

**READING TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
DECEMBER 15, 2014**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:00 p.m. by Paul Bart, Chairman. Bob Zangueneh, Vice-Chairman, and Supervisor Donald Kauffman were present with Chairman Bart presiding.

Others in attendance included Victor Neubaum, Solicitor; Eric Mains, Engineer; Marcia Weaver, Administrator/Treasurer; Karen Eakin, Secretary; Officer Bill Ceravola, Reading Township Police; Gerald Shank, Planning Commission; Jennifer Miller, Tax Collector; Gary Bullock, EMC; Mike Thomas, East Berlin Fire Company; Paul Miller; Harvey & Nancy Stimer; Pastor Fontanez; Linda Castro; and Daniel Perez.

The meeting opened with the Pledge of Allegiance.

The minutes of the November 17, 2014 regular meeting were approved as submitted on a motion by Mr. Kauffman, seconded by Mr. Zangueneh; motion carried unanimously.

PUBLIC COMMENTS

There were no public comments.

TREASURER'S REPORT

Ms. Weaver gave the balance of the General and State Fund accounts. She stated that \$7,697.60 was paid for salt and anti-skid in the month of November. The Treasurer's Report was approved as submitted on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

ADMINISTRATIVE REPORTS

Officer Ceravola stated that Rutter's will be making a donation towards the uniform cameras. Reports for the months of September, October, and November were submitted from Liberty Fire Company #1. The Administrative Reports submitted by the Police, Public Works, Zoning & Code Enforcement, and the Building Inspector were approved on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

ENGINEER'S REPORT

Mr. Mains stated that the Construction Specifications Manual has been updated to current industry standards. He will meet with the public works staff to review the manual and a draft copy will be given to the Board after the Holidays.

SUBDIVISION & LAND DEVELOPMENT

Angela & Trond Harmon - Turkey Pit Road, SALD Plan#2014-07,

- Mr. Clark Craumer addressed the Board concerning Mr. and Mrs. Harmon selling three acres to Daniel Keller. He stated that all of the outstanding conditional approval items have been addressed. The Merger Agreement (§22-308.D) between Daniel Keller and Reading Township was approved on a motion made by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.
- The DEP Planning Waiver and Non-Building Declaration (§22-306.B (10)) was approved on a motion by Chairman Bart and seconded by Mr. Kauffman; motion carried unanimously.

- The Final Subdivision Plan for Angela & Trond Harmon was approved conditioned on DEP approval of the Planning Module & Non-Building Declaration on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

MISCELLANEOUS

Proposed Subdivision of the Church Property

Pastor Fontanez and Linda Castro attended the meeting to discuss the potential purchase of the church property. Chairman Bart gave an overview of the Supervisors' interest in selling the property and stated that a sewer system must be put in place for the property to be subdivided. Mr. Mains had submitted recommendations to facilitate the subdivision and reminded the Board that the process takes at least 90 days. Ms. Castro stated that Pastor Fontanez is waiting for the Board's decision. Solicitor Neubaum suggested that the potential buyers consult with an attorney for legal advice.

Appointment of Deputy Tax Collector

Ms. Jennifer Miller, stated that the person she would like to have in place as the Deputy Tax Collector is Robert Miller, who has served the Township in the past. The approval to appoint Robert Miller as Deputy Tax Collector was given on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

Adopt Pension Disclosure Statements for the Employee and Police Pension Plan

In a letter dated December 5, 2014, PSATS requested that the Township adopt the Disclosure Statements required by Chapter 7-A of Act 44 for the Municipal Pension Plan. The Pension Disclosure Statements for the Employee and Police Pension Plan as outlined in the letter were adopted on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

Set time for Organization Meeting and Approve Advertising

The Organization Meeting will be held on Monday, January 5th at 10 a.m. The ad will be placed to run on Tuesday, December 23.

Approve Supervisor Expenses

Chairman Bart's Expense Report from November in the amount of \$21.28 was approved on a motion by Mr. Zangueneh and seconded by Mr. Kauffman; motion carried unanimously.

Acknowledge Voter Hall of Fame Honorees

The Board congratulated Ms. Nancy Stimer for being recognized by the Commonwealth of Pennsylvania for voting consecutively at every November election for fifty years.

Acknowledge the Adams County 2014 Interim Bridge Inspection Report

The Board acknowledged receipt of the report from Pennoni Associates, Inc. dated November 18, 2014 for the inspection of the Stoney Point Road Bridge over Markel Run.

RESOLUTIONS

Resolution 2014-26: 2015 Annual Budget

The annual budget was advertised and posted for public display. Resolution 2014-26 regarding the 2015 Budget was adopted on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

Adams Co. Boroughs Assoc. Request for a Resolution for Reintroduction of Industrial Hemp

Solicitor Neubaum recommended tabling the matter until he can consult with PSATS legal counsel.

SOLICITOR'S REPORT

Hearing for proposed Ordinance 2014-02: Amending Ordinance 2014-01 to include Stormwater Management Sections

Ordinance 2014-02 is a series of amendments formulated by the Planning Commission which reinstate deleted SALDO provisions that were specifically tailored for Stormwater Management in Reading Township.

Chairman Bart closed the regular meeting and opened the Ordinance Hearing for public comments at 7:16 p.m. There were no public comments. Chairman Bart closed the hearing and re-opened the regular meeting at 7:17 p.m. Ordinance 2014-02 amending the Township Code of Ordinances for the purposes of Stormwater Management was enacted on a motion by Chairman Bart, seconded by Mr. Kauffman; motion carried unanimously.

Proposed Ordinance 2015-01: Authorizing the Establishment of a Stop Intersection at Curtis Drive & McClellan Drive

The proposed signs will create a four-way stop at the intersection of Curtis and McClellan drives in the Lake Meade development. In order to control administrative expenses, the Board will table the proposed Ordinance until Lake Meade can verify whether there will be more requests for additional signs in the development.

Proposed Ordinance 2015-02: Amended PSATS Pension Trust Agreement

In order to continue participation in the Pension Trust, the Township is required to enact an Ordinance agreeing with the amended and updated terms of the Restated Trust Agreement.

Proposed Ordinance 2015-03: Amended PSATS Unemployment Compensation Trust Agreement

In order to continue participation in the Unemployment Compensation Trust, the Township is required to enact an Ordinance agreeing with the amended and updated terms of the Restated Trust Agreement.

Authorization was given to advertise Ordinances 2015-02 and 2015-03 for enactment at the January 19th Board meeting on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

Bievenour Property Complaint, Peepytown Road

Attorney Neubaum received a complaint of junk and debris on the property again. The Township is proceeding with enforcement. Mrs. Duty is preparing a formal Notice of Violation.

Wolf Road Access to Lake Meade

Attorney Neubaum stated that Wolf Road is being researched and the reports from an abstracting company in Gettysburg will be deciphered to see if pertinent information is recorded.

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT INTO EXECUTIVE SESSION

The meeting adjourned into Executive Session to discuss personnel matters at 7:34 p.m. on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

Respectfully Submitted,

Karen Eakin
Secretary