**REGULAR MEETING**

**March 20, 2023**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:02 pm by Chairman Kevin Holtzinger. Vice Chairman Wes Thomason and Jason Phillips were also present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Susan Smith, Solicitor, Law Offices of Susan Smith.

Bill Ceravola, Officer in Charge; Jerry Shank, Planning Commission; Jason Grim, Public Works; Andrew Merkel and Jenna Smith, Adams County Office of Planning and Development; Mike and Kim Weigand, Amanda Hollabaugh, Rodney Hollabaugh, George Wolf, Gary Bullock, and Lt. Todd Witalec, State Police.

Pledge of Allegiance

**ANNOUNCEMENTS**

Spring Clean- up scheduled for April 22nd.

The Board went into Executive Session after the February 20th meeting to discuss personnel and possible litigation issues.

The Board and Ms. Beard met with Daniel Baer with ACNB on March 2nd to discuss Township Accounts.

Chairman Holtzinger attender Lake Meade annual meeting on March 17th.

**MINUTES**

Minutes from the February 20th, Regular board meeting were approved on a motion by Mr. Phillips, second by Mr. Thomason; motion carried unanimously.

**OPEN AGGREGATE BIDS**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Kinsley** | **York Building** | **Vulcan** |
|  |  | **Products** |  |
|  | **TOTAL** | **TOTAL** | **TOTAL** |
| AASHTO #1 | $25.50 | **$19.15** | $24.25 |
| AASHTO #3 | $25.50 | **$19.15** | $24.25 |
| AASHTO #57 | $25.50 | **$19.15** | $24.25 |
| R-4's RIP RAP | $26.50 | **$24.15** | $26.20 |
| PA-2A SUB-BASE | $19.50 | **$17.50** | $18.20 |
| TYPE 2 ANTI-SKID | No bid | $24.00 | **$25.35** |
|  |  |  |  |
|  |  |  |  |
|  | **New Enterprises/** | **Pennsy Supply** |  |
|  | **Valley** |  |  |
|  | **TOTAL** | **TOTAL** |  |
| AASHTO #1 | $23.15 | $29.76 |  |
| AASHTO #3 | $23.15 | $29.76 |  |
| AASHTO #57 | $22.65 | $29.19 |  |
| R-4's RIP RAP | $25.00 | $32.59 |  |
| PA-2A SUB-BASE | $18.40 | $22.54 |  |
| TYPE 2 ANTI-SKID | $26.50 | $27.69 |  |

Mr. Phillips made a motion to award the bid for the AASHTO #1,3 & 57, R-4’s and PA-2 sub-base to York Building Products, and Type 2 Anti-skid to Vulcan, second by Mr. Thomason; motion carried unanimously.

**OPEN TAR AND CHIP BIDS**

The Board received one bid for tar and chip. The bid came from Russell Standard/Hammaker in the amount of $223,789.28. Mr. Phillips made a motion to award the bid to Russell Standard, second by Mr. Thomason; motion carried unanimously.

**PUBLIC COMMENTS**

Lt. Todd Witalec, State Police, introduced himself.

**ENGINEER’S REPORT AND PLANS**

No Engineer’s Report

**BUSINESS MATTERS**

**Approve Advertisement for Reading Township**

**Community Yard Sale Dates & Lake Meade**

**Exclusion for June 23rd & 24th**

Mr. Phillips made a motion to approve advertising for the Reading Township Yard Sale and exclusion of Lake Meade for June 23rd & 24th, second by Mr. Thomason; Motion carried.

**Jenna Smith-Comprehensive Planner, Adams County**

**Adams County Heritage Plan**

Ms. Smith stated the current comprehensive plan was adopted in 1991 and updated in 1998,2001, and 2010. The current comprehensive plan has many goals and objectives related to historic preservation. The county would like to update and encompass preserving, and protecting historic resources throughout the County. She would like input from the township and residents of any historic resources in Reading Township.

