

READING TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
July 18, 2016

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:00 pm by Marcia Weaver, Vice-Chairwoman. Donald Kauffman was absent from the meeting due to ongoing medical issues.

Others in attendance were: Attorney, Victor Neubaum, Solicitor; P. Eric Mains, Engineer; John Biese & Gerald Shank, Planning Commission; Kim Dissinger, Public Works; George Wolf, Vacancy Board; Gary Bullock, Emergency Management Coordinator; Mike Thomas, Liberty Fire Co.; Randy Wolf, Hampton Fire Co.; Officer Bill Ceravola, Pauline Brodbeck, Sue Myers, Evelyn Howe and Rodney Heagey.

Ms. Weaver announced that Mr. Bart resigned from the Board of Supervisors effective June 24th. The Board held an advertised Special Meeting on June 28th, for the purpose of acknowledging receipt of the resignation of Paul Bart and to appoint a supervisor to fill his position. At that meeting the Board also approved the appointment of Kevin Holtzinger to complete the remainder of Mr. Bart's term of office. Ms. Weaver also stated that Mr. Holtzinger agreed to be the Board Chairman and asked those in attendance to join her in welcoming Mr. Holtzinger. The gavel was then passed from Ms. Weaver to Chairman Holtzinger, who then presided over the remainder of the meeting.

Chairman Holtzinger led the Pledge of Allegiance to the flag. Afterwards, he thanked Paul Bart for his service to the Township and provided information on his background.

APPROVAL OF MINUTES:

Chairman Holtzinger made a motion to approve the minutes of June 20, 2016 as submitted. Ms. Weaver seconded the motion. Motion carried.

Chairman Holtzinger made a motion to approve the minutes of June 28, 2016, as submitted. Marcia Weaver seconded the motion. Motion carried.

PUBLIC COMMENTS: There were no public comments.

ENGINEER'S REPORT:

Eric Mains stated that he received correspondence from DEP on 7/5/2016, requesting a response within 30 days regarding any progress to address the Laughman's Bottom sewer project. The township and the municipal authority will prepare a response. Mr. Mains discussed the ongoing problems with obtaining grants and funding, logistic issues and costs associated with connecting to East Berlin, along with the high costs for sewer bills associated with this project. Mr. Bullock stated that efforts to obtain USDA funding were not successful. Ms. Weaver suggested an ordinance be considered to mandate septic pumping and or inspections in lieu of the sewer project. Mr. Mains then thanked the Board for continuing his appointment as Reading Township's Engineer as he transitioned from Buchart Horn, Inc. to the firm of Gannet Fleming, Inc.

TREASURER'S REPORT:

Ms. Weaver gave the Treasurer's report. The June balance for the General Fund was \$478,000; the June balance for the State Fund was \$307,000. Current assets are \$1,267,834.76. Mr. Holtzinger made a motion to accept the Treasurer's report. Ms. Weaver seconded the motion. Motion carried.

ADMINISTRATIVE REPORTS:

Police - Officer Bill Ceravola stated that June was fairly quiet; in July so far they have had four deaths.

Public Works - Kim Dissinger stated that they have worked on road repairs and other miscellaneous projects.

BUILDING, ZONING & CODE ENFORCEMENT:

Ms. Weaver read the submitted building, zoning & code enforcement report. There was one building inspection done; and five addition permits. Mr. Mains stated that Hampton Heights is getting ready to send their plan to the Planning Commission. The recreation area is part of Phase III.

EMC & FIRE COMPANIES:

Mr. Bullock stated that there was minor wind damage from the storm last week. Mostly children's play sets, trampolines and a boat, were affected.

Randy Wolf from Hampton Fire Co. stated that they handled several accidents w/deaths. Officer Bill Ceravola stated that the Police went to several of these accidents.

Kevin Holtzinger made a motion to accept the administrative reports. Marcia Weaver second the motion. Motion carried.

RESOLUTIONS:

Resolution #2016-16 was presented concerning the adoption of a parcel to the Agricultural Security Area owned by Joe Lemmon. Ms. Weaver made a motion to adopt Resolution 2016-16. Chairman Holtzinger second the motion. Motion passed by unanimous vote.

Resolution #2016-17 was presented concerning amending the Fee Schedule by updating Attachment E with fees from from Gannet Fleming, Inc. Chairman Holtzinger made a motion to accept the new fee schedule. Ms. Weaver second the motion. Motion carried by unanimous vote.

MISCELLANEOUS:

East Berlin Library: a request has been received from the Library to appoint Karen Coyle to their Board of Trustees for a one year term. Ms. Weaver made a motion to approve this appointment. Chairman Holtzinger second the motion. Motion carried.

Zoning Hearing: At a Zoning hearing held on June 28, 2016, a Special Exception was granted for the expansion of an existing Agribusiness operation owned by Larry & Lester Miller. Five (5) conditions were included in the granting of this Special Exception.

Audits: Ms. Weaver stated that Audits of the Union & Non-Union Pension Plans from January 2012 to December 31, 2015 have been completed. There was one (1) finding which has been addressed.

Vacation Hours: Marcia Weaver requested that she be granted an extension to use her accrued vacation hours from previous years by the end of 2016. Chairman Holtzinger stated that he has confirmed that this was done in the past for other employees. Chairman Holtzinger made a motion to allow the hours to be carried over. Marcia Weaver second the motion. Motion passed by unanimous vote.

SOLICITOR'S REPORT:

Attorney Victor Neubaum presented his report.

1. He advised the Board regarding matters involving Board resignations & appointments.
2. He continues to work with Planning Commission on the recreation area. This will be discussed at the next Planning Commission meeting. Several areas are being investigated. Attorney Neubaum suggested that the township consider forming a Parks & Recreation Commission. Rodney Heagey asked several questions concerning the recreation areas. One question concerned whether we should be considering liability issues. Attorney Neubaum stated that this is being considered.
3. Attorney Neubaum will be working with the County to write up a recreation plan ordinance.
4. On the Wolf Road plan, he will review the survey of the centerline to be proposed. Eric Mains will be assisting with this. Rodney Heagey stated that there is a 12 ft. right of way in the agreement. This is not enough room for fire trucks. Attorney Neubaum stated that all will be done according to the agreement.

PUBLIC COMMENTS: There were none.

ADJOURNMENT:

Having nothing further to discuss, Kevin Holtzinger made a motion to adjourn at 7:10 pm. Marcia Weaver second the motion. Motion carried.

Minutes taken and transcribed by:

Deborah A. Brogan
Recording Secretary