

**READING TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
DECEMBER 17, 2018**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:07 pm by Kevin Holtzinger, Chairman. Marcia Weaver, Vice-Chairperson and Gary Sauble, Supervisor were present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Victor Neubaum, Solicitor, Malone & Neubaum; Eric Mains, Engineer, Gannett Fleming; Gary Bullock, Emergency Management Coordinator; Jason Grim & Kim Dissinger, Public Works Department; Bill Ceravola Officer in Charge; Gerald Shank & John Biese, Planning Commission; Jason Phillips, Emmert Hartzell Hampton Fire Company; Mike Thomas, Dustin Avery, Northeast Adams Fire & EMS; Jim Hale, Gettysburg Times; Diane Megonnell, Jeff Megonnell, Luanne Megonnell, Robert Elicker, John Hanner, Lisa Hanner, Patricia Weimer, Richard Weimer, & Barry Weaver.

Pledge of Allegiance led by Emmert Hartzell

Minutes of November 19, 2018 Regular Meeting were approved on a motion by Ms. Weaver, second by Mr. Sauble; motion carried unanimously.

ANNOUNCEMENTS

The Board met on November 27th with United Hook and Ladder to discuss merger. Chairman Holtzinger announced the Board has reached a Memorandum of Understanding between Company 10 (Hampton Fire Company), Company 33 (United Hook and Ladder), and Reading Township regarding the merger of Company 10 and 33. Chairman Holtzinger opened the meeting up for questions. Jeff Megonnell wanted to know if the land will stay as is. He does not want the land to be sold ten years down the road. Ms. Weaver stated the land will be turned over to the Township. Their wish is to keep it as is but Chairman Holtzinger stated he cannot speak for future Boards. Ms. Weaver stated the Board did the best they could under the circumstances and Mr. Sauble stated it made good sense to split the box cards as they did. Gary Bullock asked how do other Townships build parks and make sure they stay parks. Mr. Mains stated the first thing that would need to be done is to complete a master plan and submit it to DCNR, a state agency that deals with parks. It does not guarantee it but it adds layers of protection of someone coming in later and changing it. You can also do it through zoning mechanisms. Attorney Neubaum stated they could have restrictions in the deed. Mrs. Hartzell wanted to know if they could still vote at Hampton Fire Station. Mr. Neubaum stated yes. Ms. Weaver made a motion to approve the Memorandum of Understanding with United Hook and Ladder, second by Mr. Sauble; motion carried unanimously.

Chairman Holtzinger stated that due to merger expenses, the Board would like to assist Company 32 (Lake Meade Fire and Rescue and East Berlin Liberty Fire Company #1) with an additional \$20,000 to be paid this calendar year. Mr. Avery stated the check is to be made payable to Liberty Fire Company #1 because their bank accounts will not be merged until the beginning of the year. On a motion by Ms. Weaver and seconded by Mr. Sauble, authorization was given for a check in the amount of \$20,000 be issued payable to Liberty Fire Company #1 before the end of the current year; motion carried unanimously.

ENGINEER'S REPORT

On-Lot Disposal System

Approval of Septic Haulers

The Board of Supervisors is required to approve a list of qualified septic haulers for residents. Reading Township received seven applications. Ms. Weaver made a motion to approve the following septic haulers for Reading Township, Mr. Sauble seconded, motion carried unanimously:

Herrick Septic

Dillsburg Septic

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3772 Baltimore Pike
Littlestown PA 17340
717-359-7851

516 Range End Road
Dillsburg PA 17019
717-432-9704

Smith's Sanitary Septic Service
124 Baltimore Street
Hanover, PA 17331
717-637-5630

Pecks Septic Service
68 Pine School Road
Gardners, PA 17324
717-486-5548

Youngs Sanitary Septic Service
PO Box 704
Dillsburg, PA 17019
717-337-3999

Frederick M. Shealer Septic
510 Hunterstown Road
Gettysburg, PA 17325
717-334-3565

Ross Excavating
633 Hobart Road
Hanover, PA 17331
717-465-0455
717-633-1900

**DEP Acknowledgement Letter on
Update on the Act 537 Plan**

Mr. Mains gave an update on the septic systems that have been pumped in District one. Out of 300 total residents, 86 have not yet reported, 185 did report and passed, 8 reports indicate a partial fail, and 21 are exempt because they have no on-lot septic system. He stated there are 30% that are not pumped. The violation notices will be going out for those who have not had their septic pumped. Mr. Mains stated they will soon be moving onto District two.

**DEP Acknowledgement Letter
On the Update of the Act 537 Plan**

Mr. Mains stated a letter was received on November 27th from the Department of Environmental Protection stating DEP received the letter from the Authority updating them on the Act 537 plan.

Hampton Heights Phasing Schedule

A Hampton Heights Phasing Schedule was received on December 7th with the projected schedule for phases II-A, II-B, III, and IV. The schedule was acknowledged by the Board.

RESOLUTIONS

**Resolution 2018-27 Establishing and Fixing
Tax Levies**

Resolution #2018-27 was adopted on a motion by Ms. Weaver, Second by Mr. Sauble; motion carried unanimously.

