

REGULAR MEETING

July 20, 2020

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:05 pm by Kevin Holtzinger, Chairman. Vice Chairman Greg Heefner and Jason Phillips were present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Susan Smith, Solicitor, Law Offices of Susan Smith; Gerald Shank, Planning Commission; Virginia Thornton, Gannett Fleming; Jason Grim, Public Works; Louanne and Jeff McGonnell, Clark Craumer, Barry Weaver, Adam Myers, Cory Lease, Gary Shearer and Gary Bullock, EMC Coordinator.

Pledge of Allegiance

ANNOUNCEMENTS

July 13th - Executive session personnel, union matters

July 23rd-Approval of Change Order for Church Road

\$100.00 Donation to Police Department from David and Suann Yake.

Spring Clean-up to be held July 25th, 2020

Flashing lights were installed and functioning at Stoney Point Road and Rt. 234 and at Peepytown Road and Rt. 234.

MINUTES

June 15, 2020 Regular Board of Supervisors Meeting were approved with correction on a motion by Mr. Heefner, second by Mr. Phillips; motion carried unanimously.

PUBLIC COMMENT

Gary Shearer, 130 Harlacker Road, stated he has some concerns on the road maintenance particularly in his neighborhood Sowers Road and Nell Road. He stated there are gutters along those roads that are two feet deep and when it rains it is washing out beneath the road surface and breaking the macadam. Mr. Shearer feels the maintenance and mowing along the road is falling behind. He feels the Township is short on manpower and feels it is a safety concern. Mr. Grim is aware of the issue and is having difficulty finding a solution.

PUBLIC MEETING

Chairman Holtzinger opened the meeting up for receipt of public comment on Old Loghouse Lane or Road.

Barry Weaver stated everything he has found, plot plan and deed, list it as Lane. He has not seen any where that list it as Road.

Adam Myers stated he is curious why the issue is being addressed. He also stated his deed says road. Chairman Holtzinger stated, with the road improvement that has taken place there has been some things that list it as lane and some as road.

Chairman Holtzinger read three letters from Bill and Tammy Cook, Ronald and Arlene Fries and Dan and Casey Chubb. All letters referred to Lane.

Mr. Heefner made a motion to have it known as Old Log House Lane, Mr. Phillips second; motion carried unanimously.

ENGINEER'S REPORT

Jebb Crane
Mark & Bonnie Punt
Plan #2020-03
Church Road Projects-sign agreements

Represented by Clark Craumer. Mr. Heefner made a motion to authorize Chairman Holtzinger to sign the merger agreement when the owners have signed it and the date of approval for the plans, second by Mr. Phillips; motion carried unanimously.

Mr. Heefner made a motion to approve the sub-division and land development plan when the following conditions listed on the letter dated July 6th, 2020 from Gannett Fleming have been met.

1. Sections §22-306.A(27) & (28) requires that all seals, certifications, and signatures shall be provided on the Plan Set to facilitate recordation of the Final Plan(s).
2. A Sewage Facilities Planning Module should be received, reviewed, and evaluated by PA Department of Environment Protection (PADEP), as required by Section §22-306 B (10). This plan will require approval for the use of a non-Building (Form "B") Waiver, since no new residences are proposed, and land use remains agricultural. We will defer to the Township and its Sewage Enforcement Officer to process as appropriate.
3. We recommend that a Lot Merger Agreement be prepared and executed for the combination of Parcel 6B to Lot 2 to ensure that they become an integral, non-separable tract of land following this subdivision. A sample of a typical agreement can be provided by our office as required.

Second by Mr. Phillips; motion carried unanimously.

Valerie Lowe
Cheryl Pokorny Punt
Plan #2020-04

Mr. Heefner made a motion to approve execution of Planning Waiver Module to be signed by Chairman Holtzinger and submit to DEP, second by Mr. Phillips; motion carried unanimously.

Mr. Heefner made a motion to approve the modification request to SALDO number 22-306.A(8), A(13) and A(14) with the condition of as built plan surveying of the storm water facility as stated in the July 9, 2020 letter item 6, second by Mr. Phillips; motion carried unanimously.

Mr. Heefner made a motion to approve subdivision plan #2020-04 once the following conditions being met from the engineer's letter dated July 9, 2020.

