

READING TOWNSHIP BOARD OF SUPERVISORS
SPECIAL MEETING
September 17, 2020

A special meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:10 pm by Kevin Holtzinger, Chairman. Greg Heefner, Vice-Chairperson, and Jason Phillips, Supervisor, were present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Karen Mathna, Administrative Assistant.

The purpose of the workshop meeting is to review department requests for preparations of the 2021 budget.

Public Comments

None

Miscellaneous

Schedule Next Budget Meeting

The next budget meeting will be held on October 8th or 15th. The Board would like Ms. Mathna to check with Tryesta to have a representative in attendance to discuss extra security on the Township Computers.

Department Requests

Police Department

Officer Ceravola

Officer Ceravola is requesting a new camera for his police car. He will be obtaining quotes to present to the Board.

Public Works

Mr. Dissinger presented a Public Works Budget Proposal as follows:

2021 Public Works Budget Proposal

Equipment Rentals: To include 60' man lift, 12" chipper, street sweeper-developments, and water pump earth moving equipment.

Line Items: Signs

Estimated Cost \$19,310.00
\$ 8,000.00

Line Painting	\$20,000.00
Pipes, Bands, Catch Basins, Etc.	<u>\$19,000.00</u>
TOTAL	\$47,000.00

Part Time Employee's: Bart Fey, Bob Anderson 29 hours per week x 2 for 52 weeks
\$56,000.00

Note: Not including Liability Insurance
 Note: Number above includes hourly raises
 Seasonal Help Earl Herman

Administration
Kimberly Beard

Requested extra security in office. Also, to keep \$5000.00 in budget for OLDS.

Karen Mathna

Requesting Full Time.

Jennifer Miller, Tax Collector

Ms. Miller is requesting:

1. 1 ink cartridge, \$80.00
2. 1 pack of white paper (township supplies)
3. Stamps/envelopes \$450.00-\$500.00
4. Association Convention \$160.00
5. Association Hotel \$250.00-\$300.00 (May be half if someone shares room cost)
6. Deposit slips and checks \$50.00

Lease Agreements

The Church Lease Agreement is on a month to month basis currently at \$400.00 a month.
 Adams County currently pays \$1550.00 per month for the Magistrate's Office.

Capital Reserve CD Accounts

Current Balances

Reserve CD Account Balances:

Office Equipment:	6,345
Building Maintenance:	39,655
Police Vehicle:	30,653
Public Works Equip:	67,290
Emergency Management	<u>3,210</u>
	\$147,153

\$10,000 will go into Police Vehicle CD on 11/01/2020 which is included in the current CD amount. There will be further discussion at a later budget meeting.

2020 Contributions

Contributions are pending further consideration at this time.

Non-Union Wages

The wages are pending further consideration at this time.

Public Comments

There were no public comments.

Adjournment

The meeting was adjourned at 9:03 pm on a motion by Mr. Heefner and seconded by Mr. Phillips, motion carried unanimously.

Respectfully Submitted

Kimberly Beard
Secretary/Treasurer