

**READING TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING  
APRIL 20, 2015**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:07 pm by Paul Bart, Chairman. Supervisors Bob Zangueneh and Donald Kauffman were present with Chairman Bart presiding.

Others in attendance included Victor Neubaum, Solicitor; P. Eric Mains, Engineer; Bill Ceravola, Officer-In-Charge; Gary Bullock, EMC; John Biese & Gerald Shank, Planning Commission; P.J. Trimmer, Hampton Fire Company; Jennifer F. Miller, Tax Collector; Emmert & Pat Hartzell, George Wolf and Marcia Weaver, Administrator/Treasurer.

The meeting opened with the Pledge of Allegiance.

Minutes of the March 16<sup>th</sup> regular meeting were approved on a motion by Mr. Zangueneh and seconded by Mr. Kauffman; motion carried unanimously.

**Announcements:**

Chairman Bart announced that the Board met on the following dates:

- \* March 18<sup>th</sup> to discuss the purchase of a flail mower and road work.
- \* April 13<sup>th</sup> to meet with the Adams County Agricultural Land Preservation Program.
- \* April 16<sup>th</sup> to conduct interviews for the Administrative Assistant position.

**PUBLIC COMMENTS**

Chairman Bart stated he is attending the PSATS Conference this week and is encouraged by the Keynote Speaker. He has also taken the chair position with the Adams County Council of Governments Legislative Committee. He is encouraged there will be agendas and accountability for legislators.

**ENGINEER'S REPORT**

**Public Property PennBid Advertisement – Church Building**

Only one bid was received for significantly less than the appraised value. Other parties did look at the advertisement. Mr. Mains stated that the Township does not have to accept any bid that doesn't meet Fair Market Value.

**Review of Fees Regarding Erosion & Sediment Control Plans**

Erosion & sediment control plan review fees were determined to be more stream-lined and cost effective with Buchart Horn, Inc. than through the Adams County Conservation District. These fees would only be for plans outside normal home development. An Erosion & Sediment Control Resolution will be presented at the next board meeting for action.

**Driveway Request for Susan Lane, Lot #59, Hampton Plains Development**

Mike Ryan wants to purchase lot #59 and install a driveway from the point where the street ends on Susan Lane to Lot #59. He has discussed this matter with Land & Sea Services, Mr. Mains, and the Township. Attorney Neubaum was also made aware of the matter. Mr. Ryan was informed that he must come before the Board of Supervisors to discuss if it is possible for him to obtain a driveway permit. However, Mr. Ryan

did not show up for the meeting. Attorney Neubaum stated that it needs to be determined if it really is a deeded lot and if there is water and sewer to the site and if there is an easement to the public road. He further stated that this is an issue between the buyer and the title company.

#### **Liquid Fuels Road Project for Plum Run Road**

Mr. Mains was given approval to meet with Mr. Dissinger to prepare a bid for the Plum Run Road Project. This project will be paid out of the Liquid Fuels Fund and will involve full depth reclamation.

### **RESOLUTION**

**Resolution 2015-13 Regarding the Adoption of a Construction And Materials Standard Specifications Manual** was adopted on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

### **TREASURER REPORT**

The Treasurer's Report was reviewed and approved as submitted on a motion by Chairman Bart and seconded by Mr. Zangueneh, motion carried unanimously. The Board reached a settlement agreement with Jeff Stimer and approved a personal leave payment (minus health insurance deductions through the month of May) in the amount of \$1, 253.47.

### **ADMINISTRATIVE REPORTS FOR THE MONTH OF MARCH**

Authorization was given to purchase a bullet-proof police vest for the amount of \$984.90 on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously. Officer Ceravola stated that a policy is needed before the police department can use on-person cameras. He also requested that the Board ask any persons calling them at home regarding police matters to contact county control.

Authorization was given to purchase a side-mount mower not to exceed \$25,000 on a motion by Chairman Bart and seconded by Mr. Kauffman; motion carried unanimously.

