

**READING TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING  
JUNE 19, 2017**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:05 pm by Kevin Holtzinger, Chairman. Marcia Weaver, Vice-Chairperson was present with Chairman Holtzinger presiding over the meeting, Donald Kauffman, Supervisor, was absent from the meeting.

Others in attendance included Victor Neubaum, Solicitor, Malone & Neubaum; Eric Mains, Engineer, Gannett Fleming; Gary Bullock, Emergency Management Coordinator; Jason Grim & Kim Dissinger, Public Works Department; John Beise and Gerald Shank, Planning Commission; Mike Thomas, East Berlin Fire Company, Lee Miller, Pauline Brodbeck, Evelyn Howe and Katrina McClelland.

Chairman Holtzinger asked Kim Dissinger to lead us in the Pledge of Allegiance.

The minutes of the May 15th, 2017 regular meeting were approved on a motion by Ms. Weaver and seconded by Chairman Holtzinger; motion carried.

**PUBLIC COMMENTS**

Katrina McClelland, inquired about her property located at 730 Plum Run Road. She wanted to know if she divided off a piece of her property if it would stay in Clean and Green. Mr. Mains advised her that it is a County issue.

Lee Miller, 5338 Carlisle Pike, has concerns about the Hampton Alleyways elevation with the water flowing into his back yard. He stated that he will contribute to the cost in fixing the situation. The Public Works Department is going to take a look at the drainage issue.

Evelyn Howe, 486 Kuhn Fording Road, thanked the Township for repairing the road.

**ENGINEER'S REPORT**

**On-Lot Disposal System**

**Draft Ordinance #2017-01**

Mr. Mains presented Draft Ordinance 2017-01, On-Lot and Community Sewage System Ordinance. After review, Ms. Weaver had a few corrections for Mr. Mains. Chairman Holtzinger also stated that he has concerns about the penalties being too harsh. Attorney Neubaum stated that the penalty section will go to the magistrate and he has the final say on what the penalty would be. Attorney Neubaum stated that he has only seen it go to the magistrate once in his career. Mr. Mains said he will research other townships that have already adopted a similar ordinance. Ms. Weaver made a motion to authorize advertisement of proposed Ordinance #2017-01 regarding On-Lot Disposal System with the corrections stated for public review, Chairman Holtzinger second, motion carried.

**Hampton Alley Weight Limit Posting**

The engineering study has been completed by Advantage Engineers. Mr. Grim suggested putting a 10 ton weight limit on the Alley. This will prevent a bus from parking there, a bus weighs Approximately 12 ton. The exceptions would be garbage trucks that travel the alley once a week and any emergency vehicles. Mr. Mains stated that the first step in the process is to complete a

Form TE-109 which he will do. Ms. Weaver made a motion to proceed with the TE-109 Form, Chairman Holtzinger second, motion carried.

**East Berlin Fish and Game  
Shooting Range Expansion**

The Township was notified by Rusty Ryan, Adams County Conservation District, that he is investigating a complaint made against the East Berlin Fish and Game. It appears that they are constructing another gun range and it is located within mapped floodplain, adjacent to a stream with no sediment controls and likely encroaching within wetlands. Mr. Ryan sent a letter to East Berlin Fish and Game requesting a written response to the letter detailing the corrective measures taken or plans to correct the violation. Mr. Mains would like to gather more information on what is taking place and what they want to do. Chairman Holtzinger motioned to table until more information is gathered, Ms. Weaver second, motion carried.

**SUBDIVISION & LAND DEVELOPMENT**

**Jeffery Tribby Property, 340 Turkey Pit Road  
DEP Sewage Facility Planning Module**

The Module has been completed and signed by Gilbert Picarelli, Township Sewage Enforcement Officer, and is presented to the Board of Supervisors for approval. Ms. Weaver made a motion to approve the signed Sewage Facility Planning Module, second by Chairman Holtzinger, motion carried.

**Delinquent Accounts for  
Sub-division and Land Development Plans**

Ms. Beard inquired if it was legal to cease all inspections and plan reviews involving delinquent Sub-division and Land Development accounts until their account is paid in full. Attorney Neubaum stated that it is legal to do so.

**RESOLUTIONS**

**Resolution #2017-13** Policy regarding the retention of digital and/or audio tape recording for the Board of Supervisors Meetings. Ms. Weaver noted a correction to be made. Ms. Weaver motioned to approve the Resolution #2017-13 pending correction, Chairman Holtzinger second, motion carried.

**Resolution #2017-14** Appoint Kimberly Beard as the Chief Administrative Officer of the Reading Township Employee Pension Plan and Police Pension Plan. Chairman Holtzinger motioned to approve Resolution #2017-14, Ms. Weaver second, motion carried.

**Resolution #2017-15** Opposing Elimination of the Community Development Block Grant Program. Chairman Holtzinger motioned to approve Resolution #2017-15, Ms. Weaver second, motion carried. Ms. Weaver stated she would like a copy of the Resolution sent to Representative Tallman and Senator Alloway.

**MISCELLANEOUS**

Mike Thomas, East Berlin Fire Company, expressed concern over the merger between the three Fire Companies. He stated that attendance at the meetings is very low. They still have not made a decision on the colors and the new name of the Fire Company. The Board told Mr. Thomas if there is anything that they can do to help move the process along to notify them and to keep them updated on the situation.

### **TREASURER'S REPORT**

The Board of Supervisors acknowledged receipt of PennDot Audit of Liquid Fuels Account. The audit went well and the auditors were satisfied that the Liquid Fuels Tax Fund money was spent in accordance with the laws and regulations with the Department of Transportation.

The Treasurer's Report for the month of May was approved pending audit, a motion by Ms. Weaver, second by Chairman Holtzinger, motion carried.

### **ADMINISTRATIVE REPORTS**

The Board acknowledged receiving reports from the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management, Hampton Fire Company and East Berlin Fire Company for the month of May. Mr. Bullock is asking the Board for approval for the non-emergency use of fire police to cover the Hampton Fire Company Cash Raffle on July 16<sup>th</sup>, 2017. Ms. Weaver made a motion to approve the request for the non-emergency use of fire police, Chairman Holtzinger second, motion carried. Ms. Weaver made a motion to accept the Administrative Reports, Chairman Holtzinger second, motion carried.

### **SOLICITOR'S REPORT**

#### **Hillandale Escrow Agreement**

Attorney Neubaum stated that the township received the signed Financial Security Agreement that was signed and an escrow check. The escrow agreement has been recorded at the Adams County Court House for the Hillandale plan.

#### **PA Liquor Control Board vs. Reading Township**

Attorney Neubaum stated that PA Liquor Control Board filed an appeal concerning Rutters. The Judge would like the Township to put in writing the Findings of Facts and Reasons for Decision. Attorney Neubaum would like to file this document as soon as possible. Ms. Weaver made a motion to adopt Finding of Facts and Reasons for Decision, Chairman Holtzinger second, motion carried.

### **PUBLIC COMMENTS**

No Public Comments.

### **ADJOURNMENT**

There being no further business, the meeting adjourned at 7:35 pm.

Respectfully Submitted,

Kimberly Beard  
Secretary/Treasurer

