**READING TOWNSHIP BOARD OF SUPERVISORS**

**BUDGET WORKSHOP**

**August 12, 2024**

A special meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 9:00 am by Wes Thomason, Chairman. Jason Phillips, Vice-Chairperson, and Mike Wigand, Supervisor, were present with Chairman Thomason presiding over the meeting.

Others in attendance included Jason Grim and Kim Dissinger, Justin Diehl and Ladd Mummert, Public Works; Bill Ceravola, Officer in Charge.

The purpose of the workshop meeting is to review department requests for preparations of the 2025 budget.

**Public Comments**

None

**Miscellaneous**

**Schedule Next Budget Meeting**

The next budget meeting will be held on August 26 at 9:00 am.

**Department Requests**

**Police Department**

**Officer Ceravola**

Officer Ceravola stated the new server was installed. However, the wiring needs updated. There would be 10 new cables for extra expansion. The cost would be $2500.00. New antennas are also needed in the cars at $200.00 per car. Vice Chairman Phillips made a motion to approve the $2500.00 for the wiring system and $200.00 per car for the new antenna’s, second by Supervisor Weigand; motion carried unanimously.

Officer Ceravola would like to upgrade the department’s pistol and rifles next year so they can start using optics and a suppressor. The retail prices are below. We will also have 4 pistols and 2 rifles to trade in or sell. He is estimating to get around $1300 for them.

3- 9mm pistols that are optics ready (2 for use and we should have a spare on hand),

Total $3000

2-Holosun Enclosed Solar Optics for the pistols, $900

2- Rifles, $3400
2-Suppressors for the rifles, $2600
2-Holosun Red Dot optics with magnifier for the rifles, $970

TOTAL $10870

Vice Chairman Phillips made a motion to approve the purchase of the 3 pistols not to exceed $3,000.00, 2 rifles, suppressors, and optics, second by Supervisor Weigand; Motion carried unanimously.

**Public Works**

Mr. Dissinger and Mr. Grim presented a Public Works Budget Proposal as follows:

1. 84” Extreme Duty Rock Grapple-2year warranty-$4378.00
2. Line Painting-$15,250.00
3. Tar & Chip on Various Roads-$176,500.00
4. 2024 stone purchase for 2025-$14,294.00

If purchased in 2025-$16,450.00

1. New Plow Truck-New $264,000.00

The Board would like Public Works to try to find a used truck first.

Vice Chairman Phillips made a motion to approve the purchase of a grapple attachment for the skid loader in the amount of $4,378.00, second by Supervisor Weigand; motion carried unanimously.

Vice Chairman Phillips approved the Line Painting in the amount of $15,250.00, second by Supervisor Weigand; motion carried unanimously.

Vice Chairman Phillips made a motion to approve tar and chip on Wolf Road, Big Rock Road, Shemon Road, Browns Dam Road, South Browns Dam Road and Staub Road, 6.37 miles, second by Supervisor Weigand; motion carried unanimously.

Mr. Phillips made a motion to approve the 2025 stone purchase to be purchased this year at a lower price, second by Supervisor Weigand; motion carried unanimously.

**Administration**

**Tiana Mummert**

1. 1.00 Raise
2. 3 paid Holidays, Memorial Day, Labor Day, and July 4th.

**Kim Beard**

1. 1.00 Raise

**Office**

1. Close for Christmas from December 24, 2024-January 2, 2025
2. Laptop Computer for Public Works-$1000.00

Vice Chairman Phillips made a motion to give Tiana Mummert a $1.00 raise and 3 extra paid holidays, second by Supervisor Weigand; motion carried unanimously.

Vice Chairman Phillips made a motion to give Kim Beard a $2.00 raise, second by Supervisor Weigand; motion carried unanimously.

Vice Chairman Phillips made a motion to purchase a laptop for public works, second by Supervisor Weigand; motion carried unanimously.

**Jennifer Miller, Tax Collector**

Ms. Miller is requesting:

1. 1 ink cartridge, $80.00
2. 1 pack of white paper (township supplies)
3. Stamps/envelopes $450.00-$500.00
4. Association Convention $160.00
5. Association Hotel $250.00-$300.00 (May be half if someone shares room cost)
6. Deposit slips and checks $50.00

Vice Chairman Phillips made a motion to approve Jennifer Miller, Tax Collector, request, second by Supervisor Weigand; motion carried unanimously.

**Capital Reserve CD Accounts**

**Current Balances**

**Reserve CD Account Balances:**

 Office Equipment: 6,417

Building Maintenance: 40,839

Future Projects 158,749

Emergency Management 3,304

 $209,309

**2025 Contributions**

 Contribution Amounts:

 Adams County Office for Aging 1,000

 Adams County SPCA 2,500

 Adams County Transit Authority 300

 East Berlin Community Center 10,000

 Northeast Adams Fire & EMS

 East Berlin Community Library 3,000

 United Hook and Ladder

 Community Media 3,000

 York Springs Fire Company

 Heidlersburg Fire Company

 Life Team EMS 2,000

 Historical Society 500

 **TOTAL $22,300.00**

Vice Chairman made a motion to approve all contributions except for the 4 fire companies, second by Supervisor Weigand; motion carried unanimously.

**Distribution of 2024 Foreign Fire Insurance Premium Tax to Fire Companies**

* **Northeastern Adams-60%**
* **United Hook & Ladder-40%**

Vice Chairman Phillips made a motion to approve the 2024 Foreign Fire Relief Fund with the 60% split for Northeastern Adams and 40% for United Hook and Ladder, second by Supervisor Weigand; motion carried unanimously.

**Wages**

**Seasonal Employee’s**

Travis Miller and Curtis Miller-.25

Earl Herman-.50

Vice Chairman Phillips made a motion to give Travis Miller and Curtis Miller a .25 raise and Earl Herman a .50 raise, second by Supervisor Weigand; motion carried unanimously.

**Lease Agreements**

The Lease Agreements were tabled until the next budget meeting.

**Public Comments**

There were no public comments.

**Adjournment**

The meeting was adjourned at 11:25 am am pm on a motion by Vice Chairman Phillips and seconded by Supervisor Weigand, motion carried unanimously.

Respectfully Submitted

Kimberly Beard

Secretary/Treasurer