforcement Officer and signed by the applicant. Ms. Weaver made a motion to approve the Declaration, seconded by Mr. Kauffman; motion carried unanimously.

#### **MISCELLANEOUS**

##### **Approve release of \$10,000.00 check To Hampton Fire Company**

Chairman Holtzinger stated the Township had loaned Reading Township Municipal Authority \$99,925.64 three years ago. Hampton Fire Company has requested additional money so the Township contacted the Municipal Authority to see if they could pay back some of the loan. The Township has received a check in the amount of \$10,000.00 which in turn will be given to the Hampton Fire Company for some of their needs. Ms. Weaver approved the motion to release the \$10,000.00 check received by the Reading Township Municipal Authority to Hampton Fire Company and would like the money earmarked so the Board is aware of how it was spent, Mr. Kauffman seconded and motion carried unanimously. Mr. Hartzell thanked the Board.

##### **Worker's Compensation Costs for the East Berlin Fire Company**

East Berlin Borough requested payment for Liberty Fire Company #1 Worker's Compensation Cost in the amount of \$5,608.34. The amount represents the percentage of calls in Reading Township for the fire company and ambulance service. Ms. Weaver made a motion to approve the Worker's Compensation payment to East Berlin Borough, seconded by Mr. Kauffman, motion carried unanimously.

##### **Curb Removal at Pauline Brodbreck's Residence**

Ms. Brodbreck stated that she was happy with the curb removal at her barn. Chairman Holtzinger stated there had been a letter stating that the Township will not be responsible for any water damage with the curb being removed. She would not sign the letter because she does not own the property.

##### **Budget Workshop Meeting**

There is a Budget Workshop scheduled for October 2nd, 2017 at 1:00 pm at the Township Building. It will be advertised and posted on the entrance door.

##### **Resignation of George Wolf**

Mr. Wolf handed his resignation into the Township effective September 24<sup>th</sup>, 2017. Chairman Holtzinger and Ms. Weaver thanked him for his service to the Township. Mr. Wolf stated the two gentlemen he works with, Kim Dissinger and Jason Grim are two good fellows and exceptional workers. The reason he is leaving is because himself and the Township could not agree on a salary.

##### **Approve Advertisement for Hiring A Part Time Public Works Employee**

Chairman Holtzinger made a motion to accept the advertising for a part time public works employee, Ms. Weaver seconded, motion carried unanimously.

### **Approval of Lettering on Police Car**

Officer in Charge had a request to have the lettering on the townships marked Police Cruiser removed and replaced with new lettering. The lettering on the car is faded. Ms. Weaver would like the request tabled and taken to the budget meeting for consideration.

### **Appoint Maureen Coleman to the Reading Township Municipal Authority**

Ms. Weaver made a motion to appoint Maureen Coleman to the Reading Township Municipal Authority to complete the term of Ben Lease who will be retiring. His term is until December 31<sup>st</sup>, 2021. Mr. Kauffman seconded, motion carried unanimously.

### **Approve Trick or Treat**

Ms. Weaver made a motion to approve Trick or Treat for October 25<sup>th</sup>, 2017 for Hampton and Reading Township and to approve the use of Non Emergency Fire Police to serve that night. Mr. Kauffman seconded, motion passed unanimously.

### **PEMA Relocation Funding**

The Township has been working with Gary Bullock and Pennsylvania Emergency Management,(PEMA), on relocating a property on Conewago Drive. PEMA would like the Township to agree to let them spend money to relocate the property owner. That would consist of destroying the home. Once the home is destroyed the property becomes Reading Townships and they must maintain it. The Board submitted questions to Thomas Hughes who is with PEMA. He submitted answers to those questions which Mr. Bullock had no comment on but Ms. Weaver stated the answers were vague. The Board is not in favor of this request and authorized Ms. Beard to send a letter to Mr. Hughes denying the request.

## **RESOLUTION**

### **Resolution 2017-17: Pension Funding for the Year 2018**

The Resolution regarding Pension Funding for the year 2018 was adopted on a motion by Ms. Weaver, seconded by Chairman Holtzinger; motion carried unanimously.

## **TREASURER REPORT**

The Treasurer's Report for the month of August was tabled pending review on a motion by Ms. Weaver, seconded by Mr. Kauffman, motion carried unanimously.

## **ADMINISTRATIVE REPORTS**

The Board acknowledged receiving reports from the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management, Hampton Fire Company and East Berlin Fire Company for the month of August. Officer in Charge stated that he is working on three big cases. He stated some concern on the slippery road conditions on Stoney Point Road. The Board authorized Ms. Beard to write a letter to PennDot with the concerns. Ms. Weaver made a motion to acknowledge the administrative reports as submitted, seconded by Mr. Kauffman, motion carried unanimously.

## **SOLICITOR'S REPORT**

### **Court Order-Pa Liquor Control Board vs. Reading Township**

Attorney Neubaum stated Adams County Court has granted Rutter's request to transfer a liquor license to Rutter's Store. He also stated that the Township can file an appeal which must be filed by October 10<sup>th</sup>, 2017 or the decision becomes final. The Board is asking the public for written comments on the Courts decision.

### **PUBLIC COMMENTS**

Mr. Beise, Mr. Grim, and Mr. Dissinger expressed their appreciation for George Wolf and stated he is going to be hard to replace. Morrell Myers also commented on how hard it is to find good employees.

Donald Everett, 1080 Round Hill Rd. expressed concern over the Randy Black Special Exception for the Duplex that is going to be built. He is concerned that they are changing the nature of the property from an Ag Property that has a rental property on it already to actually making it an investment property.

### **ADJOURNMENT**

There being no further business, the meeting adjourned at 8:30 pm on a motion by Ms. Weaver, seconded by Mr. Kauffman, motion carried unanimously.

Respectfully Submitted,

Kimberly Beard  
Secretary/Treasurer