

**REGULAR MEETING**  
**December 21, 2020**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:03 pm by Kevin Holtzinger, Chairman. Vice Chairman Greg Heefner and Jason Phillips were present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Susan Smith, Solicitor, Law Offices of Susan Smith. Virginia Thornton, Gannett Fleming; Jason Grim, Public Works; Gary Bullock, EMC; Phil Garland, Lexington Land Developers; Dan Burkholder, Rock Road Construction; Tom Nolt.

Mark Wheeler with Community Media broadcasted the meeting.

Pledge of Allegiance

**ANNOUNCEMENTS**

The Board attended a zoom meeting on December 3<sup>rd</sup>-Highway Safety Improvement Program Meeting

Township Offices will be open to the public by appointment only. Office staff will be working remotely. Phone numbers and email address' for the office staff can be found on the website.

**MINUTES**

Minutes from the November 16, 2020 Board of Supervisors Regular Meeting were approved on a motion by Mr. Heefner, second by Mr. Phillips; motion carried unanimously.

**Engineers Report**

**Dollar General Update**

Ms. Thornton stated she will continue to coordinate with the conservation district and will engage with the developer and design engineer regarding storm water.

**Hampton Heights**

Base course was installed for their roads. Concerning the previous list of outstanding items there are two remaining. The items that need additional work are grout inside of stormwater outlet and final paving which will not likely happen until next year. Ms. Thornton stated a detailed invoice was submitted to the township today.

**Chesterfield**

Ms. Thornton stated they are currently reviewing cost estimates for the public improvements and as early as January they may be engaging and administering plan construction.

**BUSINESS MATTERS**

### **Phil Garland-Hampton Heights**

#### **Phase IV Fees**

Mr. Garland, Lexington Land Development expressed concerns on the fees that are being charged by Gannett Fleming for inspection fees. He stated based on the MPC, inspections should be reasonable and necessary. Mr. Garland expressed his concerns with the inexperience of the inspector on site and stated he will dispute the invoices. Mr. Garland wanted the Board of Supervisors to be aware of what was happening. Mr. Garland also would like to request the cell phone calls and text records for the inspector's cell phone. He feels he should not be responsible for the time he was on site and was on the phone with personal calls. Mr. Garland also was concerned with the inspections being completed by the RTMA as well. Chairman Holtzinger question Mr. Garland as to whether the communication with Gannett Fleming has improved and he stated it has. Attorney Smith stated the RTMA is their own entity. Dan Burkholder, Rock Road Construction, thanked Kim Dissinger and Jason Phillips, Public Works department for their help. Mr. Burkholder feels they have been treated unfairly and would like to see Mr. Garland compensated due to the problems that were encountered. Mr. Burkholder stated he stands behind their work and he has pictures and a video showing the big rocks were not put back into the trench. Chairman Holtzinger stated public works department would have not told them something that was not true. Mr. Grim stated there were large rocks in the backfill but then was ran through the crusher and they were fine then. Mr. Burkholder also has concerns with the inexperience of the inspection. Mr. Nolt stated he phoned the inspector two days before they were going to lay the sidewalk and was told they were ok to go ahead. The morning the sidewalks were to be poured he received a phone call from the inspector stating tests needed to be done and there were concrete trucks on site. Mr. Grim helped with that issue and they were able to proceed. Mr. Burkholder thanked the board and told the Board he felt this Board is doing an excellent job with the township business. Chairman Holtzinger stated the taxes have not been raised in the township for ten years. Chairman Holtzinger stated the Board will discuss further.

Steven J. Roth commented through Community Media stated concrete testing is done as it is being placed.

#### **Re-Appoint Randy Hoover to RTMA**

Mr. Heefner made a motion to re-appoint Randy Hoover to the Reading Township Municipal Authority, second by Mr. Phillips; motion carried unanimously.

#### **Approve Septic Haulers for 2021**

Mr. Heefner made a motion to approve the septic haulers for 2021, second by Mr. Phillips; motion carried unanimously.

#### **Approve Meeting Dates for Planning Commission and Board of Supervisor for 2021**

Mr. Heefner made a motion to approve the meeting dates for the Planning Commission and Board of Supervisors for 2021, second by Mr. Phillips; motion carried unanimously.

#### **Approve 3 more users on Computer Email Account**

Mr. Phillips made a motion to approve three more users on Computer email account for active Board members, second by Mr. Heefner; motion carried unanimously.

## **RESOLUTIONS**

### **Budget Resolution for 2021**

Mr. Heefner made a motion to approve the budget resolution for 2021 which will be numbered 2020-21, second by Mr. Phillips; motion carried unanimously.

### **Adams County 2020 Hazard Mitigation Plan Resolution**

Mr. Heefner made a motion to approve Adams County 2020 Hazard Mitigation Plan Resolution 2020-22, second by Mr. Phillips; motion carried unanimously.

### **A Resolution updating the Reading Township Emergency Operations Plan**

Mr. Heefner made a motion to approve a resolution updating the Reading Township Emergency Operations Plan, Resolution 2020-23, second by Mr. Phillips; motion carried unanimously.

## **TREASURER'S REPORT**

The Treasurer's Report for the month of November were approved pending audit on a motion by Mr. Heefner, second by Mr. Phillips; motion carried unanimously.

## **ADMINISTRATIVE REPORT**

The Board acknowledged receiving reports from the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management, United Hook and Ladder and Northeast Adams Fire & EMS for the month of November.

Mr. Heefner made a motion to accept the Administrative Reports as presented, second by Mr. Phillips; motion carried unanimously.

## **SOLICITOR'S REPORT**

### **Proposed Ordinance on Hampton Heights Traffic Controls**

Mr. Heefner made a motion to permit Attorney Smith to set a public hearing date for the proposed Ordinance on Hampton Heights Traffic Controls for January 18, 2021, second by Mr. Phillips; motion carried unanimously.

### **Update on SALDO waiver/modification law**

Attorney Smith reviewed a decision by the Commonwealth Court involving granting waiver and modification requests. If the Board grants a waiver or modification on any plans there must be justification explained why that request was granted on record.

**Update on Unions Bargaining Agreements**

Attorney Smith stated herself and the Union have exchanged drafts. The Union requested a Memorandum of Understanding, which Attorney Smith will not agree with. The Contract has been agreed upon it is just a matter of getting the details ironed out.

**PUBLIC COMMENT**

Mr. Phillips stated he received a phone call from a representative for Adele Sponsellor. She was very grateful for the mailboxes being moved from Fireman's Alley and placed by the Pizza Shop. She thanked Kim Dissinger, Public Works Department for moving them and the Board of Supervisors for supporting the move.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 7:42 pm on a motion by Mr. Heefner, seconded by Mr. Phillips; motion carried unanimously.

Respectfully Submitted,

Kimberly Beard  
Secretary/Treasurer