

**REGULAR MEETING  
November 21, 2022**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:02 pm by Chairman Kevin Holtzinger. Vice Chairman Wes Thomason and Jason Phillips were also present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Susan Smith, Solicitor, Law Offices of Susan Smith. Kevin Fox, Gannett Fleming; Bill Ceravola, Officer in Charge; Jerry Shank, Planning Commission; Andrew Miller, PMCA; Gary Bullock, Nancy Stimer, Patricia Morrow, Don Shemon, Tianna Shemon, Jeff and Luanne Megonnell, Deborah Keelan, Allen Judkins, Linda Shearer, Cindy and Darrell McDonald, Brandon Danner and Dean Shank, EMC Director.

Pledge of Allegiance

**PUBLIC HEARING**

SALDO/ Amendments –relating to sight distance, sight clearance triangle, and cul-de-sac snow removal

Chairman Holtzinger opened the hearing for public comments.

There were no public comments.

Chairman Holtzinger closed the public hearing.

**ANNOUNCEMENTS**

Executive session held on October 17 from 7:55 – 8:10 on Personnel and Litigation (Hampton Heights Fee Dispute)

November 10<sup>th</sup> the Supervisors met with Brandon Danner, Bermudian Springs Little League

**MINUTES**

Minutes from the October 17th, Board of Supervisors Meeting were approved with a correction on a motion by Mr. Phillips, second by Mr. Thomason; motion carried unanimously.

**PUBLIC COMMENTS**

Darrell and Cindy McDonald expressed concerns of speeding on Kimberly Lane. They are concerned someone is going to get hit. They questioned the Board as to whether there could be speed bumps installed to slow people down. The Board is going to discuss further.

Mr. McDonald also questioned why the new developments have black top and their road is always tar and chipped. Mr. Grim stated it is because the developer black tops the roads and once the township takes over those roads they will also be tar and chipped.

**Brandon Danner-Bermudian Little League**

Mr. Danner proposed the following:

“Bermudian Youth Baseball will provide, in lieu of payments, 4 permanent dugouts (2 at each field at the Hampton Fields) comprised of Architectural Block from Hanover Architectural Products, with new concrete footers and a roof comprised of either treated lumber and shingles or metal. The block will be donated to Bermudian Youth Baseball - and Hanover Architectural Products will provide an account of the value of the block. Additionally, Bermudian Youth Baseball will provide estimates on labor for the construction of the dugouts. Bermudian Youth Baseball can provide a sample of the block to Reading Township.

The value of the dugouts (determined by the sum of the block value, plus the labor cost determined by the lowest of the estimates, plus the cost of the footer construction) will be deducted from the amount owed to Reading Township by Bermudian Youth Baseball. Should the amount exceed the \$7000 liability, no additional payments will be required from Bermudian Youth Baseball, and no reimbursement will be requested from Reading Township by Bermudian Youth Baseball. The remaining field usage agreements remain intact. Should any liability remain, it will be paid by Bermudian Youth Baseball per the original 2021 agreement.

Additionally, Bermudian Youth Baseball would like permission to construct the footers during the November 2022/December 2022 timeframe, if possible, so that construction of the dugouts can begin in the early Spring 2023.”

Mr. Miller, PMCA, stated a building permit will be required.

Attorney Smith will prepare an amendment to the agreement that is currently in place.

Mr. Phillips made a motion to move forward with the improvements with the amended agreement, second by Mr. Thomason; motion carried unanimously.

**BID OPENING**

Police Car sealed bids-Chairman Holtzinger stated the Township received 8 sealed bids for the police car. They were as follows:

Kade Rowland- \$1500.00  
Allen Judkins-\$2000.00  
Abbottstown Borough-\$3535.35  
Troyer Harman-\$1506.00  
Herman Technologies- \$4125.00  
James Graham-\$2850.00  
Ryan Focht-\$2000.00  
Robert Gayno-\$3000.00

The high bid was Herman Technologies Carter Herman. Officer Ceravola stated the windshield was damaged with a bb gun. The Township received an estimate of \$280 to repair which was going to be done before it was sold. Officer Ceravola stated when Mr. Herman was into test drive the vehicle he stated if he wins the bid, he can get the windshield replaced for \$250 and he can just take the vehicle as is and they can take the \$250 off the bid price. Officer Ceravola also stated that there are tires and wheels that go with that vehicle and will not work with any of the Townships other cars. The Board would like Officer Ceravola to ask Mr. Herman if he would like to have the tires and wheels with the car and he can pay for the windshield and pay the full \$4125.00 for the car. Officer Ceravola was going to speak to him. Chairman Holtzinger made a motion to award the bid for the police car to Herman Technologies, Carter Herman with possibly taking the four tires and wheels and taking the car as is, second by Mr. Thomason; motion carried unanimously.

Mulch sealed bids-Chairman Holtzinger stated the Township received 2 sealed bids for the mulch pile. They were as follows:

Bob Everett-\$410.00  
Kevin Holtzinger-\$351.00

Mr. Phillips made a motion to award the mulch pile to Bob Everett with the requirement of removing the pile within 30 days, second by Mr. Thomason; motion carried.