1. A sewage Facilities Planning module should be received, reviewed, and evaluated by PA Department of Environmental Protection (PADEP), as required by Section §22-306. B (1). This plan will require approval for the use of a Non-Building (Form "B") Waiver, since no new residences are proposed, and land use remains agricultural. We will defer to the Township and its Sewage Enforcement Officer to process as appropriate.
2. §22-306.B(4) requires that a copy of the NPDES Permit for the Discharge of Stormwater from Construction Activities (as issued by the Adams County Conservation District on behalf of PA DEP) shall be submitted.
3. §22-306.A927) & (28) requires that all seals, certifications, and signatures shall be provided on the Plan Set to facilitate recordation of the Final Plan(s).
4. A fully executed Operation and Maintenance agreement shall be provided for all permanent (Post Construction) stormwater management systems (§23-502) which shall provide a legal mechanism to ensure that the Operation and Maintenance obligations are adhered to.

Second by Mr. Phillips; motion carried unanimously.

Ms. Thornton stated she has reviewed the cut sheet for the flagpole that is to be installed at the new Hampton Round-a-bout. She stated everything looks adequate and she has no concerns.

BUSINESS MATTERS

Recycling Trailer

Chairman Holtzinger tabled this discussion until Mr. Grim obtains more estimates and costs.

2020 Fire Company Box Cards

Discussion on the box cards was also tabled. It will be revisited once Company 32, 33 and the Board of Supervisors have a meeting.

Roads not in Ordinance Manual

Public works supplied the Board with a list of township roads and speed limits that currently can not be enforced due to the fact there is no Ordinance which list the roads. The board authorized Attorney Smith to Amend the current Ordinance to include the roads on the list.

Schedule Budget Workshop Meeting

A budget workshop meeting has been scheduled for September 17th, 2020 at 6:00 pm.

Easement-Old Log House Road

Attorney Smith stated she spoke to the Weavers. They would feel more comfortable with an easement agreement. Attorney Smith has completed that easement and is ready for the Weaver's to sign. Mr. Heefner made a motion to authorize Chairman Holtzinger to sign the easement agreement on behalf of the township, second by Mr. Phillips; motion carried unanimously.

Comcast-Salzmman-Hughes draft agreement (review and comment)

Attorney Smith reviewed the proposed comcast agreement and advised of some changes. The Board authorized Attorney Smith to proceed with the agreement and to make the changes discussed.

RESOLUTIONS

UCC Shared Board of Appeals fees

Mr. Heefner made a motion to approve Resolution 2020-16, UCC Shared Board of Appeals fees amending the fee to \$1050.00, second by Mr. Phillips; motion carried unanimously.

Alternate Zoning Hearing Board Members

Mr. Heefner made a motion to approve Resolution 2020-17, Alternate Zoning Hearing Board Members, Mr. Roy Brodbeck and Mr. Ron Beck, second by Mr. Phillips; motion carried unanimously.

TREASURER'S REPORT

The Treasurer's Report for the month of June were approved pending audit on a motion by Mr. Heefner, second by Mr. Phillips; motion carried unanimously.

ADMINISTRATIVE REPORT

The Board acknowledged receiving reports from the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management, and Northeast Adams Fire & EMS, United Hook and Ladder for the month of June. The Board also received a YATB Financial Report and Adams County Tax Collection Committee and York County Tax Collection Committee Financial Report.

Officer Ceravola was approached concerning placing a container at the township for unused medication drop off. The container would be locked and only available to residents during work hours. The Board gave approval to install the container on a trial basis. Officer Ceravola also asked the Board to consider installing more cameras at the township and to post a sign on the property stating there is 24-hour camera surveillance.

Attorney Smith stated she received some complaints from Land and Sea Services pertaining to East Berlin Fish and Game.

Mr. Heefner made a motion to accept the Administrative Reports as presented, second by Mr. Phillips; motion carried unanimously.

SOLICITOR'S REPORT

Unions

Attorney Smith stated the internal grievance under the bargaining agreement was settled and the terms were to withdraw the PA Labor Relations for Unfair Labor Practice complaint. Attorney Smith had a conference with the hearing examiner, and nothing was done to withdraw the complaint yet. She contacted the Union Attorney who stated he wrote an email to withdraw but it was never received.

PUBLIC COMMENTS

Gerald Shank stated the lights that are installed on Route 94 at the Hampton Circle are not operating properly.

Lou Anne Magonnell stated she is very upset with the traffic in the Hampton Alley's due to the detours. She stated she is also very disappointed in the Board for not handling the issue.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:07 pm into executive session on a motion by Mr. Heefner, seconded by Mr. Phillips; motion carried unanimously.

Respectfully Submitted,

Kimberly Beard
Secretary/Treasurer