

**READING TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING  
APRIL 17, 2017**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:00 pm by Kevin Holtzinger, Chairman. Marcia Weaver, Vice-Chairperson was present with Chairman Holtzinger presiding over the meeting. Donald Kauffman, Supervisor, was absent from the meeting.

Others in attendance included Victor Neubaum, Solicitor, Malone & Neubaum; Eric Mains, Engineer, Gannett Fleming; Bill Ceravola, Officer in Charge; Gary Bullock, Emergency Management Coordinator; John Biese & Gerald Shank, Planning Commission; Jason Grim, George Wolf & Kim Dissinger, Public Works Department; Nancy Stimer and Daniel Helman, Township Auditors and Emmert Hartzell.

Chairman Holtzinger led the Pledge of Allegiance.

The minutes of the March 24th, 2017 regular meeting were approved on a motion by Ms. Weaver and seconded by Chairman Holtzinger; motion carried.

**ANNOUNCEMENTS**

Chairman Holtzinger stated that on March 23rd, 2017, he and Ms. Weaver met at 9:30 am to discuss to review and approve for mailing corrected bid documents for this year's aggregate supply and road work.

Chairman Holtzinger, Mr. Kauffman and Ms. Weaver also met on April 11<sup>th</sup>, 2017 at 2:30 pm for a staff meeting with the Public Works Department.

Chairman Holtzinger acknowledged receiving correspondence dated March 31<sup>st</sup> from the Pennsylvania Commission on Crime and Delinquency. Special recognition was given to Officer Ceravola and the Reading Township Police Department from the Victims Compensation Assistance Program for his quick response on getting reports to them that helped on getting much needed financial assistance to crime victims and their families.

**PUBLIC COMMENTS**

Emmert Hartzell, 5332 Carlisle Pike, inquired about funding for the Bermudian Springs Baseball League for some equipment and repairs to the field. He stated that they have about 161 kids involved. Ms. Weaver informed him to have the head of the organization come to the advertised budget meeting in the fall to discuss it with the Board.

Gerald Shank, 205 Browns Dam Rd., mentioned that Officer Ceravola should be recognized for saving a life while off duty which was in the newspaper. He was heading to Lancaster when a lady in a white dress was ready to commit suicide by jumping off the Susquehanna Bridge. He proceeded to tackle her off the bridge while another off duty officer and his wife were talking to her. The audience gave a round of applause.

Mr. Shank also mentioned to Officer Ceravola that a gentleman from Affinity was ringing their doorbell one night but there was no vehicle in sight. Officer Ceravola stated that he did site someone for soliciting without a permit.

## ENGINEER'S REPORT

### Bridge Replacement

#### Stoney Point Bridge over Markel Run Creek

Mr. Mains, Engineer with Gannet Fleming, stated that Andrew Merkel with County Transportation Planning would like a commitment letter from the township to commit to 5% for local bridge funding. Mr. Mains stated that the funds will not be needed all at one time. Estimated cost is approximately 1.5 to 2 million dollars, and the Township's portion would be approximately \$100,000. The Board can include half of the funds, \$50,000, in the budget for 2018 and the other half in 2019. A motion was made by Ms. Weaver for Mr. Mains to write up a commitment letter for 5% funding of the bridge, second by Chairman Holtzinger ; motion carried.

### On-Lot Disposal System Ordinance

Mr. Mains presented the entire On-Lot and Community Sewage Systems with a revision to Chapter 18 to the Board, indicating there would be 3 districts and the septic systems would need pumped out every 3 years. Ms. Weaver expressed concern that 3 years is too short of a pumping cycle. Chairman Holtzinger agreed and also added that the penalty section of the amended ordinance was too harsh. He also had concerns about the additional administrative work on the office staff. Mr. Mains stated that much of the administrative work will be the Sewage Enforcement Officer's job. Mr. Mains also suggested making more districts if the township goes longer than 3 years. DEP's concern was to have Laughman's Bottom to be done first. Chairman Holtzinger motioned to extend the time frame from 3 years to 5 years, second by Ms. Weaver; motion carried.

### Proposal to Provide Geotechnical Engineering Services

#### Hampton Alley Reconstruction Project

The Planning Commission made a request for an Analysis for Weight Restrictions to be done on Hampton Alleyways. Mr. Mains contacted Advantage Engineers to prepare a proposal to do the necessary geotechnical and engineering study and prepare a fee schedule. The Township Public Works department will do the core drilling to eliminate some of the cost. Ms. Weaver made a motion to move forward with the study as outlined in the proposal, not to exceed \$3,950.00. Chairman Holtzinger seconded; motion carried.