## **ENGINEER'S REPORT AND PLANS**

### **Chesterfield, Phase I**

Mr. Fox met with the developer on November 4<sup>th</sup> of Chesterfield, Phase I, concerning the drainage issue at 52 and 60 Natures Way Circle. There is standing water in the basin. Mr. Fox asked the developer to go back to the design and make sure it was done properly and if it was not what are they going to do to resolve the problem. The Township Ordinance calls for rainwater to be gone from the basin in 24-72 hours and it was not. The developer did confirm that the design was done properly with respect to the Ordinance. They are however going to look into solutions to correct the problem. Benjamin Shearer, his mother resides at 60 Natures Way Circle, questioned Mr. Fox as to if the plans are correct are they going to leave as is. Mr. Fox stated the developer will come back to him with a plan to correct the issue. Mr. Shearer stated it is a safety issue. Ms. Shearer said it is right in her back yard. It took her whole yard away. Mr. Fox stated it was planned that way and that is how the sub-division was planned and it can not be changed. Attorney Smith suggested the property owners should get a copy of the original plan from the Adams County Conservation District and compare it with the plans they were given.

### **Infiltration Testing for BMPs**

Mr. Fox stated when someone wants to put in an on-lot septic system a test must be done on the soils to make sure it drains. He is seeing as built's coming through that have not had the testing done. He would like the Ordinance to be changed to make the testing mandatory. Attorney Smith and Mr. Fox will work on the change together and bring it back to the December Board of Supervisors meeting.

### **Hampton Heights Phase IV bond reduction request**

Mr. Garland is requesting a bond reduction on the Phase IV bond. Mr. Phillips made a motion to approve the reduction request for Hampton Heights, Phase IV with a change in the dollar amount to be held. The remaining balance for the wearing course and concrete sidewalk was increased by 10%. Therefore, the revised remaining balance held by the Township is \$53,160.25, second by Mr. Thomason; motion carried unanimously.

### **Hampton Heights, Phase V construction**

Mr. Fox stated the Hampton Heights, Phase V construction is going very well and the work that is being done looks good. He provided pictures to the Board.

### **Dollar General Store, Notice of Termination of NPDES permit**

Mr. Fox stated in the past there has been trouble with drainage in the basin. After the last heavy rain event he went to check on the drainage and it was draining. He believes the upper basin was not getting to lower basin and the pipe was clogged. The pipe was cleaned out and now is draining properly. Attorney Smith stated it is the owner's responsibility to maintain the basin. Mr. Fox is going to research.

## **RESOLUTIONS**

### **Budget Resolution for 2023-consider and adopt**

Mr. Thomason thanked Chairman Holtzinger for all the extra work he did working to make the budget balance. Mr. Phillips made a motion to adopt the Budget Resolution, 2022-17, second by Mr. Thomason; motion carried unanimously

## **BUSINESS MATTERS**

### **Robert Myers, 1061 Germany Road**

#### **Questions on Shared Driveway**

Mr. Roberts did not attend the meeting. Chairman Holtzinger tabled the item until more information is gathered, second by Mr. Thomason; motion carried unanimously.

### **Amish Farm on Hoovers School Road-Signage**

Mr. Grim stated there is going to be an Amish family moving into the Township. The public works department would like to put 2 signs on Stoney Point Road and 2 on Hoover's School Road showing there may be horse and buggies in the area. Mr. Thomason tabled until Mr. Grim can get some prices on the signage, second by Mr. Phillips; motion carried.

### **Final Inspection of Sewer Hookups**

Mr. Andrews stated the inspections for Chesterfield were not being conducted. Mr. Swope, with the Reading Township Municipal Authority, contacted the Township concerning this issue. Mr. Andrews stated the issue is being addressed and will have a procedure in place once the missed sewer hookups are inspected.

**Appoint Patricia Marrow to the vacant Auditor position for the remainder of the term**

Ms. Stimer and Ms. Smith would like the Board to approve Patricia Morrow to complete the remainder on the term in the auditor position. Mr. Thomason made a motion to approve the appointment of Patricia Marrow to complete the auditor position terms, second Mr. Phillips; motion carried unanimously.

**Reappointment of Gary Bullock to the RTMA for another 5-year term**

Chairman Holtzinger made a motion to reappoint Mr. Bullock to the RTMA board for an addition 5-year term, second by Mr. Phillips; motion carried unanimously.

**Approve 2023 Planning Commission Meeting Dates**

Mr. Thomason made a motion to approve the 2023 Planning Commission dates with one correction, second by Mr. Phillips; motion carried unanimously.

**Zoning Hearing Board Applications for 1330 Stoney Point Road and 965 Rife Road-consideration whether Township will appear as a party**

Mr. Miller stated the property at 1330 Stoney Point Road applied for a special exception for approval of a farm related business – a private mixed animal veterinary clinic. 965 Rife Road applied for a dimensional variance to Section 27-503 of the Reading Township Zoning Ordinance (50' front set back requirement).

**TREASURER'S REPORT**

The Treasurer's Report for the month of October were approved pending audit on a motion by Mr. Thomason, second by Mr. Phillips; motion carried unanimously.

**ADMINISTRATIVE REPORT**

The Board acknowledged receiving reports from the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management and Northeast Adams Fire & EMS, 2021 Liquid Fuels Audit Report and RTMA Audit Report. Mr. Phillips made a motion to accept the Administrative Reports as presented, second by Mr. Thomason; motion carried unanimously.

**SOLICITOR REPORT**

Adams County Board of Commissioners will be distributing of a portion of their federally allocated American Rescue Plan Act funds to local municipalities. They are providing these funds to assist in the recovery of lost revenues that the municipality experienced due the COVID-19 pandemic.

Litigation began in the middle district federal courts for size limitations on political signs. Attorney Smith will keep us informed.

The fee schedule will have to be updated on some amendments.

**PUBLIC COMMENT**

None

**ADJOURNMENT**

There being no further business, the meeting adjourned into executive session at 8:47 pm on a motion by Mr. Phillips, seconded by Mr. Thomason; motion carried unanimously.

Respectfully Submitted,

Kimberly Beard  
Secretary/Treasurer