**REGULAR MEETING**

**August 19, 2024**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:00 pm by Chairman Wes Thomason. Vice Chairman Jason Phillips and Mike Weigand were also present with Chairman Thomason presiding over the meeting.

Others in attendance included Susan Smith, Solicitor, Law Offices of Susan Smith.

Trey Elrod, Gordon Brown, and Associates; Bill Ceravola, Officer in Charge; Jerry Shank, Planning Commission; Rodney & Amanda Hollabaugh, Jeff and Luanne Megonnell, Kim Weigand, Gary Myers, Kevin Holtzinger, Nancy Stimer, Kathy Lehr, George Wolf, and Phil Garland.

Pledge of Allegiance

**ANNOUNCEMENTS**

Executive session July 15, 2024, from 7:25 pm – 7:40 pm to discuss litigation (Holtzinger)

First Budget workshop was held on August 12, 2024

Joint meeting of the Board of Supervisors and the Planning Commission on the draft amendments to the Zoning Ordinance for utility solar was held on August 15th at 6:30 at the Hampton Fire Hall/Community Center

**MINUTES**

Minutes from July 15, 2024, Board of Supervisors Meeting were approved on a motion by Supervisor Phillips, second by Supervisor Weigand; motion carried unanimously.

Minutes from the August 12, 2024, Budget Workshop were approved on a motion by Vice Chairman Phillips, second by Supervisor Weigand; motion carried unanimously.

**PUBLIC COMMENTS**

Robin Heyser, East Berlin Community Center. Ms. Heyser wanted the Board to know what the $100,000.00 donation was being used as. She stated $50,000.00 went into the Project 22 campaign. The remainder $50,000.00 will be earmarked for Project 22 as well.

Kathy Lehr wanted to know if PennDOT responded to the township letter requesting guard rails or some other action so cars do not go into her apartment building. A letter was received and stated the letter was forwarded to the guard rail division.

**open bids**

**Open bids and award bid for Roof top AC units**

**for Hampton Community Center**

|  |  |  |  |
| --- | --- | --- | --- |
| **Company** | **OPTION 1** | **OPTION 2** | **OPTION 3** |
|  |  |  |  |
| Baird | $73,690.00 | $11,632.00 | $89,270.00 |
| Klunk's | $61,000.00 |  | **$68,500.00** |
| M&M Heating & Cooling | $71,770.00 | $12,900.00 | $79,995.00 |
| Aero Energy | $81,998.00 | $11,714.00 | $92,898.00 |
| Spotts Brothers | $75,975.00 | $16,525.00 | $89,980.00 |
| Allison's | $72,840.00 | $11,460.00 | $82,440.00 |
|  |  |  |  |

Vice Chairman Phillips made a motion to award the bid to Klunk’s HVAC Services, Inc. in the amount of $68,500.00, second by Supervisor Weigand; motion carried unanimously.

**Open bids and award bid to upgrade the Magistrates Office**

There was only one bid received by Eci Construction in the amount of $466,456.00. Supervisor Weigand made a motion to reject the bid from Eci Construction for the addition to the magistrate’s office, second by Vice Chairman Phillips; motion carried unanimously.

This will be advertised for a re-bid to be opened at the September Board of Supervisors meeting.

**Open bids and award bid for loader**

Two bids were received for the loader. Hartzell Home & Garden Services LLC bid $21,582.52 and D. Fred Miller and Sons bid $32,175.00. Vice Chairman Phillips made a motion to award the bid to D. Fred Miller and Sons in the amount of $32,175.00, second by Supervisor Weigand; motion carried unanimously.

**ENGINEER’S REPORT AND PLANS**

**Hampton Heights Phase VI SALD 2023-06**

**Lexington Land Developers review period extension request**

Vice Chairman Phillips made a motion to approve the review period extension request for 30 days, September 30, 2024, second by Supervisor Weigand; motion carried unanimously.

**RESOLUTION**

**Resolution to Accept dedication of Heather Lane**

Vice Chairman Phillips made a motion to approve the resolution to dedicate Heather Lane, second by Supervisor Weigand; motion carried unanimously.

**BUSINESS MATTERS**

**Amendment to Administrative Fee Schedule for floodplain management permit**

Vice Chairman Phillips made a motion to amend the fee schedule for a base fee of $500.00, second by Supervisor Weigand; motion carried.

**Proposed brake retarder ordinance**

Vice Chairman Phillips made a motion to refer the brake retarder ordinance to public hearing at the September 16th Board of Supervisors Meeting at 6:02 pm, second by Supervisor Weigand; motion carried unanimously. Mr. Grim and Ms. Beard will be sending a letter to PennDOT requesting 2 more signs be installed South and North of Route 94 coming out of the circle.

**Driveway Permits escrow for Township Road damage repair**

Vice Chairman Phillips made a motion to set an administrative fee of $5000.00 escrow or security bond for driveway permits with a refund given if the funds are not used, second by Supervisor Weigand; motion carried unanimously.

**TREASURER’S REPORT**

The Treasurer’s Report for the month of July were approved pending audit on a motion by Vice Chairman Phillips, second by Supervisor Weigand; motion carried unanimously.

Treasurer’s report for July

State Fund MM $392,895.12

ARPA Fund $277,091.47

General Fund: $209,145.52

Total Income $80,055.13

Total Expenses $153,420.01

Net Income $-73,364.88

**ADMINISTRATIVE REPORT**

The Board acknowledged receiving reports from the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management and Northeast Adams Fire & EMS.

Vice Chairman Phillips made a motion to accept the Administrative Reports as presented, second by Supervisor Weigand; motion carried unanimously.

**SOLICITOR REPORT**

Attorney Smith reviewed case law and legislative updates.

**PUBLIC COMMENT**

Kevin Holtzinger asked the Board where they are with the fee dispute with Gannett Flemming. Attorney Smith stated they are still working on it. He also questioned the board who the liaison is for the Police Department and if he receives a work schedule and if he is updated on schedule changes. Chairman Thomason replied he is the liaison and stated they receive a work schedule quarterly. Mr. Holtzinger stated he received a parking ticket at the township office while he was looking at a plan issued by Officer Morehead. He was not in uniform and had not started his shift yet. Officer in Charge Ceravola stated he started his work shift early. Chairman Thomason was not notified of the schedule change. After some discussion Chairman Thomason stated any grievances with the police department should be directed to them not in a public comment section of a Board meeting.

**adjournment**

There being no further business, the meeting adjourned into executive session at 8:05 pm on a motion by Vice Chairman Phillips, seconded by Supervisor Weigand; motion carried unanimously.

Respectfully Submitted,

Kimberly Beard

Secretary/Treasurer