**Acknowledge letter of interest to rent**

**the Church from Patricia Strausbaugh**

The Board acknowledged receiving a letter of interest for renting the Church once the current tenants vacate from Patricia Strausbaugh. Chairman Holtzinger spoke to Ms. Strausbaugh and she stated she was from Abbottstown and would like to use the Church for worship. Mr. Phillips made a motion to offer the rental of the Church to Ms. Strausbaugh, upon background check, the repairs being completed and the execution of the rental agreement, second by Mr. Thomason; motion carried unanimously.

**Apple Valley Creamery**

**Review Request for 5K Charity Event**

**Discussion and action**

Mr. Phillips made a motion to approve the 5K Charity Run upon receipt of their certificate of insurance, second by Mr. Thomason; motion carried unanimously.

**Resident at 660 Anthony Road asking for Extension until May for on-lot septic pumping from district 5 Consideration and action**

Chairman Holtzinger made a motion to grant an extension for on-lot septic pumping at 660 Anthony Road until May 1st, second by Mr. Thomason; motion carried unanimously.

**Transferring CD’s and Liquid Fuel money into**

**ACNB Trusts-Discussion & Action**

Mr. Phillips rescinded a motion from February 20th Board of Supervisors meeting to put 1 million dollars into Member’s First CD’s which were misrepresented by the bank, second by Mr. Thomason; motion carried unanimously.

Chairman Holtzinger proposed the following:

* Combine accounts:

109.14-Sewer project $ 56,084.59

109.20-RTMA Loan Guarantee $315,891.86

109.21-Sewer project $275,037.82

109.22-Sewer project $ 55,787.84

TOTAL $702,802.11

Open 3–12-month CD’s with combined funds (Must each be under $250,000)

* Liquid Fuels funds-$270,817.43

Transfer into Money Market (Security Side)

Interest rate is 4.52% today, variable rate.

* General Fund-$320,935.00

Move $200,000.00 into Money Market (Security Side) Leave 120,935.00 in general fund.

* ARPA Funds-$618,937.02

Buy 3–12-month CD’s (Security Side). Interest Rate 5.3% & 5.4% fixed rate

* Account 109.16-Public Works Equipment $68,813.77
* Move into the Security Side CD.
* Money Market-Balance after opening 3-CD’s $250,000.00 with interest rate 5.35% and one CD $250,000.00 with 5.4% interest rate is $352,799.00. $158,000.00 is going into Money Market on the Security side and Buying 2 CDs with remaining funds to replace the existing money market.

Mr. Thomason made a motion to accept Chairman Holtzinger’s proposal, second by Mr. Phillips; motion carried unanimously.

**TREASURER’S REPORT**

The Treasurer’s Report for the month of February were approved pending audit on a motion by Mr. Phillips, second by Mr. Thomason; motion carried unanimously.

**ADMINISTRATIVE REPORT**

The Board acknowledged receiving reports from the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management and Northeast Adams Fire & EMS.

Mr. Phillips made a motion to accept the Administrative Reports as presented, second by Mr. Thomason; motion carried unanimously.

**SOLICITOR REPORT**

Attorney Smith stated the township currently does not have any Zoning Ordinance amendments for utility solar use. The Board would like Attorney Smith to prepare a draft for review.

Attorney Smith stated the American Rescue Plan Act Report must be filed in April.

Attorney Smith reviewed the pending and enacted legislation.

Gary Bullock, Reading Township Municipal Authority, had questions for Attorney Smith concerning Laughman’s Bottom and the Permit the Authority had to obtain every year for the proposed treatment plant. Ms. Beard furnished Attorney Smith and Mr. Bullock letters from DEP concerning the on-lot septic pumping and the 537 plan. The authority believed the permit fee did not have to be paid when the on-lot septic pumping ordinance went into effect. Attorney Smith will do some research and get back to the Board.

**PUBLIC COMMENT**

No Public Comment

**adjournment**

There being no further business, the meeting adjourned into executive session at 7:55 pm into executive session on a motion by Mr. Thomason, seconded by Mr. Phillips; motion carried unanimously.

Respectfully Submitted,

Kimberly Beard

Secretary/Treasurer