A request for non-emergency use of fire police on May 2<sup>nd</sup> & 3<sup>rd</sup> for the Make-A-Wish Motorcycle Ride and Truck Convoy was approved on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

Changes to the Hampton Fire Company Box Cards was approved on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

Department Reports submitted from the Police, Public Works, Land & Sea Services and the Hampton Fire Company were approved as submitted, on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

### **MISCELLANEOUS**

#### **Jennifer F. Miller, Tax Collector**

Ms. Miller discussed the implications of Act 164 and recent DCED changes in administrating the program. Background checks and certification are now mandatory for all tax collectors. The cost to obtain the continuing education credits has been reduced from \$40/credit to \$10/credit. In addition, the

requirements were changed from 6 credits a year to 6 credits per term of office. Ms. Miller has paid for the continuing education credits herself. Her attendance at their annual convention will be paid through the Township.

**Zoning Hearing Board Solicitor**

Attorney David Keiter, Solicitor for the Zoning Hearing Board, plans to retire at the end of this year. The Zoning Hearing Board has requested that the Board of Supervisors handle the appointment of another Solicitor. Attorney Neubaum recommended that the township solicit for proposals at their September meeting.

**ROAD MATERIALS BID OPENING**

The following bid proposals For Road Materials (Contract MS-963) were awarded:

ITEM	BIDDERS FOR AGGREGATE DELIVERED AT SITE:				
	VULCAN	YORK BLDG.	VALLEY QUARRIES	KINSLEY	PENNSY SUPPLY
AASHTO #1	12.15	11.65	15.27	12.65	15.95
AASHTO #3	12.15	11.65	15.27	12.65	15.95
AASHTO #57	12.15	11.65	15.27	12.65	16.05
PA 2A SUB-BASE	8.65	8.15	10.47	9.65	13.80
ANTI-SKID	13.10	12.35	16.12	13.15	15.42
R4's	15.70	15.90	19.67	14.65	18.10

All bids were accepted as presented. Kinsley was the lowest bidder for R-4's. Bid for R-4's was awarded to Kinsley and the bid for the remaining items (excluding R-4's) was awarded to the lowest bidder, York Building Products on a motion by Chairman Bart and seconded by Mr. Kauffman; motion carried unanimously.

ITEM	BIDDERS FOR EMULSIFIED ASPHALT		
	HAMMACKER	STEWART & TATE	MIDLAND ASPHALT
CRS-2PM	2.17	2.42	2.01

All bids were accepted as presented. Bid was awarded to the lowest bidder, Midland Asphalt, on a motion by Chairman Bart and seconded by Mr. Kauffman; motion carried unanimously.

ITEM	BIDDERS FOR SUPERPAVE DELIVERED AT SITE:	
	YORK MATERIALS GROUP	VALLEY QUARRIES
9.5 MIL	69.90	72.94
19 MIL	62.65	63.64

All bids were accepted as presented. Bid was awarded to the lowest bidder, York Materials Group, on a motion by Chairman Bart and seconded by Mr. Kauffman; motion carried unanimously.

## SOLICITOR'S REPORT

### **PennBid Proposal for Municipal Property**

One bid was received and was not near fair market value. No award was made. Attorney Neubaum advised that if bids were placed again and no bid was received; the Township can then negotiate a private sale or public auction.

### **Wolf Road Access to Lake Meade**

Attorney Neubaum is in need of a 1950's map of Township Route 620, south of the current Old Loghouse Road.

### **Floodplain Amendment**

The Floodplain Ordinance is on the agenda for the next Planning Commission meeting.

### **Nace Subdivision/Request for Combination of Lots**

Attorney Neubaum stated it was discovered that these lots are not even contiguous and the matter is not an issue for the Township or Adams County Tax Assessment.

### **Public Works Department Request to Amend Ordinance §15-304 Regarding Truck Traffic Restricted on Certain Roads**

The Board approved Mr. Mains to check and make recommendations into the matter of amending Ordinance §15-304 to possibly include Kuhn Fording Road, Conewago Drive, Conewago Crest and Crestview Drive.

## PUBLIC COMMENTS

There were no public comments.

## ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:25 pm on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

Respectfully Submitted,

Marcia V. Weaver  
Administrator/Treasurer