

**READING TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
NOVEMBER 17, 2014**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:00 p.m. by Paul Bart, Chairman. Bob Zangueneh, Vice-Chairman, and Supervisor Donald Kauffman were present with Chairman Bart presiding.

Others in attendance included Victor Neubaum, Solicitor; Eric Mains, Engineer; Marcia Weaver, Administrator/Treasurer; Karen Eakin, Secretary; Officer Bill Ceravola, Reading Township Police; Gerald Shank, Planning Commission; Gary Bullock, EMC; Troy Reeve, Lake Meade Fire & Rescue; Emmert & Pat Hartzell; Kermit Zeigler; George Wolf; Harvey & Nancy Stimer; CN McMaster; Evelyn Howe; Sue Myers; and Pauline Brodbeck.

The meeting opened with the Pledge of Allegiance.

The minutes of the October 20, 2014 regular meeting were approved as submitted on a motion by Chairman Bart, seconded by Mr. Zangueneh; motion carried unanimously.

ANNOUNCEMENTS

The Board met on November 3rd to review the appraisal and costs associated with the subdivision of the church property.

The Board met on November 13th to finalize the agreement with the Public Works Union regarding health benefits. The negotiations were successful and an agreement was reached.

PUBLIC COMMENTS

There were no public comments.

ENGINEER'S REPORT

Mr. Mains stated that Ordinance 2014-02 will be written to amend Ordinance 2014-01, Chapter 23, to include changes to the Township Stormwater Management Policy. Provisions for floodplains and inspection fees will be added to the policy. Authorization was given to advertize Ordinance 2014-02 for possible enactment at the December 15th Board meeting on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

SUBDIVISION & LAND DEVELOPMENT

Lester E. Myers Estate - East Berlin Road, SALD Plan#2014-06

- The DEP Planning Waiver and Non-Building Declaration was approved on a motion by Chairman Bart and seconded by Mr. Kauffman; motion carried unanimously.

- Attorney Neubaum stated that a Merger Agreement is required so that the involved parties know that they must combine the property into one deed. The Merger Agreement was approved as it applies to Kermit and Scott Ziegler on a motion made by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

- The Final Subdivision Plan for the Lester E. Myers Estate was approved on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

Hampton Heights Updated Phasing Schedule

A transmittal letter dated November 14, 2014 with the projected phasing schedule for the Hampton Heights development was received from Lexington Land Developers Corp. The projected completion date for all phases is March 2033. The Board acknowledged receipt of the transmittal.

TREASURER'S REPORT

Ms. Weaver gave the balance of the General and State Fund Accounts. \$71,000 was paid out of the General Fund to Midland Asphalt for tar and chipping of the roads.

On November 13th, the Board approved the transfer of two capital reserve CDs that matured on November 7th. The CD at Susquehanna Bank in the amount of \$146,080.03 was transferred to the General Fund. The other CD in the amount of \$292,160.05 was transferred to Adams County National Bank where it will earn an additional \$1,614 in interest over being left at Susquehanna Bank.

Ms. Weaver stated that the contract for Century Link phone service was up for renewal in July and was switched to Comcast because of the lower cost.

The Treasurer's Bond is due for renewal on January 5, 2015 and is currently set at \$1.5 million. Ms. Weaver stated that a decrease in the bond amount to \$1.2 million will save the Township money on the cost. The approval to adjust the Treasurer's Bond from \$1.5 million to \$1.2 million was given on a motion by Chairman Bart, seconded by Mr. Zangueneh; motion carried unanimously.

The Treasurer's Report was approved as submitted on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

ADMINISTRATIVE REPORTS

Administrative reports submitted by the Police, Public Works, Zoning & Code Enforcement, and the Building Inspector were approved on a motion by Chairman Bart and seconded by Mr. Kauffman; motion carried unanimously.

MISCELLANEOUS

Proposed Subdivision of the Church Property

Mr. Zangueneh gave an overview of the potential subdivision of the church property. The Supervisors are considering whether to subdivide the property or continue with the lease agreement. The matter will be revisited when Pastor Fontanez is available for discussions with the Board.

Approve Advertising the 2015 Budget for Public Inspection

Ms. Weaver would like to advertise that the 2015 Budget is on display for public inspection and it will be up for approval at the December Board meeting. The approval for advertisement of the 2015 Budget was given on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

Approve Supervisor Expenses

Chairman Bart's Expense Report from October was approved on a motion by Mr. Zangueneh and seconded by Mr. Kauffman; motion carried unanimously.

Lake Meade Property Owners Association Request for Police Enforcement

The Lake Meade Property Owners Association submitted a revised letter dated October 24, 2014 which corrects the wording as previously suggested by Officer Ceravola. The request for Reading Township Police to enforce the vehicle code on all roads within Reading Township in the Lake Meade Subdivision was approved on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

RESOLUTIONS

Resolution 2014-23: Records Disposition

Obsolete Township files dating back to 1966 were sorted and are ready for disposal. Resolution 2014-23 for Records Disposition as set forth in the Municipal Records Manual was approved on a motion by Chairman Bart and seconded by Mr. Kauffman; motion carried unanimously.

Resolution 2014-24: Tax Levies for the Year 2015

Resolution 2014-24 to Establish and Fix the Tax Levies for 2015 was approved on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

Resolution 2014-25: Addition to the Agricultural Security Area of Adams County

There was a request to add the Keller Farm, 933 Church Road, to the Agricultural Security Area. The parcel contains 74.14 Acres. Resolution 2014-25 adding the Keller Farm to the Agricultural Security Area was approved on a motion by Chairman Bart, seconded by Mr. Zangueneh; motion carried unanimously.

Letter of Resignation - East Berlin Community Center

A resignation letter dated November 11, 2014 was received from Russell Wire resigning from the East Berlin Community Center. The Board acknowledged the letter.

SOLICITOR'S REPORT

Attorney Neubaum stated that the Magistrate's office lease agreement will be continued into the next calendar year. He is awaiting response regarding the access road to Lake Meade and the matter will be revisited at the December Board meeting.

PUBLIC COMMENTS

Gerald Shank stated that the results from the election were posted and that this part of the county seems ignored by Gettysburg.

ADJOURNMENT

The meeting was adjourned at 7:16 p.m. on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried unanimously.

Respectfully Submitted,

Karen Eakin
Secretary