Resolution 2018-28: 2019 Annual Budget

Ms. Weaver made a motion to adopt Resolution 2018-28, 2019 annual budget, Mr. Sauble second; motion carried unanimously.

MISCELLANEOUS

Voting District Letter-Request of district change

The Planning Commission received an update via email from Monica Dutko, Director of Adams County Elections and Voter Registration stating the Board of Elections will be making changes to the voting districts

prior to the Presidential Election. Mr. Andrew Merkel mentioned that Ms. Dutko has resigned and in order to expedite this request it may be prudent to send a letter to Adams County Commissioners expressing once again their concerns with the voting district division within Reading Township. Mr. John Biese will be in contact with Kimberly Beard to write the letter.

Organization Meeting Date & Time

The Board is required to hold their annual Organization Meeting on Monday, January 7th. The time of 3:00 pm was established. Mr. Sauble approved advertising the reorganization meeting for January 7th at 3:00 pm, Ms. Weaver second; motion carried unanimously.

Ron Hawks

1290 Fish & Game Road

Enforcement of Notice; update

Mr. Elicker requested an update on the process in cleaning up the property located at 1290 Fish and Game Road which is owned by Mr. Ron Hawks. Attorney Neubaum stated he has been in touch with Mr. Slouthour, Land and Sea Services. Mr. Slouthour stated he had personally delivered the notice of violation to Mr. Hawks. Mr. Hawks has until the end of December to have his property cleaned up. Next step is to proceed to the magistrate.

TREASURER'S REPORT

The Treasurer's Report for the month of November was approved pending audit on a motion by Ms. Weaver, second by Mr. Sauble; motion carried unanimously.

ADMINISTRATIVE REPORTS

The Board acknowledged receiving reports from the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management, Hampton Fire Company and East Berlin Fire Company for the month of November.

Police Report

Officer in Charge Bill Ceravola supplied the Board with a detailed report of the Officer's time for the month of November. Officer Ceravola stated himself and Officer Morehead have worked a total of 26 shifts, drove 1771 miles, had 148 incidents, and issued 30 traffic citations. Officer Ceravola stated the shifts were less because of a number of Holidays in November. Officer Ceravola also presented a quote for virus protection on the office computers. On a motion by Ms. Weaver, and seconded by Mr. Sauble the virus protection quote was tabled pending further information until the Organization Meeting; motion carried unanimously.

Officer Ceravola also announced East Berlin VFW donated \$1500.00 towards a new taser. The Board will allow Office Ceravola to order a new taser and the Township will pay the difference.

Public Works

Mr. Dissinger stated he received a complaint from the Magistrate's office of an odor in the court room from moisture. Mr. Dissinger called Ness Electric to install a mechanical thermostat to control a fan.

The Board acknowledged receiving East Berlin Fire Companies Form 990, and the Financial Statement for the Years ended June 30, 2018 and 2017, from the Reading Township Municipal Authority completed by Denk & Associates, PC.

Ms. Weaver made a motion to accept the administrative reports as submitted, second by Mr. Sauble; motion carried unanimously

SOLICITOR'S REPORT

Attorney Neubaum stated Randy Black, who was going to build a Duplex in an Ag Conservation Zone, changed his mind and quit his plans to develop the property. Attorney Neubaum stated the zoning hearing appeal has ended and the paperwork is complete.

Attorney Neubaum received a letter dated September 18th, 2018 from Comcast who wants to enter negotiations concerning the franchise agreement. Ms. Weaver suggested Lake Meade Road, Fish & Game Road and Old Lighthouse Road for consideration during cable negotiations.

Recreation Plan-Fee in Lieu of Document

The Planning Commission has forward the Reading Township Comprehensive Outdoor Recreation Plan developed in conjunction with the Adams County Office of Planning and Development and designed to guide the Township to establish a realistic strategy for meeting the recreational needs of the residents. Attorney Neubaum would like the Plan to be put on the Township website and available in the office for public review and comment. Mr. Grim asked Attorney Neubaum if this is on all new homes. Attorney Neubaum stated on all subdivided land but not on developments that already have started. He will then have a draft Ordinance for the January 21st regular meeting of the Board of Supervisors to review. Mr. Biese also announced there will be people needed for the Recreation committee.

PUBLIC COMMENTS

Gerald Shank stated in Oxford Township he read their fining people who have not had their septic pumped at a fee of \$500 a day.

Jason Grim, Public Works, York Water Company has still not started on Fireman's Alley and he was told they wanted to start in the beginning of December.

Jeff Megonnell stated the traffic is still speeding on Stoney Point Road. Mr. Grim is going to check with PennDot about getting a sign to monitor speeding.

Jason Phillips stated that United Hook and Ladder did a community outreach. There was \$1000.00 donated to New Hope Ministries food pantry.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:40 pm into executive session to discuss personnel matters, on a motion by Ms. Weaver, seconded by Mr. Sauble; motion carried unanimously.

Respectfully Submitted,

Kimberly Beard
Secretary/Treasurer