

**READING TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
FEBRUARY 16, 2015**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:00 pm by Paul Bart, Chairman. Bob Zangueneh, Vice-Chairman and Supervisor Donald Kauffman were present with Chairman Bart presiding.

Others in attendance included Victor Neubaum, Solicitor; Eric Mains, Engineer; Marcia Weaver, Administrator/Treasurer; Bill Ceravola, OIC; Gary Bullock, EMC; Gerald Shank, Planning Commission; Magistrate Tony Little; P.J. Trimmer, Hampton Fire Company; Gary Trimmer, Zimmerman Homes; George Wolf, Glen Gruver and Rodney Heagey.

The meeting opened with the Pledge of Allegiance.

Chairman Bart stated that an executive session for the purpose of discussing personnel matters was held this morning and again immediately prior to the regular meeting.

The minutes of the January 19, 2015 regular meeting were approved on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

Chairman Bart announced that the board met February 11th to discuss police computer issues and matters involving the administration of the computer. Chairman Bart will also be discussing the matter of a computer working group with the Adams County Council of Governments to address the growing need Township's have for computer administration.

PUBLIC COMMENTS

There were no public comments.

ENGINEER'S REPORT

Construction Specifications Manual

Mr. Mains submitted a final copy of the Construction Specifications Manual for review. Adoption by Resolution is the next step. He also will provide a PDF copy for the township's web-site.

Property Advertisement

Mr. Main's office can be the point of contact for the advertising process. Using PennBid will provide the advertisement with a wider audience. He estimated the fee to be approximately \$1,500 - \$2,500 for Bucharth Horn Inc. to handle the newspaper and PennBid advertising. Approval was given for Mr. Mains to proceed with the bidding process on a motion by Mr. Zangueneh and seconded by Chairman Bart; motion carried unanimously. Mr. Mains will schedule a workshop meeting with Mr. Zangueneh for sometime next week to establish a set of rules of what is expected from everyone.

TREASURER'S REPORT

The Treasurer's Report was approved on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

ADMINISTRATIVE REPORTS

The reports submitted by the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector for the month of January were approved as submitted on a motion by Chairman Bart and seconded by Mr. Kauffman; motion carried unanimously.

SUBDIVISION & LAND DEVELOPMENT

James & Marie Heasley Final Plan #2014-02 2910 Hunterstown Hampton Road

Final Subdivision Plan #2014-02 of James & Marie Heasley was approved pending DEP approval of the Sewage Facilities Planning Module on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

MISCELLANEOUS

Adams County District Court/CenturyLink

Permission was granted for CenturyLink to install a fiber cable system to the District Magistrate's office building on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously. Magistrate Little stated that the county is upgrading their computer system. With the new system, they will be able to work directly with the county now as described in the letter and diagram submitted by the Adams County District Court on February 13th.

Adams County Agricultural Land Preservation

The Board reviewed correspondence dated February 4, 2015 from the Adams County Agricultural Land Preservation Board along with a map of the preserved and protected lands of Adams County. The purpose of the correspondence is to encourage more partner participation in the land preservation program. Ms. Duty was requested by the Board to attend the educational meeting held February 25th. Mr. Shank was provided a copy for the Planning Commission's information.

Adams County Council of Governments

Approval was given to pay the annual fee in the amount of \$100 to the Adams County Council of Governments on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously. Chairman Bart was appointed as the delegate on a motion by Mr. Zangueneh and seconded by Chairman Bart; motion carried unanimously. Mr. Zangueneh was appointed as alternate delegate on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

Estimate for Annual Office Cleaning

An estimate in the amount of \$449 for the annual cleaning of the township office floors and windows was approved on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

Municipal Authority Complaint

The Township received a complaint from Richard Ogg regarding the time frame to pay sewer bills. The Municipal Authority was advised and responded to the complaint by informing Mr. Ogg of their Resolution adopting the quarterly billing cycle and penalty for late payments. Mr. Zangueneh stated he will attend the next Municipal Authority meeting and ask for compassion for those who struggle to pay on time.

Advertisement for Part-Time Secretary

An advertisement for the part time position of Secretary was tabled by Chairman Bart for the next meeting. Chairman Bart would like to revise the Job Description by adding language pertaining computer qualifications.

RESOLUTION

Resolution 2015-11: Disposition of 2008 Records

Approval was given to adopt Resolution 2015-11 regarding the disposition of 2008 records on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

SOLICITOR'S REPORT

Wolf Road Access to Lake Meade

Attorney Neubaum said his research at the Adams County Court House shows that this section of Old Loghouse Road was a public road. He will refer the matter to the court for a pre-trial conference.

PUBLIC COMMENTS

P.J. Trimmer stated he was elected as the Chief of the Hampton Fire Company. Chairman Bart discussed the need for an emergency services tax stating this tax needs three things: A different formula for the tax; an expanded definition of the emergency services tax; and money for the administration of the tax.

Mr. Gruver expressed concern for the numerous accidents occurring along Route 234 intersections at Markle Run Road and Peepytown Road due to limited site distance issues. A gas meter was recently hit in the vicinity of Mr. Gruver's home. Also, there is an illegal passing zone along Route 234 that intersects with Possum Hollow Road. The Board agreed to write another letter to PennDot to request a traffic survey been done for the purpose of lowering the speed limit.

ADJOURNMENT

There being no further business, the meeting adjourned into executive session at 7:02 pm on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

Respectfully Submitted,

Marcia V. Weaver
Administrator/Treasurer