## Bid Opening

### BIDDERS FOR AGGREGATE DELIVERED AT SITE:

ITEM	VULCAN	YORK BLDG.	KINSLEY
AASHTO #1	11.85	11.65	13.75
AASHTO #3	11.85	11.65	13.75
AASHTO #57	11.85	11.65	13.75
PA 2A SUB-BASE	8.35	8.20	10.00
ANTI-SKID	15.55	13.65	-0-
R4's	12.80	-0-	16.00

All bids were accepted as presented. Vulcan was the lowest bidder for R-4's. Bid for R-4's was awarded to Vulcan and the bid for the remaining items (excluding R-4's) was awarded to the lowest bidder, York Building Products on a motion by Ms. Weaver and seconded by Chairman Holtzinger; motion carried.

**BIDDERS FOR TAR & CHIP**

	HAMMACKER EAST	MARTIN PAVING
<b>ITEM</b>		
Single application Oil & Chip	\$77,190.00	\$85,095.00

All bids were accepted as presented. Bid was awarded to the lowest bidder, Hammacker, on a motion by Chairman Holtzinger and seconded by Ms. Weaver; motion carried unanimously.

**BIDDERS FOR HAMPTON ALLEYWAYS**

	H & H CONTRACTORS	STEWART & TATE	NEW ENTERPRISES STONE & LIME
Total	\$243,910.00	\$225,455.00	\$173,334.50

All bids were accepted as presented and the bid was awarded to the lowest bidder, New Enterprise Stone & Lime on a motion by Chairman Holtzinger and seconded by Ms. Weaver; motion carried.

**SUBDIVISION & LAND DEVELOPMENT**

**Policy on "Property Use" in Land Conservation Zone**

Zoning Hearing Board was also meeting that evening to discuss a similar matter. Chairman Holtzinger stated that they would discuss property use at a later date.

**Hillandale Revocation of Time Waiver**

The Hillandale Land Development Plan was conditionally approved and all conditions have been met except the requirement to Provide Bond/Surety. The Township has been waiting for them to either provide a bond or a refundable escrow amount to be held by the Township until the Land Development started or the project was abandoned. Attorney Neubaum stated that they replied that they need more time. Chairman Holtzinger made a motion to table Hillandale Revocation of Time Waiver till next month's meeting, Ms. Weaver second; motion carried.

**Recreation Plan Meeting with Rob Thaeler**

Mr. John Beise, Chairman of the Planning Commission, would like to have a meeting with the Board of Supervisors, Rob Thaeler, Adams County Planning & Development Attorney Neubaum, and Robin Hyser from the East Berlin Community Center. There would be a discussion on a subsequent review and consideration on how to proceed for final preparation of the Recreation Plan/Fee-In-Lieu-of Document. Mr. Beise will arrange that meeting.

**MISCELLANEOUS**

**Met-Ed, Upgrading street lights to LED**

Discussion was tabled until more information is gathered. The Board feels they do not have enough information to make a decision.

**Hampton Heights Fire Hydrants**

Correspondence dated April 13<sup>th</sup>, was received from Attorney Phillips representing the Hampton Heights Homeowners Association. The letter stated that the Hampton Heights Homeowners Association will pay the fees associated with the existing six hydrants. The association also stated that they will not pay fees on any proposed additional hydrants unless and until the number and placement is agreed to in advance. The letter also stated there remains a disconnect in that Reading

Township required installation of the fire hydrants on lands intended to be dedicated to the Township with no provision as to payment of the ongoing bill. Attorney Neubaum stated that only the right-of-way is dedicated to the township, not the fire hydrants; and he also noted that the letter was not sent to the developer, who makes the deal on the fire hydrants.

**Probation Period**

Kimberly Beard's Probation period ends May 13, 2017

Marcia Weaver has retained full time status regardless of hours worked and has remained on-call for the purpose of being available to Kimberly Beard for training and coverage as needed. Her official resignation will be given prior to the end of Kim's probation period of May 13<sup>th</sup>.

**TREASURER'S REPORT**

The Treasurer's Report was approved on a motion by Ms. Weaver and was seconded by Chairman Holtzinger; motion carried.

**ADMINISTRATIVE REPORTS**

The Board received reports from the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management and Fire Companies for the month of March. The Audit Report was given by Dan Helman and Nancy Stimer for the remainder of Marcia Weaver's employment as Township Treasurer. Reports were approved as submitted on a motion by Ms. Weaver and seconded by Chairman Holtzinger; motion carried.

**SOLICITOR'S REPORT**

**Rutter's Farm Store Liquor License Appeal**

Attorney Neubaum stated that there is nothing new to report on the Rutter's matter.

**PUBLIC COMMENTS**

There were no public comments

**ADJOURNMENT**

There being no further business, the meeting adjourned at 7:56 pm on a motion by Ms. Weaver, seconded by Chairman Holtzinger; motion carried.

Respectfully Submitted,

Kimberly Beard  
Secretary/Treasurer